

## Library Council Minutes - February 15, 2018

10am - 12 noon Library Conference Room

Present: Donald Moses (chair), Melissa Belvadi (secretary), Mark Cousins, Keltie MacPhail, Meghan Landry, Rosie Le Faive, Yolanda Hood, Kim Mears, Wendy Collett

Regrets or Absent: Simon Lloyd, Dylan Michaud, Iker Zulbaran

### Recognition

1. **Approval of Agenda** - approved

2. **Approval of Minutes** (January 25, 2018) - approved

### 3. **Standing Items**

- Budget (D. Moses): Deans were asked for ideas for next fiscal year; this afternoon will be presenting their ideas
- Staffing
  - Librarians: no updates
  - Library Staff: request filed for backfill for Paul Pound during CLAW project
  - Students: no updates
- Travel/PD Plans: M. Landry will attend ACEnet workshops next week; K. Mears will attend CAUL forum on research data management, D. Moses will attend the CAUL meeting
- Training/Learning Opportunities: R. Le Faive and M. Landry inquired about the campus mental health "first aid" training, D. Moses reported that the suicide prevention one is in May and is also a 2-day commitment and to contact Keith Lawlor to find out scheduling of next "first aid" one; Feb 20 first aid one-day workshop; M. Belvadi noted the next ER&L online conference is coming up and will solicit interest from the staff; D. Moses noted the library can cover the cost if there is interest
- Post-Library Council CUPE
  - Question about bathroom renovation process and what other buildings have or will have a gender neutral bathroom especially student centre: D. Moses noted that there is one now in the Student Centre
  - Question of why no date of birth or address for some people in Evergreen: R. Le Faive will follow up
  - Question re: UL search, noted having staff member on committee
  - Comment about library link on university home page, concerned that we could get lost in future updates, want to continue to be linked there
- Facilities (incl. renovations, Compact Storage, etc.)
  - D. Moses: Washroom update: plan was to have work completed by Feb 17, still some work left to do as of today, we expect the women's washroom work to be done shortly after the men's is finished and will only be the stall-gap filling, no replacement of counter, no other work is needed for it to become gender neutral; a communication campaign will ensue to introduce this to the campus, by Nicole Phillips, and Y. Hood is working with her and Anne Braithwaite to hold a related film viewing
- Student Concerns/Issues: student representatives not present

- Other University Committee Updates
  - APCC / Senate New Programs Update (D. Moses): English, Education, Math/Stats new/revised course proposals went through
  - ITACT (R. Le Faive): Planning Moodle upgrades; ITSS is ready to fix the wireless IP range problem, just needs to schedule downtime for 15 mins with us - we recommend morning Tuesday Feb 20 just after opening, which D. Moses will communicate to ITSS; still discussing upei.ca website upgrades and screens
  - Dean's Council (D. Moses): cancelled due to snow
  - Senate Library Committee (D. Moses): no news
  - UPEI Strategic Planning (M. Belvadi): town hall meetings expected to be scheduled late February or early March with a first draft to be available then
- Beacon/other campus info services update (D. Moses): Greg Clayton will meet with D. Moses to discuss
- Health and Safety (D. Moses): M. Belvadi noted that request for an approved heater was filled promptly and the provided heater is adequate; Y. Hood expressed concern about the mental health of a particular regular patron, and she called Security but they seemed to treat it as a security rather than mental health issue; D. Moses recommended that she contact Treena Smith; W. Collett said that James Reddin may also be an appropriate contact; R. Le Faive noted she fell on ice on campus recently and to be careful
- Service Desk update (Y. Hood): M. Landry summarized minutes of latest service desk meeting; Konica thinks the new paper we are using is causing the creasing problem, D. Moses will follow up with Larry Yeo on printer paper concern; D. Moses will also follow up with Larry Yeo about the two-black-commons load sharing issues; D. Moses noted that if the "opening" person is sick, they should call him; R. Le Faive further summarized the problem and D. Moses said the best practice would be to email the service desk and call either D. Moses or Pauline MacPherson; R. Le Faive suggested that we officially schedule meetings to be 55 minutes long instead of the full hour - this was generally agreed a good idea;
- Social Media update (Y. Hood): meeting held, working group is Cindy MacDonald, K. MacPhail, M. Belvadi, Dorothy Peters, Sarah Fisher, Cindy McKenna, W. Collett
- Library events (Y. Hood):
  - finished "love fest" not sure of response; 30 students came to February 14 movie night and some expressed interest in future movies, the venue was changed due to projector problem in Senior's College lab (RL 312), ended up in LINC, some people came in late and had to sit up front; D. Moses will report problem with projector; future spaces that might be suitable was discussed;
  - Y. Hood is looking at resources relating to Black Canadian history and has plans to post relating to it on our social media accounts;
  - planning another public movie viewing, "Toilet Training" for Feb 26 associated with the all gender washrooms;
  - we will start Freedom to Read Week posts for that week as well; will be releasing the "Pop-up Pub[lications]" program lending program with the public library system as well the week of Feb 26;

- we are participating in Mental Health Week, week of March 15, (which is also the Pow Wow week). We will host a movie for it - a quirky but also educational movie about depression that is a "feature" film - and have requested to have a counselor present for questions or other discussion afterwards, and we will also host "bullet journaling" and "art journaling" in the Pit for this week
- we will have an open-mic event similar to a poetry slam sometime in March, as described in our September brochure

#### 4. Business Arising

- Washrooms upgrade update (D. Moses): already covered under Standing Items - Facilities
- Zeta repair update (D. Moses): now on the network again, showed sample
- Wireless access update (D. Moses): already covered under Standing Items - Committee Updates
- Printing update (D. Moses): ITSS is looking again at Webprint; R. Le Faive noted that ITSS has completed their portion of the RefWorks institutional login problem and will work with M. Belvadi to have Proquest do the next step on their side; M. Landry asked who the point person is for Grammarly issues, D. Moses will consult and decide as we do not have one currently; M. Belvadi noted that after we get Webprint we can ask again to have Print-to-Email functionality restored but it is much lower priority than Webprint
- Irish Benevolent Society update (S. Lloyd): work is continuing
- Movie talks update (Y. Hood): already covered - see Events
- Bell Aliant's Let's Talk Update (R. Le Faive): event was delayed by snow but held in afternoon, photographer took pictures for Marketing & Communications, toques were given away; got some signups for mental health week volunteers; visibility was good in breezeway, probably better than it would have been in stress-free zone; next year will try to have more of a social media linkage; there is a sheet available at the Service Desk about mental health resources
- Canada Summer Jobs (D. Moses): Y. Hood submitted an application relating to the academic integrity portal
- Rover update (D. Moses): Rover is now working in the lobby and configured, Robyn will provide training and has provided instructions, but it needs a new home during the Pop-Up program; we need to test the public library's tattlestrips to see if our security gate will respond to them, as it affects where we will put the Pop-Up; D. Moses will work with pop-up working group to decide where the Rover and Pop-Up displays will go

#### 5. New Business

- a. Mawi'omi Centre and Native Council of PEI (D. Moses): Providing a space for NCPEI student to complete their GED.
- b. University Canada - Egypt (UCE) partnership (D. Moses): UPEI partnership being developed to offer some of our programs in Egypt, working on how the library will integrate with this partnership; will have more to report at next Library Council; M. Belvadi noted there may be issues relating to proxying licensed resources and offered training on using Blackboard Collaborate for distance

support; R. Le Faive expressed concern about partnering within a country where homosexuality is illegal and related human rights issues;

- c. Fair Dealing / Use Week (K. Mears): in planning, and also OER week in planning
  - d. PEIPLS partnership (Y. Hood): already covered under Standing Items - Library Events
  - e. Student Records project (D. Moses): we are working with Registrar's office on project to digitize student records for an Islandora repository
- 6. Article for discussion and Learning Opportunity of the Month:**
- This week: R. Le Faive:  
<https://feministkilljoys.com/2017/12/19/diversity-work-as-complaint/> - deferred to next meeting
  - Who will provide next meeting's article? see above
  - Learning opportunity of the month: not assigned
- 7. Roundtable**
- Y. Hood: K. MacPhail and she had an issue with a distance ed student research support that started with vref, asking if we have a point person for distance ed generally; M. Belvadi noted that our current structure is to handle that per discipline through the subject librarians; D. Moses noted that we could work through the Dean of Graduate Studies
  - W. Collett requested that we freshen the Truth and Reconciliation book display