

Library Council Minutes
February 27, 2020
1:00pm - 3:00pm Library Conference Room

Present (expected): Donald Moses (chair), Rosie Le Faive (secretary), Dorothy Peters, Cindy MacDonald, Melissa Belvadi, Simon Lloyd, Keltie MacPhail, Keri McCaffrey, Kim Mears

Regrets: Emma Drake (undergrad rep)

Not Present: Rimsha Khan (grad rep)

Recognition

- The land on which we gather is the traditional and unceded territory of the Abegweit Mi'kmaq First Nation.
- From the National Data Services Framework summit (Ottawa, February):
 - *OCAP principles*¹ (Ownership, Access, Control, Possession) were discussed and online training is available through Algonquin College² (online).
 - Indigenous Data Standards are an emerging area in the Canadian data management field
 - The First Nations, Metis and Inuit - Indigenous Ontologies³ (FNMIIO) is a name authority list established with Indigenous communities.
- The UPEI Diversity and Social Justice Studies program, the Dean of Arts, and the Dean of Education will host a launch of Dr. Darryl Leroux's book, *Distorted Descent: White Claims to Indigenous Identity*, on Tuesday, March 10, at 4 pm.

1. Approval of Minutes

2. Approval of Agenda

- In future agendas, this will happen before the approval of minutes.

3. Announcements

- Travel/PD Plans
 - R. Le Faive: travelling March 5-10, 13-16.
- Training/Learning Opportunities (K. McCaffrey and others)
 - [Supporting Students in the Stacks: Student Mental Health](#)⁴
 - Instruction and Outreach for Diverse Populations: Native/Indigenous Librarians and Students,
 - [Part 1: Friday, February 28th](#),⁵ 11am PDT, 12pm MDT, 1pm CDT, 2pm EDT

¹ <https://fnigc.ca/ocap>

² <https://fnigc.ca/training/fundamentals-ocap.html>

³

<https://nationalindigenousknowledgeandlanguagealliance.home.blog/2019/06/21/first-nations-metis-and-inuit-indigenous-ontologies-fnmiiio/>

⁴

https://www.thepartnership.ca/web/PARTNERSHIP/Education_Institute/Event_Detail.aspx?EventKey=EIW200303

⁵ <https://ala-events.zoom.us/meeting/register/upQsceigrDgtHPCgyHwBm5jbklWo1rRVBA>

- [Part 2: Thursday, May 21st.](#)⁶ 11am PDT, 12pm MDT, 1pm CDT, 2pm EDT

4. Business Arising

- *Process for Library Council to Create Recommendations*
 - Carol Gabanna will do some workshops with the members of the library council. Pauline Macpherson will arrange some appointments, outside of scheduled Library Council time.
- *Furniture in/for Learning Commons*
 - PAC poles needed
 - D. Moses presented photographs of PAC poles near the microfilm area table, and to the area in front of Gov Docs.
 - M. Belvadi suggested putting the outlets at table height, not at the floor.
 - Carrels - moving from upstairs to near the Gov Docs?
 - D. Moses suggested this with the intention of moving more individual study carrels into the learning commons to replace the group study tables, to reduce noise.
 - M. Belvadi suggested moving a divider or baffle, or the tall display cases used by Special Collections and Archives
 - D. Moses pointed out that visibility of patrons from the service desk is something the staff had requested.
 - New Furniture
 - D. Moses is seeking examples of furniture from current vendors (with and without arms, and with and without wheels. We hope to let students test them if we have time). For funding this, support will be requested from the VPAR's office.
- *Projects*
 - Islandora 8 Research Data Management Platform (D. Moses/R. Le Faive)
 - Nearly finished, and officially closing at the end of April. Currently working on migration and user stories.
 - UPEI 50th Anniversary (D. Moses / S. Lloyd)
 - There are 20 videos on the site, as of today. Most of the editing of the remaining videos has been done. Throwback Thursday posts continue each week.
 - Simon prepared a great exhibit in the lobby about the Robertson Library.
 - Kindred Spaces - covered in unit report.
 - OER Program (K. Mears)
 - The OER Grant Program has been communicated through multiple channels. If librarians are sending messages to their liaison areas, K. Mears offered to help draft the wording. Deadline is March 6. If not filled, there will be a second call.
- Annual Fund Proposals

⁶ https://ala-events.zoom.us/meeting/register/uJwsdeiqrT4oR0HBLtHnbAjTRjYs83g_dA

- No proposals have been put forward yet. In past meetings we had discussed: more chromebooks, a collection of non-scholarly books on mental health, furniture for the sunroom. Please submit proposals.
- Renovation/Fundraising
 - No update. D. Moses has requested a meeting with Jackie Podger and Kathy Gottschall-Pass.
- Rosetta Stone
 - D. Moses decided to decommission the Rosetta Stone software at the end of the semester (April 20, 2020) and will send a message to campus.
 - M. Belvadi reminded the council to remove all mentions on the website.
 - D. Moses suggested posting a message on the Language Lab web page to provide additional notice.
 - S. Lloyd will prepare a “subject” guide with alternatives to Rosetta Stone.
- Writing Centre web partnership (M. Belvadi)
 - The Writing Centre will have a page (or small set of pages) on the library website. Only one person from the Writing Centre will be logging in, so we will train and trust them to not edit or delete any pages that aren't for the Writing Centre (the alternative, installing a special permissions module, deemed too much complexity). K. MacPhail and K. McCaffrey will organize this.
 - This “Writing Centre Web Partnership” can be part of the pre-submitted reports from here out, and doesn't need a standing agenda item.

5. New Business

- Equity, Diversity, and Inclusion
 - University seeking feedback on EDI strategy; survey closes tomorrow (28th), and written feedback may also close on the 28th. D. Moses suggested to please take the survey after reading the backgrounder, and will send out a reminder to staff.
 - On a related note, CAUL has posted recordings and slides from the Feb 17th forum on Equity, Diversity and Inclusion: <https://caul-cbua.ca/resources/webinars>
- Staff Vacation Leave
 - Forms requesting vacation dates for 2020-2021 need to be submitted to staff's unit supervisors, so that we can provide feedback by March 20th. D. Moses will send out another reminder, and if you are a unit coordinator, please remind those in your units.
- **(From Post-Council): Update on what's happening with the Annex**
 - D. Moses: Good question. In part: All classrooms that had been disassembled are now together, are active as classrooms, and will be for the foreseeable short term. Samuels will be continuing in the PIT. There has been no answer about what is being done with the space formerly occupied by the Co-op Program and the International Students Office. D. Moses will ask at upcoming meeting with Jackie Podger. This is not the only project that was postponed due to costs - there was going to be a renovation in the student center (around the clinic and medical centre)

which is on hold. It is still planned to go ahead, but building the new residence has changed priorities.

- Student assistant projects at the Service Desk (M. Belvadi)
 - Students don't have work-related things to do at the service desk between patrons. Please come up with tasks and send them to Sarah Fisher.

6. Follow-up on Pre-submitted Reports

- K. Mears and S. Lloyd presented their reports (submitted within an hour of council, now in the shared folder)

7. Roundtable

- K. MacPhail: Across The Island, Tiny” Matheson’s column from the 60s and 70s, is about to be published! It’s described as “very potpourri”. It will be published as a collection on Island Newspapers.
- C. MacDonald will be out of the office for a couple of days next week.
- S. Lloyd: was part of the CAUL panel webinar on Copyright. Slides and a recording should be posted shortly. Will update the Copyright Guide on the library website. Nothing demands changes in how we do things.
- M. Belvadi: working with 4th year CS capstone class. Writing code to harvest usage reports SUSHI COUNTER 5. The core functionality works! The software is desktop (not web) based, and will be open-source. COUNTER 5 data includes a “unique title request metric” whereby chapters now count as part of *one* book request (yay!). For journals, the new standard includes separating OA vs. non-OA. There’s also a new report (not mandatory) for article level requests.