

**Library Council Minutes -- October 25, 2018**  
**1:00pm - 3:00pm Library Conference Room**

**Present:**

Donald Moses (chair), Simon Lloyd (secretary), Melissa Belvadi, Yolanda Hood, Keltie MacPhail, Kim Mears, Dorothy Peters, Robyn Thomson  
Graduate Student representative -- to be confirmed

**Regrets:** Rosie Le Faive, Ashley McKibbon (GSA President)

**Not Present:** Iker Zulbaran

**1) Recognition**

D. Moses thanked those who had assisted with Mi'kmaq Heritage Month displays and events.

**2) Approval of Agenda**

Approved

**3) Approval of Minutes (September 27, 2018)**

Approved as circulated

**4) Standing Items**

**4.1. Budget**

**4.2. Staffing**

*UL Search (S. Lloyd)*

Search Committee meeting Friday (Rosie joining via Skype)

*Librarians*

No updates

*Library Staff*

D. Moses — he and Y. Hood conducted search for backfill for K. MacPhail and Andrea Caza was the successful candidate.

*Students*

#### **4.3. Travel/PD Plans**

M. Belvadi presenting at Charleston Conference re: EDA/DDA.

Several CUPE staff will be attending Alberta Library Association conference in April 2019 — thanks to CUPE for this support.

#### **4.4. Training/Learning Opportunities**

D. Moses — highlighted availability of ERiL sessions

#### **4.5. Post-Library Council CUPE**

R. Thomson: questions have been raised about inconsistency in messaging from Library team members re: absences from Library. A reminder will be sent that this needs to be done whenever someone is going to be out of the office.

D. Moses reported that Facilities was over to view wall separating the Circulation staff area from public area in lobby; gap at top of wall allows sound to carry. Facilities advises that we are not allowed to block this space completely: D. Moses will work with staff in affected area to look at something in this gap that could mitigate noise.

#### **4.6. Facilities (incl. renovations, Compact Storage, etc.)**

##### *Soundproof booth (upstairs)*

D. Moses — work was to have been done last week; will check with Facilities re: revised timeline.

##### *Storage of Student Records*

Registrar's Office records in CS Periodicals room; door is to be kept locked — R. Thomson and Sara Fisher will have access, if needed. Registrar's Office also has key.

#### **4.7. Student Concerns/Issues**

##### *Graduate Students*

D. Moses noted receipt of an e-mail from the GSA President; unable to attend today, but has only positive feedback to share.

##### *Undergraduate Students*

I. Zulbaran not present; Y. Hood noted student request for physical Suggestion Box; Web feedback not sufficient

A brief discussion ensued on Dalhousie University Killam Library's comment board — Comments / Compliments / Complaints. This has been a successful and long-running service, but it does require a significant commitment of staff time.

#### **4.8. Other University Committee Updates**

*APCC / Senate New Programs Update (D. Moses)*

*ITACT (R. Le Faive)*

*Dean's Council (D. Moses)*

*Senate Library Committee (D. Moses)*

D. Moses has requested for meetings to be scheduled. It was noted that K. Mears is likely now the Librarian member on the Committee: D. Moses will confirm.

*UPEI Strategic Planning (M. Belvadi)*

M. Belvadi reported that the Strategic Plan will go to the late November Board of Governors meeting for (hopefully) approval. Charlotte McCardle did drafting, with significant input / word-smithing from Committee.

*Beacon/other campus info services update (D. Moses)*

D. Moses — CIO advises that UPEI ITSS has finished transitioning UPEI personnel (who would not use Gmail) from Groupwise to Microsoft Outlook.

New patron registrations (public) are still being done on UIS; there is a Beacon form that is still being worked on.

*Health and Safety (D. Moses)*

#### **4.9. Service Desk update (Y. Hood)**

K. MacPhail noted that there was some discussion at the last Service Desk meeting re: signage. It was suggested that a report from the Signage Committee should be on the agenda for the next Council meeting.

#### **4.10. Social and other Media update (Y. Hood)**

ACLIC class will be taking over the Library's social media accounts for the rest of the semester.

It was noted that the Library had also received some media attention regarding OER efforts (<https://cbc.ca/news/canada/prince-edward-island/pei-upei-librarian-open-source-textbooks-1.4851682>)

#### **4.11. Library events (Y. Hood)**

##### *Mi'kmaq History Month*

To celebrate Mi'kmaq History Month the Library hosted a well- attended talk on October 1 (Treaty Day), provided a display of books from the Indigenous Collection, hosted display panels provided by the Mi'kmaq Confederacy of PEI, and displayed a “word of the week” in the Mi'kmaq language. Also noted that the VPAR distributed a document relating to Elder in Residence protocols

##### *Enviro Studies Book Talks*

Y. Hood reported that the turnout remains low for the book talks given it has been widely promoted, but open to more suggestions. MB — suggestion to make list of postering suggestions

##### *Banned Books Week*

Successful collaboration with Dr. Shannon Murray's ENGL 3450 (Banned and Challenged Children's Literature) course, featuring display and readings in Library lobby. Coverage in the *Holland College Surveyor* <https://surveyoronline.wordpress.com/2018/10/02/everyone-needs-to-speak-out-against-the-tide-of-censorship/>

##### *Spooktacular Tales (October 30)*

Family-friendly evening planned, with focus on UPEI and PEI ghost stories; S. Lloyd to EmCee — Dutch Thompson as possible guest

##### *Escape Room*

Y. Hood reported that the October Room offerings were well-received; students' feedback indicates they are looking forward to more in future.

## **5) Business Arising**

### **5.1. Academic Integrity Project (Y. Hood)**

Additional content has been added including an FAQ, and more fundamental, definitional information including other types of academic dishonesty. Y. Hood reported that Rosanna Kressin (student assistant working on the project)

continues to do great work. The integration of current news related to academic integrity is a feature they would like to add and M. Belvadi thought that Eureka could help with that. D. Moses has asked about including an Academic Integrity update as a Senate agenda item.

## **5.2. Grants application update (D. Moses)**

### *CANARIE*

Research Data Management platform development using CLAW

### *National Heritage Digitization Strategy*

CBC story on successful application [here](#).

D. Moses — good that we got funding; highly competitive process

*L’Impartial* and *La Petite Souvenance* — adding French-language content

### *UPEI 50th Anniversary*

D. Moses — Still no word; is enquiring again re: possible next steps

## **5.3. Personal Librarian Program (M. Belvadi)**

M. Belvadi - PLP Librarians met last week; start data-gathering; will look at new mass e-mail mid-November

Comp Sci students are working on a PLP management app for next year

## **5.4. Textbook Access Project (M. Belvadi)**

Beginning preparations for next semester; student demand / interest noted. D. Moses suggested we should be keeping some record of demand/usage.

D. Moses noted the ongoing work of UPEI’s Open Textbook Working Group; all 1st Year History students are using a Canadian History Open Textbook from BC Campus. Also good uptake in Psychology.

## **5.5. Open Access Week October 22-28, 2018 (K. Mears)**

K. Mears reported on the Library’s OA Week activity (in progress), including the lobby exhibit showing research article costs and the journal subscription cost posters. The *Paywall* documentary is screening tomorrow (October 26) in the LINC.

It was noted that there had been some uptake / response on UPEI’s OA Week activity on social media; K. Mears has also submitted UPEI events to [www.openaccessweek.org](http://www.openaccessweek.org).

## **6) New Business**

### **6.1. *Virtual Museum of Canada grant (D. Moses)***

D. Moses reported that discussions were underway with the LM Montgomery Institute and Confederation Centre Art Gallery and Museum around a project that will see the digitization of selected LM Montgomery manuscripts, accompanied by a virtual exhibit.

### **6.2. *Faculty Survey (M. Belvadi)***

M. Belvadi reported that the survey of UPEI faculty on use of non-UPEI resources has received 68 responses to date; the deadline is October 31.

## **7) Roundtable**

### **7.1. *S. Lloyd***

The CAUL Copyright Working Group has a conference call scheduled in November to coordinate plans at Atlantic member libraries for Fair Dealing Week 2019 (Feb. 25).

Concern was expressed that the dates overlapped with Freedom to Read Week, but hopefully the Library will be able to mark both events.

S. Lloyd also noted that there had been some spontaneous expressions of interest on-campus on copyright issues recently, most notably from the ACLC Digital Literacy class.

### **7.2. *M. Belvadi***

M. Belvadi reported that she had several projects planned for UPEI Computational Sciences student practicums, including COUNTER data harvesting, a review of e-periodical holdings, and the PLP data management application already noted.