

Library Council Minutes- April 26, 2018

1:00pm - 3:00pm Library Conference Room

Present: Donald Moses (chair), Melissa Belvadi (secretary), Mark Cousins, Meghan Landry, Rosie Le Faive, Yolanda Hood, Kim Mears, Wendy Collett, Simon Lloyd, Keltie MacPhail, Iker Zulbaran

Regrets or Absent: Dylan Michaud

Recognition

1. Approval of Agenda - agreed to move roundtable to right before article discussion

2. Approval of Minutes ([March 29, 2018](#)) - approved

3. Standing Items

- Budget (D. Moses): expect to get new fiscal year budget in mid-to-late May, noted that university overall got a 2% increase in operating budget
- Staffing (D. Moses)
 - UL: Senate committee vote held, Nino Antadze, Greg Doran, Phillip Smith, Matt Coleman (student) as well as R. LeFaive, S. Lloyd, and Chris MacLauchlan
 - Librarians: this is M. Cousin's last Council meeting, appreciation expressed for the work he has done for us
 - Library Staff: Everton Kennedy term extended 6 months
 - Students for the summer: Circulation: Fabienne Bub, Katelyn Richard, Digitization: Krystalli Galvez, Mohamed Ali, BIS: Hanna Cochrane and Zantae Pellitier, Compact Storage: Corey Collett
- Travel/PD Plans - no updates
- Training/Learning Opportunities
 - M. Belvadi noted that we purchased the ERIL video archive and will start setting up group viewings as soon as we are sent the password;
 - Teaching Community Conference here at UPEI - Y. Hood is presenting on academic integrity, M.Landry is presenting on PressBooks
- Post-Library Council CUPE
 - Question about repairs/freshening of staff lounge, e.g. ceiling tiles, paint, pot light/ceiling tile with water damage. D. Moses reported some specific old furniture/equipment will be removed soon, but other equipment doesn't yet have another home; Staff should report damaged things, and send suggestions for better furniture etc. to D. Moses. We removed the curtains, discussion of whether we need them replaced for drafts and night use. D. Moses will follow up with Dorothy Peters regarding past facilities work orders for ceiling issues.
- Facilities (incl. renovations, Compact Storage, etc.) - D. Moses reports continuing walk-arounds, welcomes further reports regarding washroom cleaning, has asked Greg Clayton about replacing the carpets throughout the building, asked Dorothy Peters to check schedule for waxing floors, D. Moses will inquire about window washing;
- Student Concerns/Issues

- Graduate Students - no representative present
 - Undergraduate Students - group reports that they loved the dogs and little notes, would like a tax clinic; noted that the international office did something and perhaps we could partner with the business faculty/students next year; S. Lloyd raised issue of students needing lengthy editing/typesetting assistance with major paper/thesis writing/proofing; suggestion about some kind of clinics or workshops; Y. Hood described a fee-based service at UCF; K. Mears mentioned Lynda.com; further discussion about possible options and partnerships; D. Moses will look into APA Central with Dean of Graduate Studies
- Other University Committee Updates
 - APCC / Senate New Programs Update (D. Moses): MBA for Global Leadership awaiting MPHEC approval, some biology courses came through; Master in Global Affairs partnership with a Spain university being discussed, has not yet reached APCC, would be in Faculty of Graduate Studies and be interdisciplinary and would be taught from Spain; S. Lloyd noted that he is hearing of new courses in various topics starting in the fall where we may not have seen new course forms come through us; D. Moses will see if we need new subject librarian assignments for new departments now offering courses
 - ITACT (R. Le Faive) - no update
 - Dean's Council (D. Moses) - no update
 - Senate Library Committee (D. Moses) - no update
 - UPEI Strategic Planning (M. Belvadi) - town halls still intended but not yet scheduled
- Beacon/other campus info services update (D. Moses) - no update
- Health and Safety (S. Lloyd) - need new work lights for the thesis aisle within Archives, trying a halogen but too hot; H&S office is working on reviving their campus-wide working group; Judith MacNeill has agreed to replace S. Lloyd as the library's H&S representative
- Service Desk update (M. Landry)
 - last met April 11
 - Larry Yeo gave printing update
 - reviewed stress-free zone events including coffee - coffee went very quickly
 - discussed student who fails to return research room key, that fines would be left up to staff discretion
 - K. MacPhail noted request for feedback re 3d printing service improvements
- Social Media update (Y. Hood) - no update
- Library events (Y. Hood)
 - nothing planned for summer so far
 - coffee went well
 - Pride mascot event with notes went well
 - surprise events seem very successful
 - S.Lloyd and Y. Hood will meet about Reunion Weekend in late July
 - Y. Hood will consider possibilities relating to the Explore program

4. Business Arising

- Benevolent Irish Society update (S. Lloyd) - two students working full time now through May, possibly early June, in 260 with various equipment installed in there
- Chromebooks (D. Moses): we have purchased 10, Larry Yeo is working on the powerwash workflow, M. Belvadi will help Larry write up instructions
- PEIPLS partnership (Y. Hood) - need to decide to continue over the summer, recommend yes at the minimum for the Explore students - Explore contact is Cynthia Breau
- Pressbooks / Open Textbooks (K. Mears, M. Landry) - Several projects are underway, M. Landry and K. Mears are re-working an open textbook about creating and printing open textbooks; they will also be meeting with graduate students about publishing their conference program, proceedings, etc.; M. Landry giving a half-hour demo on May 1, 10:30am in HS 103 as part of the Teaching conference;

5. New Business

- [Ebsco Solar](#) - D. Moses working on applying for an EBSCO Solar grant, although our roof may be too old to qualify, but maybe this work could be relevant if we get a new wing
- Large Format Scanning/Printing Equipment - we are replacing a large HP printer in Central Printing with a new Ricoh that is also a large scanner
- [Library Hours for Spring/Summer 2018](#) - approved as provided in the link
- CS student project report (M. Belvadi) - description of ISSN-LC pairings project

6. Roundtable

- M. Cousins - expressed appreciation for opportunities in past year
- R. Le Faive - has written Python code with her husband's help to help us manage our ebook MARC records loads, putting in Github, called MARCaroni
- K. MacPhail - is using the 3d printer to make a printing press for mini printing; D. Moses noted this may be useful for a program event for Senior's College
- S. Lloyd - UASC will have a table at a community genealogical fair this weekend; will be doing a copyright update on website soon; book event on May 9 with PEI content, Atlantic Book Festival, then PEI Book Awards at the end of the month;
- I. Zulbaran - sat on committee about new UPEI website, interested in some kind of chat service
- M. Belvadi - Indigenous and prize-winning (Giller and Governor General) collections being significantly developed; addition this year of subscription to DesLibris Canadian Electronic Library

7. Article for discussion and Learning Opportunity of the Month:

- This week: M. Landry
 - [Emotional design application to evaluate user impressions of library information desks](#) - discussion was deferred to next meeting
- Who will provide next meeting's article? Should we continue this tradition?