

## Library Council Minutes - January 25, 2018

1pm - 3pm Library Conference Room

Present: Donald Moses (chair), Melissa Belvadi (secretary), Mark Cousins, Keltie MacPhail, Meghan Landry, Rosie Le Faive, Yolanda Hood, Kim Mears

Regrets: Simon Lloyd, Dylan Michaud, Wendy Collett, Iker Zulbaran

### Recognition

**Announcement: Sherri Russell ... Pow Wow happening on campus on March 10th, with Grand Entry starting at 10 a.m**

1. **Approval of Agenda:** approved without changes
2. **Approval of Minutes** (December 14, 2017) approved without changes
3. **Standing Items**
  - Budget: nothing to report
  - Staffing
    - Librarians: M. Belvadi will work with engineering and M. Landry with Math/CS during this semester while R. Le Faive works on CLAW (Islandora rewritten for Drupal 8 and Fedora 4: Claw Linked Asset Webframework);
    - D. Moses noted the passing of Frank Pigot and acknowledgement of his contributions to Robertson Library and called for ideas on how to recognize him in some way
    - D. Moses: Senate announced the call for search for the University Librarian position, expect to be able to share a related document soon
    - Library Staff: D. Moses looking at writing a job posting for a short term PA position to backfill Paul Pound so he can work on CLAW
    - Students: Recently hired Liam Kinch working with M. Belvadi partially using Young Canada Works funding
  - Travel/PD Plans: M. Landry and D. Moses going to OLA; D. Moses going to CAUL meeting in Halifax end of February
  - Training/Learning Opportunities:
    - K. Mears:  
<http://www.techsoupforlibraries.org/events/social-media-analytics-what-to-measure-and-why>
    - Bonnie Stewart in mid-February running a free "MOOC" style 2-week online course relating to social media and relationships -  
<https://www.edx.org/course/engagement-time-polarization-davidsonx-davnowxpolarization>; there will be hosted speakers so synchronous participation encouraged
  - Post-Library Council CUPE: no updates
  - Facilities (incl. renovations, Compact Storage, etc.):
    - D. Moses: re our past discussion about washrooms in the library, the previous SU president wanted to see an all-gender washroom in the library and in Main, Facilities considering changing the men/women's on the ground floor changed into a multi-stall all-gender washroom, have

- removed the urinals, looking to close gaps in stall partitions, Ann Braithwaite is involved, work is being done to create signs and other explanations/education/messaging; Y. Hood is going to include the "Toilet Training" documentary in our movie series to dovetail with this effort, probably on Feb 5; D. Moses will get timeline for renovation from Greg Clayton;
  - D. Moses messaged Facilities about overall cleanliness around building and upon request additional cleaning was provided; Y. Hood reported issues with cleanliness of the toilets that lasted for several days;
  - It was noted that office floors are cleaned on an infrequent schedule but individuals can ask Dorothy Peters to request an off-schedule floor cleaning
- Student Concerns/Issues
  - Graduate Students: D. Moses emailed D. Michaud about organizing some kind of focus group or other engagement process to talk about library supports
  - Undergraduate Students
- Other University Committee Updates
  - APCC / Senate New Programs Update (D. Moses): PsyD in psychology, PhD in sustainable design engineering, and Professional Masters in Actuarial Science came forward and were approved by APCC, and have been approved or approved in principle by Senate
  - ITACT (R. Le Faive): met on Jan 10; HR going live in 2nd quarter; will be portal upgrades shortly for various functions; working with Corey MacDougall in ITSS to integrate Colleague with Evergreen; issue is what happens with "current student" during breaks between semesters, now definition is "anyone who has paid an application fee and been accepted to a program and has not withdrawn or graduated"; still have to sort out what a retired faculty is and how they are flagged in the system; also still have to get library staff access to be able to add community borrowers and IB students into the system; wireless and other network updates are continuing; M. Belvadi raised a concern about the new IP range blocking wifi visitors from library licensed resources; D. Moses will follow up with messaging to staff and ITSS about this; R. Le Faive noted that major upgrades to the main UPEI website are going on
  - Dean's Council (D. Moses): nothing to report
  - Senate Library Committee (D. Moses): nothing to report
  - UPEI Strategic Planning (M. Belvadi) - reported upcoming town hall meetings when first draft is released
- Beacon/other campus info services update (D. Moses): feedback about 25live issues that R. Le Faive has raised, will bring to Greg Clayton especially the possibility of removing the LINC and conf room from the system's control
- Health and Safety (S. Lloyd)
  - D. Moses: reminder to be aware of slippery spots during the winter
  - D. Moses will look at having some training about bending and lifting
  - Building Inspection (D. Moses): Kevin Robinson did inspection as part of H&S routine, gave D. Moses a report which he can share with us, resulting in about 22 work orders; a pending problem is 108 where many

- things like shelving are stored, some attention needed to fixing some things there, need to clear all stairwells of combustibles; 3d-printed a safety locking latch for the public guillotine cutter;
      - Various cracks in walls have been fixed
      - Y. Hood noted a chair with arm pulled out in LINC, D. Moses noted that it should be reported to Dorothy Peters to get it dealt with
- Service Desk update (Y. Hood): will work with M. Landry regarding notes from the December meeting, which were reviewed briefly in this meeting; the next meeting will be in February
- Social Media update (Y. Hood): Cindy MacDonald and Y. Hood met to open the social media accounts to interested staff, and a meeting has been scheduled for Feb 6
- Library events:
  - Movie talks: Y. Hood reported holding 2 so far, counts general, library, and "kid" attendance - had best general for Abegweit, did the most marketing for Finding Dawn: nursing, Mawi'omi Centre posted it, D. Moses shared with radio and other committees, but the lowest attendance for that one, 6 non-library attendees for Finding Dawn, had 9 general for Abegweit; next one scheduled is UnSlut; despite poor turnout some faculty encourage us to continue; K. MacPhail has a connection to City Cinema and will reach out to consider some kind of partnership; M. Belvadi suggested coordination with Richelle Greathouse for a movie targeted at international students especially during reading week; Y. Hood noted that the movie for Valentine's Day will include pizza, so participants will have to register, can accept up to 30 students
  - Y. Hood noting Freedom to Read Week in March, discussion about possible ways to feature specific banned books that various staff like; consider setting up a display;
  - Bell Aliant's Let's Talk (R. Le Faive): January 31 is the Day, Bell is giving us some money for mental health training, we will have an event in the breezeway with table with info about resources on campus, and some selfie materials; will be event Saturday connected to women's basketball game; other events in the afternoon on Jan 31 that the library will be involved in

#### **4. Business Arising**

- Zeta repair update (D. Moses): Larry Yeo looked at it, scan tests are not perfect but usable (darker on one side than the other), still working on network connection activation so for now need usb stick
- Wireless access update (D. Moses) - discussed under ITACT above
- ORCID (K. Mears): integrated with IslandScholar, let her know if any problems
- Printing update re: students who also are/have been employees' problem: D. Moses will follow up
- Irish Benevolent Society update (S. Lloyd) - no update waiting for agreement to be prepared;
- Young Canada Works update (M. Belvadi) - hired Liam Kinch through March 31
- LINC update (D. Moses): keyboard trays removed and some furniture moved around to fit more students;

## **5. New Business**

- a. Canada Summer Jobs (D. Moses): reminder that deadline is January 31; M. Belvadi noted she offered an idea but needs buy-in from the librarians to make the proposal go forward
- b. Rover update (D. Moses): Larry Yeo has removed old projector due to very expensive bulbs burning out too often, so replaced configuration with large TV that costs about as much as a bulb, will get deployed soon, can play from USB key so don't need computer to go with it, Larry Yeo

## **6. Article for discussion and Learning Opportunity of the Month:**

- R. Le Faive: <https://feministkilljoys.com/2017/12/19/diversity-work-as-complaint/> deferred to next meeting
- Learning opportunity of the month, who will find?

## **7. Roundtable**

- K. MacPhail: note the upcoming 3d printing workshops training opportunities