

Library Council Minutes - March 29, 2018

1:00pm - 3:00pm Library Conference Room

Present: Donald Moses (chair), Melissa Belvadi (secretary), Mark Cousins, Meghan Landry, Rosie Le Faive, Yolanda Hood, Kim Mears, Wendy Collett, Simon Lloyd

Absent: Keltie MacPhail, Dylan Michaud, Iker Zulbaran

Recognition

1. Approval of Agenda

2. Approval of Minutes (February 15, 2018)

3. Standing Items

- Budget - no update
- Staffing
 - Librarians: no update
 - Library Staff: D. Moses noted that Alexander O'Neill has started a 3-month (thru end of June) backfill position so Paul Pound can focus on the CLAW project
 - Students: Summer students have been selected, 2 in digitization, Krystalli Glavez and Mohamed Ali and 2 for circulation to be named later
- Travel/PD Plans: K. Mears will only be here May 7-8 and 24-25 for the month of May; M. Belvadi is on vacation May 12-19; Y. Hood will be away first week in May for conference; Robyn Thomson, K. MacPhail and Leo Cheverie all received CUPE funding to support their attendance at APLA, M Landry, S. Lloyd, K. Mears, and D. Moses are also all going to APLA in June;
- Training/Learning Opportunities: M. Belvadi requested input regarding whether we should purchase access to the 2018 ER&L online conference recordings
- Post-Library Council CUPE:
 - question about the unfilled technical service ("Joy") position, D. Moses indicated no current intention or plans to fill it;
 - question about Grammarly contact: M. Landry indicated that she is the Grammarly contact;
 - question about Macs in Collaboratory and Learning Commons not working, D. Moses will follow up with Larry Yeo;
 - request for followup regarding missing date of birth and address data in Evergreen: R. Le Faive is still working on it
- Facilities (incl. renovations, Compact Storage, etc.):
 - Y. Hood noted that the formerly men's gender neutral room has urine odor issues and questioned how often they are cleaned, and M. Cousins believes he recognizes "stains" across multiple days in the upstairs men's room: D. Moses will talk with Greg Clayton about this and we should report lack of compliance with the cleaning standard directly to him (D. Moses);
 - W. Collett noted that Facilities are still asking staff to "clear" the formerly women's room before he would service it: D. Moses will follow up with Facilities

- Student Concerns/Issues: no students were present
- Other University Committee Updates
 - APCC / Senate New Programs Update (D. Moses): MBA in global leadership and B.S. in climate change have passed through APCC and are going to Senate; climate change program should start Fall 2018, MBA anticipating it would start Fall 2018, PsyD would start Fall 2019; Professional Masters in Actuarial Science passed APCC, D. Moses will check where that is in the process;
 - ITACT (R. Le Faive): no update
 - Dean's Council (D. Moses): no update
 - Senate Library Committee (D. Moses): met this morning (March 29),
 - new member Hayden Woodley, Faculty of Business replacement for Adam Fenech, and another member from Business will be replacing Susan Brown during her sabbatical;
 - discussion included open textbooks, then briefly touched on data management;
 - there was a discussion about fundraising planning and procedure with guest Myrtle Jenkins-Smith; M. Belvadi asked if Amazon Wishlist idea would be tied into this, D. Moses said that can be done separately;
 - there are many deferred maintenance issues;
 - committee report will be going to Senate and at Michael Cochram's request will include his concern about Web of Science; it will also include our issues relating to the Egypt partnership and noted the search for a UL;
 - also was discussion about the data management work K. Mears is doing;
 - UPEI Strategic Planning (M. Belvadi): first draft went to Board of Governors, expect 1 or 2 town hall meetings in next couple of weeks, still intend final draft to go to Board for approval at their May meeting
- Beacon/other campus info services update (D. Moses): no update
- Health and Safety (S. Lloyd):
 - H&S office is working on reviving main campus committee;
 - S. Lloyd noted that the issue of a defibrillation machine for the Library has been raised and is on the list when there is money;
 - S. Lloyd and D. Moses will follow up regarding lighting issues in Archives
- Service Desk update (M. Landry): report from Service Desk meeting:
 - webprint is being worked on;
 - R. Le Faive gave update regarding wireless issues;
 - M. Landry will be chairing the meetings through the end of this semester;
 - next meeting is April 11;
 - discussion about procedures for handling disruptive patron incidents especially that may involve mental health concerns; further discussion about "mental health first aid" training in future for library staff; D. Moses noted that Student Affairs has made available a document that is a guide to helping students in distress:
http://files.upei.ca/studentaffairs/Guide_StudentsinDistress_web.pdf
- Social Media update (Y. Hood): no updates

- Library events (Y. Hood): Stress-free zone will be having some kind of surprise event for students every day from April 9 thru April 19; D. Moses suggests incorporating the telescope into an event; we have a theme: "around the world"

4. Business Arising

- Wireless access update (D. Moses): see above
- Printing update (D. Moses): Black Commons creasing problem is fixed
- Irish Benevolent Society update (S. Lloyd): will be making test scans next week, and will gear up for digi production when new summer students start
- Indigenous display: D. Moses reported that W. Collett is working on a new display relating to Richard Wagamese, and will have more coming up relating to women and history, and a new book display is out now
- Fair Dealing Week (K. Mears, S. Lloyd): we did an update for faculty and on the website, and a few tweets/retweets
- PEIPLS partnership (Y. Hood): as of report R. Le Faive pulled, a mix of circulation activity by students and faculty; a new batch of books are coming to be displayed first week of April, chosen by the PEIPLS staff;

5. New Business

- Pressbooks (K. Mears, M. Landry): website demo provided: pressbooks.library.upei.ca; interest from UPEI 1030 to switch from their current textbook which is published by Pearson and fairly expensive;
- Chromebooks: money is encumbered to purchase some, if the survey indicates interest; M. Belvadi did an informal look at them and reported that many users did indicate a preference for Chromebooks over Dells, probably enough to justify the purchase; D. Moses will follow up
- UPEI's 50th: D. Moses reported an initial proposal has been offered to administration with ideas for library involvement in 2019

6. Article for discussion and Learning Opportunity of the Month:

- This week: R. Le Faive:
<https://feministkilljoys.com/2017/12/19/diversity-work-as-complaint/>
- Who will provide next meeting's article? M. Landry
- Learning opportunity of the month: Y. Hood will select the next one

7. Roundtable

- M. Belvadi requests that roundtable be moved ahead of article discussion in the agenda
- ran out of time so rest was deferred