

# Library Council Minutes

May 29, 2013 1 pm – 3 pm Library Conference Room

Attending: Simon Lloyd, Melissa Belvadi (Chair), Travis Gordon, Dorothy Peters, Suzanne Jones, Dawn Hooper, Erin McAulay, Lindsey MacCallum, Donald Moses  
Regrets: Betty Jeffery, Mark Leggott, Cindy MacDonald

## Agenda

1. Approval of Agenda
  - a. approved
2. Approval of Minutes (April 24, 2014)
  - a. approved
3. Standing Items
  - a. Budget
    - i. Non-space Request
      1. [Request Document](#)
      2. Received funds for the items requested, but will need to adjust our approach to the furniture to be purchased in the space that will be opened.
      3. Review of the Non-space request
    - b. Staffing
      - i. Librarians
        1. Rosie Le Faive
        2. Working on the Bowing Down Home project (Ken Perlman)
      - ii. Library Technicians
        1. Chris M moving to ILL
        2. James M moving to Acquisitions
        3. Job posting for position in Circulation vacated by CM
        4. Robyn Thomson working in a term staff job
          - a. working with website, Circulation, ILL
      - iii. Students
        1. Emma MacKay (Open Textbook project for Engineering)
        2. Michael Pass
          - a. Working with Melissa on Collection move. Making space for other uses - eg. group/individual study space.
        3. Jill Nicholson (Summer Circ Students)
        4. Libo Yang (Summer Circ Students)
  - c. Travel/PD - plans
    - i. Dawn attending DLI and IASSIST
    - ii. Cindy, Cynthia, Mark, Wendy attending CLA

- iii. Donald presenting at APLA and OR2014
    - iv. Melissa presenting at APLA
    - v. Simon presenting at APLA
    - vi. Mark presenting at APLA, OR2014, CLA, HPCS
    - vii. Paul presenting at OR2014
    - viii. Lindsey MacCallum attending APLA
  - d. Post-Library Council CUPE
    - i. nothing to report back
  - e. Student Concerns/Issues
    - i. Graduate Students
      - 1. summer is a quiet time.
    - ii. Undergraduate Students
      - 1. Introducing Travis Gordon ([vpax@upeisu.ca](mailto:vpax@upeisu.ca))
      - 2. Coming up to speed.
- 4. Business Arising
  - a. Strategic Planning
    - i. June 17th
    - ii. Email and Survey
      - 1. send a reminder
    - iii. Library will remain open (Robin Thomson and Dawn Hayes and students working their regular shift)
  - b. RDA Update
    - i. UPEI, PEIPLS attended
    - ii. Trina from Ryerson deliver 2-3 day workshop
    - iii. Next steps for implementing
  - c. Islandora CAMP (CAUL)
    - i. Halifax, 1 day camp
    - ii. 20 attendees in admin track
    - iii. 6 in the dev track
- 5. New Business
  - a. Printing
    - i. Only Xerox printing available on June 17th
  - b. Central Printing
    - i. Wendy Henderson moving to the Library in the last week of July
    - ii. Renovations of office space to accommodate CPO and EBM
      - 1. Renos starting June 1 and continuing until Aug 1
    - iii. Sound-proofing has been applied
    - iv. Staff lounge will be off limits as of June 1
  - c. Website
    - i. Demo of library website
    - ii. Demo of Bento box
    - iii. Positive comments
  - d. Room Booking

- i. comparing parts of the Room Booking Module
    - ii. concerns regarding keys and the process
    - iii. request that Mark organize a demo and discussion of room booking in July (include Travis Gordon ([vpax@upeisu.ca](mailto:vpax@upeisu.ca)) in the invite)
    - iv. desire to improve the service.
  - e. Evergreen
    - i. Nothing to report.
  - f. Signage Committee
    - i. Committee members include Melissa, Donald, and Peter R.
  - g. Art Competition (Dorothy)
    - i. [Document](#)
    - ii. Get request out as soon as possible
    - iii. \$ 4,000.00
    - iv. August 31st submission deadline (confirm with Dorothy)
  - h. Upcoming Conferences
    - i. CANHEIT - <https://canheit.upei.ca/>
    - ii. LMMI - <http://www.lmmontgomery.ca/conference2014>
      - 1. June 25-28 (MacDougall)
      - 2. Donor night in the Library
- 6. Article for discussion: *The Flu Tricked Google. Can Wikipedia Do Better?*
  - a. <http://www.businessweek.com/articles/2014-04-17/the-flu-tricked-google-do-can-wikipedia-do-better>
- 7. Roundtable
  - a. Simon
    - i. Will provide a summary of ABC Copyright Conference that he attended
      - 1. presentation from Creative Commons Canada
      - 2. MOOCS idea was presented in the context of Open Education Resources
    - ii. Presenting at APLA 2014 with Donald
    - iii. Atlantic Book Awards
    - iv. Getting ready for LMMI
  - b. Donald
  - c. Lindsey
    - i. Work continues on the LMMI cataloguing project
    - ii. Attending APLA
    - iii. Attending LMMI
  - d. Dawn Hooper
    - i. Cindy MacDonald and Dawn attended ACRL Scholarly Communication workshop at UNB
      - 1. Publisher/Author agreement analysis
  - e. Suzanne Jones
    - i. Office moved to Special Collections area

- ii. Rearranging Circ Area
  - iii. Chris and James attending training for their new roles
- f. Travis Gordon
  - i. Working on Student Union projects

Meeting adjourned at 2:13 pm