

ARMA PEI Chapter Meeting

2 November 2011, 2:30-4:00pm, Zax Cafeteria Meeting Room, Sullivan Building

Agenda

1. Review of Agenda
2. Review of Minutes, October 5, 2011
3. Business Arising from Minutes
 - a. Website details (seal, bylaws)
 - b. ARMA PEI Chapter Retention Schedule
4. Reports
 - a. Treasurer
 - b. Communications
 - c. Membership
 - d. Newsletter
5. Fall Seminar
 - a. Location and food confirmed
 - b. Registration
 - c. Raffle details
 - d. Speaker gifts and door prizes
 - e. Other details
6. New Business
7. Next Meeting