

Library Council Minutes
September 22, 2022
1:00-3:00 pm, [Google Meet](#)
[Library Council Guidelines](#)

Present (expected): D. Moses, S. Lloyd, K. MacPhail, R. Le Faive, K. Mears, M. Belvadi, M. Johnson, C. Matthews, S. Fisher, S. Holcomb, I. Igbineweka

Regrets: P. Hernandez

Meeting Online:meet.google.com/syo-yeas-oct

Land Acknowledgement

- **Approval of Agenda**
 - Approved
- **Approval of Minutes (August 25, 2022)**
 - Approved.
- **Library Council Secretary Election**
 - S. Lloyd was elected.
- **Follow-ups on Pre-submitted Reports**
 - D. Moses reported that he received a request to add circulation data to the Chair's report.
 - S. Lloyd reported that Interviews for the UASC position are scheduled for Thursday, September 29, 2022.
- **Student Reports**
 - Undergraduate students
 - D. Moses shared a recent CBC article: [MLAs hear how P.E.I. post-secondary students are feeling stretched over rising bills](#)
 - D. Moses asked if the Student Union could share the survey results with the Library? I. Igbineweka said yes.
 - I. Igbineweka asked about OERs created by the lab instructors. K Mears provided an update that the instructors did not have enough time to get them ready for this semester.
 - Graduate students
 - N/A
- **Post-Library Council CUPE (S. Holcomb, S. Fisher)**
 - None.
- **Past Items for Discussion or Proposals**
 - Library Policies
 - Library Operations
 - Library HVAC Update
 - D. Moses indicated that as soon as RFP closes and a vendor is selected then Facilitates has committed to a meeting with the Library to review the planned work.

- Library Planning / Future Directions
 - Update re: Strategic Planning
 - No additional updates from the Chair's report.
 - Renovation Fundraising
 - No additional updates from the Chair's report.
 - Faculty of Medicine Update
 - Building located behind alumni hall, ground breaking soon
 - Other
- **Items for Discussion or Proposals**
 - Library Policies
 - [CARL Freedom of Expression and Inclusive Libraries](#) (Melissa)
 - Facilitator: S. Lloyd
 - M Belvadi: Last spring, the Library Council voted to remove our endorsement of a policy regarding intellectual freedom and libraries, and at that time, D. Moses mentioned that CARL was working on a new one of their own that we could consider. It's available now, and I'd like to formally propose we consider it for recommendation to adopt.
 - Discussion occurred around historical collections and concerns around discomfort and harm.
 - How to align library operations with the statement and how this aligns with strategic plan.
 - Recommendation: M. Belvadi recommends that we adopt the [CARL Freedom of Expression and Inclusive Libraries](#) as Library policy.
 - Recommendation adopted.
 - Library Operations
 - [Library Unit Name](#) Updates
 - Discussion occurred on the purpose of the new unit names.
 - D. Moses will submit a new organizational chart to Human resources. M. Belvadi will organize updates on the Library website.
 - Winter Library Hours (Canada Games Week)
 - Change Mid-break week to Mid-semester break (Feb.21-Mar.3)
 - Discussion of virtual reference hours
 - Check on mid term exams timeline for the semester, bring to Oct LC meeting
 - Library Planning / Future Directions
 - Non-space Call for Proposals
 - Modest non space call for Proposals
 - Some ideas submitted: replacing Zeta scanner with a KIC Mini scanner; replacing chairs in LINC; pedal feature for KIC mini
 - Deadline of September 30th
 - Other
 - [Guidelines for Volunteer Leave for 2023 Canada Games](#)
 - Discussion of scheduling. S. Fisher reported that staff will be asked to include volunteering plans in the November call for

availability for the coming semester, which should help with planning.

- **Roundtable**

- Courtney - reviewing applications for PA position
- Simon - none
- Sarah - review of September, please let her know ideas for beginning of semester
- Training for eduroam guest portal, finished fall schedule up to December; tight week before and after thanksgiving.
- Kim - Open ed conference; asked about policy for making decision if it is safe for employees to come to work - working with facilities, expect an update tomorrow
- Mackenzie -
- Keltie -
- Shawne - working on gov docs, bindery

Hey! What's going on? If you can send a written update, it would be much appreciated.

- *Chair's Reports* (D. Moses)
 - Budget
 - Circulation & Administration
 - Staffing - Librarians, Library Staff, Students
 - Facilities (including renovations, Compact Storage, etc.)
 - Infrastructure, Beacon/other campus info services update
 - Committees
 - APCC / Senate Update (D. Moses)
 - Dean's Council
 - Senate Library Committee
 - Health and Safety
 - Easebask Committee
- *Other University Committee Updates*
 - Library Anti-racism & DEI Committee (On hiatus)
- *Unit Updates*
 - Instruction (TBD)
 - Collections / Acquisitions (M. Belvadi)
 - Digitization/Community History (K. MacPhail)
 - Research and Data Services (K. Mears)
 - University Archives and Special Collections (S. Lloyd)
 - Cataloguing/Metadata (M. Johnson)
 - Islandora (R. Le Faive)
 - Digital Initiatives and Systems (C. Matthews)