

Minutes of the Fourth Meeting of Senate

Friday, February 12, 2021

3:00 pm via Zoom

Present: A. Abd-El-Aziz (Chair), D. Sutton (Secretary to Senate), R. Bissessur, A. Braithwaite, M. Buote, B. Campbell, D. Coll, E. Côté, D. Dahn, R. Dennis, L. Doiron, N. Etkin, K. Gottschall-Pass, J. Hartz, L. Heider, G. Keefe, N. Kujundzic, M. LeClair, T. Mady, J. MacDonald, R. MacDonald, J. McIntyre, W. Montelpare, J. Moran, D. Moses, C. Murray, M. Nassar, T. Ngo, T. Oginni, J. Perry, W. Peters, J. Podger, C. Ryan, J. Stewart, B. Waterman, A. Zinck, M. Arfkan

Guests: C. Peach Brown, X. Wang, D. McCardle

Regrets: A. Fitzgerald, M. Murray, J. Spears, C. Stevenson

Recorder: N. Phillips

President Abd-El-Aziz called the meeting to order at 3:02 pm.

1. **Approval of Agenda**

MOTION (N. Etkin/J. Moran) to approve the agenda as presented. CARRIED

2. **Approval of Minutes**

MOTION (L. Doiron/J. Moran) to approve the minutes of November 20, 2020 as presented. CARRIED

MOTION (T. Mady/D. Dahn) to approve the minutes of the special meeting of November 25, 2020 as presented. CARRIED

3. **Business Arising from the Minutes**

a. **2021 Summer Academic Semester**

The Vice-President Academic and Research indicated that Summer registration has already begun and presented the following motion.

MOTION (K. Gottschall-Pass/R. MacDonald) that Senate approve a continuation of our hybrid model of teaching for the 2021 Summer Academic Semester (Session 1 from May–June, Session 2 from July–August), with the same exceptions for in-person, on-campus instruction. CARRIED UNANIMOUSLY

b. **2021 Fall Academic Semester**

The Vice-President Academic and Research indicated a concrete decision for both Summer and Fall academic semesters was needed in advance of registration and presented the following motion.

MOTION (K. Gottschall-Pass/N. Etkin) that Senate approve that UPEI move to primarily in-person teaching with online components for the 2021 Fall Academic Semester in keeping with the guidance of the PEI Chief Public Health Office. CARRIED UNANAMOUSLY

The Associate Vice-President of Students and Registrar and Vice-President Academic and Research will work on a message to communicate these decisions to students, faculty, and staff.

4. President's Report

President Abd-El-Aziz thanked faculty and staff for doing tremendous work during the pandemic. He expressed that despite the many challenges, the campus continues to grow, and now for the first time in history exceeds 5,000 students. Not only has UPEI adjusted, but the University has excelled, and the President is proud of faculty and staff, as well as students who have chosen UPEI as their university.

5. Students Applying to Graduate Before Convocation

The Vice-President Academic and Research presented the following motions to the Senate to approve the credentials of 158 candidates who have applied to graduate before Convocation.

MOTION (K. Gottschall-Pass/N. Kujundzic) to approve the credentials for the 30 candidates listed as having completed the requirements for the Faculty of Arts. CARRIED

MOTION (K. Gottschall-Pass/T. Mady) to approve the credentials for the 30 candidates listed as having completed the requirements for the Faculty of Business. CARRIED

MOTION (K. Gottschall-Pass/R. MacDonald) to approve the credentials for the 52 candidates listed as having completed the requirements for the Faculty of Education. CARRIED

MOTION (K. Gottschall-Pass/W. Peters) to approve the credentials for the 3 candidates listed as having completed the requirements for the Faculty of Engineering. CARRIED

MOTION (K. Gottschall-Pass/R. Bissessur) to approve the credentials for the 3 candidates listed as having completed the requirements for the Faculty of Graduate Studies and Research. CARRIED

MOTION (K. Gottschall-Pass/J. MacDonald) to approve the credentials for the 16 candidates listed as having completed the requirements for the Faculty of Nursing. CARRIED

MOTION (K. Gottschall-Pass/N. Etkin) to approve the credentials for the 20 candidates listed as having completed the requirements for the Faculty of Science. CARRIED

MOTION (K. Gottschall-Pass/G. Keefe) to approve the credentials for the 4 candidates listed as having completed the requirements for the Faculty of Veterinary Medicine. CARRIED

6. UPEI Equity, Diversity, and Inclusion (EDI) Strategy

The Vice-President Academic and Research gave some background on the development of the UPEI EDI Strategy, which had been distributed to the Senate for information and will be presented to the UPEI Board of Governors for approval. Following discussion, two amendments were proposed: 1) add the Joint Equity Committee to the list of groups on page 13 that will be consulted on an ongoing basis, and 2) add that the Strategy document be reviewed by the Senate and the Board of Governors in one year.

MOTION (K. Gottschall-Pass/L. Doiron) that Senate endorse the UPEI Equity, Diversity, and Inclusion Strategy as amended, to be proposed to the UPEI Board of Governors. CARRIED UNANAMOUSLY

7. Review Committee, Dean of AVC

(The Dean of the Atlantic Veterinary College left the Zoom meeting for this portion of the agenda.)

The Vice-President Academic and Research outlined the guidelines for the composition of a review committee for the Dean of AVC, which she chairs. She reported that nominations were requested and received from each department at AVC as well as complementary faculties. The committee must also include one Doctor of Veterinary Medicine student and one AVC graduate student. The Vice-President presented a motion with the proposed membership.

MOTION (K. Gottschall-Pass/B. Campbell) that Senate approve the following membership for the Dean of Veterinary Medicine Review Committee in keeping with the composition required. CARRIED UNANAMOUSLY

DEPARTMENT CHAIR	Jonathan Spears – Biomedical Sciences
TEACHING FACULTY	John VanLeeuwen – Health Management Katie Hoddinott – Companion Animals Chelsea Martin – Pathology/Microbiology
COMPLEMENTARY FACULTY	Nadja Bressan – Sustainable Design Engineering Marya Ahmed – Chemistry
DVM STUDENT	Alyson Brown
GRADUATE STUDENT	Michael Isei

8. Senate Reports

- a. **Academic Planning and Curriculum Committee**
 - i. **Fourth Curriculum Report**

Registrar's Office

OMNIBUS MOTION (K. Gottschall-Pass/R. Bissessur) that motions 1–3 for Graduate Program Regulations be approved as noted. CARRIED

(See details in the Curriculum Report, pages 3–7)

- 1) **MOTION: That the Program Regulations for MSC, MVSc, MA, and PhD programs, Section #5 – Grades Schedule be approved as proposed.**
- 2) **MOTION: To update the Minimum Grade Requirement Regulation to reflect those programs that require a minimum 70% pass grade.**
- 3) **MOTION: To update Academic regulation #14 to reflect range of courses eligible to cross-level list.**

Faculty of Arts

Department/Program(s): Music

- 4) **MOTION (K. Gottschall-Pass/N. Kujundzic) that a new course entitled Music 3215 Business of Music be approved as proposed. CARRIED**

(See details on the Curriculum Report, pages 9–11)

Department/Program(s): Economics

- 5) **MOTION (K. Gottschall-Pass/N. Kujundzic) to have the change in prerequisite for EC 3810 Women, Economics and the Economy be approved as proposed. CARRIED**
(See details on the Curriculum Report, page 12)

Department/Program(s): Religious Studies/Catholic Studies

OMNIBUS MOTION (K. Gottschall-Pass/N. Kujundzic) that motions 6–7 for Religious Studies/Catholic Studies be approved, with minor changes to titles. CARRIED
(See details on the Curriculum Report, page 13–14)

- 6) **MOTION: To have the change in course title for RS 2780 Spirituality of the Sacraments be approved as proposed.**
- 7) **MOTION: To have the change in course title for RS 2770 Social Ethics: Free and Faithful be approved as proposed.**

Department/Program(s): Psychology/Diversity and Social Justice Studies (DSJS)

OMNIBUS MOTION (K. Gottschall-Pass/N. Kujundzic) that motions 8–9 for Psychology/Diversity and Social Justice Studies be approved as noted. CARRIED
(See details on the Curriculum Report, page 15–17)

- 8) **MOTION: To have the removal of the cross-listing and the note for DSJS 3740 Advanced Qualitative Research be approved as proposed.**
- 9) **MOTION: To have the change in the DSJS prerequisite for PSY 4720 Social Justice in Psychology be approved as proposed.**

Department/Program(s): Asian Studies Minor

OMNIBUS MOTION (K. Gottschall-Pass/N. Kujundzic) that motions 10–11 for Asian Studies be approved as noted. CARRIED
(See details on the Curriculum Report, pages 18–20)

- 10) **MOTION: Move that the revised calendar entry for a minor in Asian Studies be approved as proposed.**
- 11) **MOTION: That a new calendar entry for a Minor in Korean Studies, in the Faculty of Arts, be approved as proposed.**

Faculty of Veterinary Medicine

OMNIBUS MOTION (K. Gottschall-Pass/G. Keefe) that motions 12–13 for the Faculty of Veterinary Medicine be approved as noted. CARRIED
(See details in the Curriculum Report, pages 24–25)

Department/Program(s): Biomedical Sciences

- 12) **MOTION: That the departmental designation for VBS 1030, Animal Behaviour and Welfare, be changed as proposed.**

Department/Program(s): Health Management

- 13) **MOTION: That the course title and description change for VHM 3330, Topics in Small Ruminants be approved as proposed.**

Department/Program(s): Doctor of Veterinary Medicine

- 14) **MOTION (K. Gottschall-Pass/G. Keefe) that the Admissions Requirements for the DVM program as outlined in the UPEI Academic Calendar be revised as proposed. CARRIED**
(See details in the Curriculum Report, pages 26–48)

Faculty of Education

Department/Program(s): Bachelor of Education

- 15) **MOTION (K. Gottschall-Pass/R. MacDonald) that a new course entitled ED 4245 Inquiry-Based Methods in Science and Social Studies be approved as proposed. CARRIED**
(See details in the Curriculum Report, pages 50–53)

Department/Program(s): Bachelor of Education, Bachelor of Education (français langue seconde)

- OMNIBUS MOTION (K. Gottschall-Pass/R. MacDonald) that motions 16–17 for the Faculty of Education be approved as noted. CARRIED**
(See details in the Curriculum Report, pages 54–57)

- 16) **MOTION: That the list of required courses for the Bachelor of Education, Primary/Elementary concentration, be approved as proposed.**
- 17) **MOTION: That the list of required courses for the Bachelor of Education (français langue seconde), primary/elementary concentration, be approved as proposed.**

Department/Program(s): Bachelor of Education, Bachelor of Education (français langue seconde)

- 18) **MOTION (K. Gottschall-Pass/R. MacDonald) that the term “Specialization” in the Bachelor of Education and Bachelor of Education (français langue seconde) programs be updated to “Study Focus” to properly reflect what the programs offer. CARRIED**
(See details in the Curriculum Report, pages 58–59)

Faculty of Nursing

Department/Program(s): Master of Nursing

- 19) **MOTION (K. Gottschall-Pass/J. MacDonald) that a new course entitled NURS 6170 Evidence-Based Practice and the Nurse Practitioner be approved as proposed. CARRIED**
(See details on the Curriculum Report, pages 61–63)

- 20) **MOTION (K. Gottschall-Pass/J. MacDonald) to have the change in the Nurse Practitioner Stream program requirements approved as proposed. CARRIED**
(See details on the Curriculum Report, pages 64–65)

Faculty of Science

Department/Program(s): Biology

- OMNIBUS MOTION (K. Gottschall-Pass/N. Etkin) that motions 21–25 for the Faculty of Science be approved as noted. CARRIED**

(See details on the Curriculum Report, pages 67–71)

21) **MOTION: To have the change in prerequisite for BIO 2020 Botany be approved as proposed.**

22) **MOTION: To have the change in prerequisite for BIO 2040 Zoology be approved as proposed.**

23) **MOTION: To have the change in prerequisite for BIO 2060 Microbiology be approved as proposed.**

24) **MOTION: To have the change in prerequisite for BIO 2210 Cell and Molecular Biology be approved as proposed.**

25) **MOTION: To have the change in prerequisite for BIO 2220 Ecology be approved as proposed.**

Department/Program(s): Biology

26) **MOTION: To have the course description and prerequisite for BIO 2230 Genetics I be approved as proposed.**

(See details on the Curriculum Report, pages 72–73)

Department/Program(s): Biology

OMNIBUS MOTION (K. Gottschall-Pass/N. Etkin) that motions 27–28 for the Faculty of Science be approved as noted. CARRIED

(See details on the Curriculum Report, pages 74–75)

27) **MOTION: To have the change in prerequisite for BIO 2250 Human Biochemistry be approved as proposed.**

28) **MOTION: To have the change in prerequisite for BIO 2260 Human Anatomy and Histology be approved as proposed.**

Department/Program(s): Biology

29) **MOTION (K. Gottschall-Pass/N. Etkin) to remove the 60% requirement for entry into Biology courses above the 1000 level. CARRIED**

(See details on the Curriculum Report, page 76)

Faculty of Graduate Studies

Faculty/School: Veterinary Medicine; Department/Program(s): Pathology and Microbiology

OMNIBUS MOTION (K. Gottschall-Pass/R. Bissessur) that motions 30–31 for the Faculty of Graduate Studies be approved as noted. CARRIED

(See details on the Curriculum Report, pages 78–83)

30) **MOTION: That a new course entitled VPM 8446 Diagnostic Aquatic Pathology II be approved as proposed.**

31) **MOTION: That a new course entitled VPM 8447 Diagnostic Aquatic Pathology III be approved as proposed.**

Faculty/School: Veterinary Medicine; Department/Program(s): Companion Animals

OMNIBUS MOTION (K. Gottschall-Pass/G. Keefe) that motions 32–42 for the Faculty of Graduate Studies be approved as noted. CARRIED

(See details on the Curriculum Report, pages 84–119)

- 32) **MOTION:** That a new elective course proposal entitled VCA 8335 Topics in Veterinary Diagnostic Imaging I be approved as proposed.
- 33) **MOTION:** That a new elective course proposal entitled VCA 8336 Topics in Veterinary Diagnostic Imaging II be approved as proposed.
- 34) **MOTION:** That a new elective course proposal entitled VCA 8337 Topics in Veterinary Diagnostic Imaging III be approved as proposed.
- 35) **MOTION:** That a new elective course proposal entitled VCA 8338 Topics in Veterinary Diagnostic Imaging IV be approved as proposed.
- 36) **MOTION:** That a new elective course entitled VCA 8551 Pathophysiology and Surgical Management of Soft Tissue Diseases be approved as proposed.
- 37) **MOTION:** That a new course entitled VCA 8552 Pathophysiology and Surgical Management of Oncologic Diseases be approved as proposed.
- 38) **MOTION:** That a new course entitled VCA 8470 Minimally Invasive & Interventional Surgery be approved as proposed.
- 39) **MOTION:** That a new elective course entitled VCA 8452 Clinics in Diagnostic Imaging III be approved as proposed.
- 40) **MOTION:** That a new elective course proposal entitled VCA 8453 Clinics in Diagnostic Imaging IV be approved as proposed.
- 41) **MOTION:** That a new elective course proposal entitled VCA 8532 Clinics in Advanced Diagnostic Imaging III be approved as proposed.
- 42) **MOTION:** That a new elective course proposal entitled VCA 8533 Clinics in Advanced Diagnostic Imaging IV be approved as proposed.

Faculty of Business

Department/Program(s): Master of Business Administration

- 43) **MOTION:** (K. Gottschall-Pass/T. Mady) that the revised calendar entry for the Master of Business Administration section on Admission Requirements be approved as proposed. **CARRIED**
(See details on the Curriculum Report, pages 121–128)

b. Senate Research Advisory Committee

The Vice-President Academic and Research reported that after review of the Senate Research Advisory Committee terms of reference and composition, there were a number of changes required as outlined in the document that had been posted in advance of the meeting. Key edits included the Associate Vice-President of Research and Dean of Graduate Studies would become chair, and that the Senate would consider equity, diversity, and inclusion to balance the composition of the committee. It was realized that the updated terms of reference would need to be approved without the member from the Faculty of Arts as there were two faculty

members who had expressed interest for the one seat. The Vice-President presented the following motion, which was followed by an election for the Faculty of Arts representative.

MOTION (K. Gottschall-Pass/R. Bissessur) to accept the changes to the Senate Research Advisory Committee terms of reference as presented, with the exception of the two faculty members from the Faculty of Arts. CARRIED UNANAMOUSLY

Following the motion being carried, an election was held between Dr. Jessica Strong and Dr. Jean Mitchell for the Faculty of Arts seat. Dr. Strong was elected.

An updated Terms of Reference will be posted to the Senate VRE.

9. Update on Climate Change

The Vice-President Academic and Research put forward the change of the School of Climate Change and Adaptation and Environment Studies Program to be administratively combined with no changes to the academic programs or regulations. It is only administrative in nature. At this point, the President welcomed guests, Dr. Carolyn Peach Brown (Environmental Studies) and Dr. Xander Wang (Climate Change and Adaptation). He shared that UPEI had received \$4.8 million in funding for equipment at the Canadian Centre for Climate Change and Adaptation, and acknowledged the Vice-President Academic and Research and Vice-President Administration and Finance for their work on this file. He then invited the Vice-President Academic and Research, Dean of Science, Dr. Peach-Brown, and Dr. Wang to provide remarks.

At this time, the following motion was presented by the Dean of Science.

MOTION (N. Etkin/L. Doiron) to extend the meeting of Senate by 15 minutes. CARRIED UNANAMOUSLY

A comprehensive discussion took place about the rationale of merging the two areas under one faculty.

While there was an acknowledgment of the synergy between the two programs and the creation of the new Faculty, a question was raised about the number of Senate seats, and that the consequence of adding another faculty would cause a further inequity in the distribution of seats by faculty as the Faculty of Arts currently has 8 seats and the Faculty of Science, Faculty of Sustainable Design Engineering and Faculty of Climate Change and Environmental Sciences all would have a combined 4 seats. It was also indicated that a number of faculty at large positions exist that any faculty can be nominated for regardless of their academic faculty. The focus was on the number of seats allocated for each faculty as per the University Act. The President indicated that this issue has to be brought forward to the UPEI Board of Governors through the Governance and Appeals Committee to decide if the Board asks the government for an amendment of the University Act. The President agreed that he would take this proposal to the Governance and Appeals Committee of the UPEI Board of Governors for their consideration. After the discussion, the Vice-President Academic and Research presented the following motion.

MOTION (K. Gottschall-Pass/N. Etkin) that the Senate endorses the creation of the Faculty of Climate Change and Environmental Studies. CARRIED UNANAMOUSLY

10. Other Business

There was no other business.

11. Adjournment

MOTION (N. Kujundzic/D. Coll) that the meeting be adjourned at 5:10 pm.

Respectfully submitted,

Donna Sutton
Secretary of Senate

Attachments: Fourth Curriculum Report, February 12, 2021

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CALENDAR & CURRICULUM CHANGE

Motion #1

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Graduate Program Regulations**

MOTION: That the Program Regulations for MSc, MVSc, MA and PhD programs, Section #5 – Grades Schedule be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Program Regulations – Graduate Studies Master of Science, Master of Veterinary Science, Master of Arts, and Doctor of Philosophy</p> <p>5. GRADES SCHEDULE</p> <p>In the courses which comprise a part of the student's program, standings will be reported according to the following schedule of grades:</p> <p>First-class standing: 80 per cent and higher Second-class standing: 70 to 79.9 per cent inclusive Pass standing: 60 to 69.9 per cent inclusive</p> <p>F: a graduate student who receives a grade of less than 60 per cent in any course (graduate or undergraduate, prescribed or additional) is deemed to have failed the course. The candidate must maintain a cumulative average grade of at least a B standing in the substantive courses outlined below in order to maintain registration in the program.</p> <p>INC: students who fail to complete all components of a course, such as assignments, examinations, and laboratories, due to circumstances beyond their control (such as illness) may, with the permission of the Professor, Chair, and Dean, be granted an amount of time deemed reasonable for the completion of said components..</p> <p>If a student does not complete all the components of a course by the agreed-upon date, normally a grade of F shall replace INC on the transcript. The Registrar will advise the Department Chair that the grade of "F"</p>	<p>Program Regulations – Graduate Studies Master of Science, Master of Veterinary Science, Master of Arts, and Doctor of Philosophy</p> <p>5. GRADES SCHEDULE</p> <p>In the courses which comprise a part of the student's program, standings will be reported according to the following schedule of grades:</p> <p>First class standing: 80 per cent and higher Second class standing: 70 to 79.9 per cent inclusive Pass standing: 60 to 69.9 per cent inclusive</p> <p>A graduate student who receives a grade of less than <u>60% per cent</u> in any <u>graduate level</u> course (graduate or undergraduate, prescribed or additional) is deemed to have failed the course. The candidate must maintain a cumulative average grade of at least <u>75% a B standing</u> in the substantive courses outlined below in order to maintain registration in the program.</p> <p>INC: students who fail to complete all components of a course, such as assignments, examinations, and laboratories, due to circumstances beyond their control (such as illness) may, with the permission of the Professor, Chair, and Dean, be granted an amount of time deemed reasonable for the completion of said components.</p> <p>If a student does not complete all the components of a course by the agreed-upon date, normally a grade of <u>Q-F</u> shall replace INC on the transcript. The Registrar will advise the Department Chair that the grade of "F"</p>



CALENDAR & CURRICULUM CHANGE

Motion #1

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>requires a percentage grade for posting on the student transcript. Nevertheless in cases where the component left incomplete was not a requirement for passing the course and where the student already has earned a passing grade without completing the component, the passing grade shall be submitted and shall replace INC on the transcript.</p> <p>AUD: an “audited” course (additional courses only)</p> <p>DISC: discontinued with permission</p> <p>Some seminar courses are graded as Pass/Fail. In the thesis, percentage grades as above are not required; instead the work is reported as either satisfactory or unsatisfactory.</p>	<p>requires a percentage grade for posting on the student transcript. Nevertheless in cases where the component left incomplete was not a requirement for passing the course and where the student already has earned a passing grade without completing the component, the passing grade shall be submitted and shall replace INC on the transcript.</p> <p>AUD: Audit an “audited” course (additional courses only)</p> <p>DISC: discontinued with permission</p> <p>Some seminar courses are graded as Pass/Fail. In the thesis, percentage grades as above are not required; instead the work is reported as either satisfactory or unsatisfactory.</p>

Rationale for Change: Standing has not been assessed or assigned to Graduate student records. This is a regulation that does not have any history of ever being enacted (or reported).

Effective Term: WINTER 2021

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization	Date:
Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: Dr. Rabin Bissessur	December 11, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

Form Version: September 2020



CALENDAR & CURRICULUM CHANGE

Motion #2

Revision is for a: **Academic Regulation Change**

Faculty/School/Department: **Graduate Studies**

Department/Program(s)/Academic Regulations: **Minimum Grade Regulation**

MOTION: To update the Minimum Grade Requirement Regulation to reflect those programs that require a minimum 70% pass grade.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3. Minimum Grade Requirement A graduate student who receives a grade of less than 60% in any course (graduate, undergraduate, prescribed additional) is deemed to have failed the course (with the exception of programs in the Faculty of Education, in which a graduate student who receives a grade of less than 70% is deemed to have failed the course).</p>	<p>3. Minimum Grade Requirement A graduate student who receives a grade of less than 60% in any <u>graduate level</u> course (graduate, undergraduate, prescribed additional) is deemed to have failed the course (with the exception of <u>graduate</u> programs in the Faculty of Education, <u>Doctor of Psychology and Master of Nursing</u> in which a graduate student who receives a grade of less than 70% is deemed to have failed the course).</p>

Rationale for Change: The PsyD program is already using 70% minimum pass grade (reflected in the program regulations) but needed to be identified in this broad graduate grading regulation. In addition, the Master of Nursing (MN) program is changing to a 70% minimum pass grade as a result of an appraisal of other MN program requirements in Canada. This change will ensure the UPEI MN program is consistent with national grading benchmarks.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: Dr. Rabin Bissessur	December 11, 2020
Registrar's Office Approval: Darcy McCardle	May 25, 2020

Form Version: September 2020



CALENDAR & CURRICULUM CHANGE

Motion #3

Revision is for a: **Academic Regulation Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Graduate Studies Regulation #14**

MOTION: To update Academic regulation #14 to reflect range of courses eligible to cross-level list.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>14. CROSS-LEVEL LISTING</p> <p>Cross-level listing is the offering of two courses, one graduate and one undergraduate, in the same time and place, with the same instructor. However, for cross-level listing, only the classroom experience is shared; the graduate course is expected to have separate and distinct content that is more advanced than the undergraduate. Students may only complete a graduate level course if they previously completed the cross-level listed undergraduate course with approval of the Dean of Graduate Studies.</p> <p>Expectations:</p> <ul style="list-style-type: none"> - Graduate expectations must be commensurate with the level of the graduate course listed. - Expectations may be differentiated through assessment measures (exams, assignments, etc.) - Graduate expectations may include more advanced learning through additional, more sophisticated reading, research, experiential activities - Different learning objectives for each level - If learning objectives change, assessment should change in accordance (as well as instructional strategies) <p>Cross-level listing rules:</p> <ul style="list-style-type: none"> - Only Upper-level undergraduate courses (3000-4000) and lower-level graduate courses (6000-7000) may be cross-level listed - Course titles must be related (but not necessarily identical) - Use of different course codes (numbers) for each level - Separate course proposals for each level - Separate syllabi for each level 	<p>14. CROSS-LEVEL LISTING</p> <p>Cross-level listing is the offering of two courses, one graduate and one undergraduate, in the same time and place, with the same instructor. However, for cross-level listing, only the classroom experience is shared. Students may only complete a graduate level course if they previously completed the cross-level listed undergraduate course with approval of the Dean of Graduate Studies. <u>While the course content for both undergraduate and graduate students may be similar, the graduate course is expected to have separate and distinct content that is more advanced than the undergraduate.</u></p> <p>Expectations:</p> <ul style="list-style-type: none"> - Graduate expectations must be commensurate with the level of the graduate course listed. - Expectations may be differentiated through assessment measures (exams, assignments, etc.) - Graduate expectations may include more advanced learning through additional, more sophisticated reading, research, experiential activities - Different learning objectives for each level - If learning objectives change, assessment should change in accordance (as well as instructional strategies) <p>Cross-level listing rules:</p> <ul style="list-style-type: none"> - Only Upper-level undergraduate courses (3000-4000) <u>may be cross-level listed</u> and lower-level <u>with</u> graduate courses (6000-,7000 <u>or</u> 8000) <u>may be cross-level listed</u> - Course titles must be related (but not necessarily identical) - Use of different course codes (numbers) for each level - Separate course proposals for each level - Separate syllabi for each level



CALENDAR & CURRICULUM CHANGE

Motion #3

Rationale for Change: Many graduate courses are currently coded at the 8000-level, and the regulation was limiting the ability to use these courses in cross-level listing opportunities. Limiting available Undergraduate courses to the 4000-level only is an appropriate update to reflect the academic work that can be shared across levels through this regulation.

Effective Term: WINTER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: Dr. Rabin Bissessur	December 11, 2020
Registrar's Office Approval: Darcy McCardle	December 10, 2020

Form Version: September 2020



SUMMARY OF FACULTY OF ARTS MOTION #'S 4-11

New Course Proposal – MUS 3215 Business of Music

Prerequisite change – EC 3810

Course title change – RS 2780

Course title change – RS 2770

Cross-listing change – PSY 3740

Cross-listing change – PSY 4720

Calendar Entry Change – Requirements for Minor in Asian Studies

New Calendar Entry – Minor in Korean Studies

NEW COURSE PROPOSAL

Motion #4

Faculty/School: **Arts**

Department/Program(s): **Music**

MOTION: That a new course entitled Music 3215 Business of Music be approved as proposed

Course Number and Title	Music 3215 Business of Music
Description	This is a practical course intended to introduce students to the skills and tools needed to build a successful career in music.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Prerequisites: Music 2130, 2150 and Music 2230 or permission of the instructor.
Credit(s)	3
Notation	N/A

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 10

Is there an Enrolment Cap: No

If there is an enrolment limit, please explain. N/A

Rationale for New Course: This course has been taught several times as a Special Topics Course often enough to warrant having its own course number. Also, the course offers students more opportunities for success in pursuing a career in music.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

<u>Authorization</u>	<u>Date:</u>
Departmental Approval: Music Faculty Council	October 20, 2020
Faculty/School Approval: Arts Curriculum Committee	November 30, 2020
Faculty Dean's Approval: Neb Kujundzic	November 30, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

Music 3215 Business of Music

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
 - Books
 - In our catalogue, a subject search of (entrepreneurship, or business, or management, or career development) and keyword music returns 21 print or online books
 - In our catalogue, a keyword search of (entrepreneur or business or management or career) and music returns 6 print or online books
 - Journals
 - The Library has access to 546 music-related journals and 6001 business management-related journals
 - Databases
 - General
 - Academic Search Complete
 - JSTOR
 - Project MUSE
 - Gale General OneFile
 - Music
 - Naxos Music Library
 - Fine Arts and Music Collection
 - Canadian Music Periodical Index
 - Business
 - Business Source Complete
 - Canadian Business and Current Affairs
 - Business Collection
- Subscription Dependencies (in interdisciplinary packages)
 - Many of our databases rely on accessing full text subscriptions in publishers' packages including Elsevier, Oxford, Springer, Taylor and Francis, and Wiley
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
 - Keri McCaffrey - Music Liaison Librarian
 - Available for in-class and one-on-one instruction

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
 - Monographs

NEW COURSE PROPOSAL

Motion #4

- Subscriptions
- Databases
- Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required:

- One-time: _____ 0 _____ For each of _____ consecutive years
- Annual: _____ 0 _____
 - Per-year percentage increase in annual: _____

Does the budget allocation for library resources in this proposal meet the requirement?

Existing library resources are sufficient to support this course. The majority of the resources are subscriptions and so sustainable funding is required to ensure continued access.

Date Received by Liaison/Collections Librarian	November 8th
Name of Librarian to be Contacted for Questions	Keri McCaffrey
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 12, 2020

Form Version: May/2020



CALENDAR & CURRICULUM CHANGE

Motion #5

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Economics**

MOTION: To have the change in prerequisite for EC 3810 Women, Economics and the Economy be approved as proposed

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3810 WOMEN, ECONOMICS AND THE ECONOMY This course examines the treatment of women by the discipline of economics from both mainstream and feminist perspectives. It includes a review of the feminist critique of traditional economics, as well as an examination of the economic literature pertaining to women and women's activities. Topics include women in the workforce and the economic analysis of fertility, marriage and divorce, and household production. Cross-listed with Diversity and Social Justice Studies 3810 and Family Science 3840 PREREQUISITE: Economics 1010 or 1020 or permission of the instructor. For DSJS students, DSJS 1090, or permission of the instructor. When taken as Family Science 3840, Family Science 2420 is required. Three hours a week</p>	<p>3810 WOMEN, ECONOMICS AND THE ECONOMY This course examines the treatment of women by the discipline of economics from both mainstream and feminist perspectives. It includes a review of the feminist critique of traditional economics, as well as an examination of the economic literature pertaining to women and women's activities. Topics include women in the workforce and the economic analysis of fertility, marriage and divorce, and household production. Cross-listed with Diversity and Social Justice Studies 3810 and Family Science 3840 PREREQUISITE: Economics 1010 or 1020 or permission of the instructor. For DSJS students, DSJS 1090 <u>second year standing</u>, or permission of the instructor. When taken as Family Science 3840, Family Science 2420 is required.</p>

Rationale for Change: DSJS 1090 will be proposed in the future to be discontinued as a requirement for DSJS.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Jason Stevens	November 5, 2020
Faculty/School Approval: Arts Curriculum Committee	November 30, 2020
Faculty Dean's Approval: Neb Kujundzic	November 30, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

CALENDAR & CURRICULUM CHANGE

Motion #6

Revision is for a: **Course Title Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Religious Studies/Catholic Studies**

MOTION: To have the change in course title for RS 2780 Spirituality of the Sacraments be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2780 SPIRITUALITY OF THE SACRAMENTS This course explores the relationship between the various mysteries of life and the liturgical rites of the Catholic faith. Topics may include community life, spiritual maturity, forgiveness, marriage, suffering, and death. Three hours a week</p>	<p>2780 <u>SPIRITUALITY OF THE SACRAMENTS</u> <u>CATHOLIC SACRAMENTS AND RITUAL</u> This course explores the relationship between the various mysteries of life and the liturgical rites of the Catholic faith. Topics may include community life, spiritual maturity, forgiveness, marriage, suffering, and death. Three hours a week</p>

Rationale for Change: To better reflect the content of the course.

Effective Term: FALL 2021

Implications for Other Programs: Catholic Studies – Saint Dunstan’s University has been consulted and they approve.

Impact on Students Currently Enrolled: None

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Robert Dennis	November 19, 2020
Faculty/School Approval: Arts Curriculum Committee	November 30, 2020
Faculty Dean’s Approval: Neb Kujundzic	November 30, 2020
Graduate Studies Dean’s Approval: N/A	N/A
Registrar’s Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

CALENDAR & CURRICULUM CHANGE

Motion #7

Revision is for a: **Course Title Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Religious Studies/Catholic Studies**

MOTION: To have the change in course title for RS 2770 Social Ethics: Free and Faithful be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2770 SOCIAL ETHICS: FREE AND FAITHFUL This course provides a survey of Catholic thought on social ethics by exploring the principles of the common good and their influence on global issues such as human rights, the family, economics, politics, peace, and the environment. Three hours a week</p>	<p>2770 SOCIAL ETHICS: FREE AND FAITHFUL CATHOLIC SOCIAL TEACHING This course provides a survey of Catholic thought on social ethics by exploring the principles of the common good and their influence on global issues such as human rights, the family, economics, politics, peace, and the environment. Three hours a week</p>

Rationale for Change: To better reflect the content of the course.

Effective Term: FALL 2021

Implications for Other Programs: Catholic Studies – Saint Dunstan's University has been consulted and they approve.

Impact on Students Currently Enrolled: None

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Robert Dennis	November 19, 2020
Faculty/School Approval: Arts Curriculum Committee	November 30, 2020
Faculty Dean's Approval: Neb Kujundzic	November 30, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021



CALENDAR & CURRICULUM CHANGE

Motion #8

Revision is for a: **Cross-listing Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology/Diversity & Social Justice Studies**

MOTION: To have the removal of the cross-listing and the note for DSJS 3740 Advanced Qualitative Research be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3740 ADVANCED QUALITATIVE RESEARCH The purpose of this course is to help students gain a theoretical, practical and critical understanding of qualitative research methodology, and to teach skills for the execution of research projects based upon qualitative data. Qualitative research is research that focuses upon understanding, rather than predicting or controlling phenomena. Nine different paradigms of qualitative research methodology, their implications, and applications, are examined in this course. These paradigms are: data display, grounded theory, phenomenology, ethnography, psychobiography and historiography, psychoanalytic approaches, narrative psychology, hermeneutics and textual deconstruction, and social constructivism. Political and ethical issues are also highlighted in order to problematize and promote more critically informed inquiry. Cross-listed with Diversity and Social Justice Studies 3740. PREREQUISITE: Psychology 1010-1020, 2780-2790 NOTE: For Diversity and Social Justice Studies students: DSJS 1090 and at least one other DSJS course at the 2000 level or above, or permission of the instructor Lecture/Tutorial: Three hours a week</p>	<p>3740 ADVANCED QUALITATIVE RESEARCH The purpose of this course is to help students gain a theoretical, practical and critical understanding of qualitative research methodology, and to teach skills for the execution of research projects based upon qualitative data. Qualitative research is research that focuses upon understanding, rather than predicting or controlling phenomena. Nine different paradigms of qualitative research methodology, their implications, and applications, are examined in this course. These paradigms are: data display, grounded theory, phenomenology, ethnography, psychobiography and historiography, psychoanalytic approaches, narrative psychology, hermeneutics and textual deconstruction, and social constructivism. Political and ethical issues are also highlighted in order to problematize and promote more critically informed inquiry. Cross-listed with Diversity and Social Justice Studies 3740. PREREQUISITE: Psychology 1010-1020, 2780-2790 NOTE: For Diversity and Social Justice Studies students: DSJS 1090 and at least one other DSJS course at the 2000 level or above, or permission of the instructor Lecture/Tutorial: Three hours a week</p>

Rationale for Change: When DSJS was originally cross-listed with PSY 3740 there was no existing qualitative training prerequisite in our psychology methods classes. Much has changed with Psychology's introduction of the 2780 course as an introduction to qualitative inquiry. As such, the cross-listing of DSJS 3740 is unfair to students who do not have the PSY 2780 prerequisite.

Effective Term: FALL 2021

Implications for Other Programs: Any programme that benefitted from the DSJS cross-listing would now have to use the Psychology 3740 course.

Impact on Students Currently Enrolled: No impact on current enrollments



CALENDAR & CURRICULUM CHANGE

Motion #8

Authorization	Date:
Departmental Approval: Dr. Tracy Doucette	November 6, 2020
Faculty/School Approval: Arts Curriculum Committee	November 30, 2020
Faculty Dean's Approval: Neb Kujundzic	November 30, 2020
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020



CALENDAR & CURRICULUM CHANGE

Motion #9

Revision is for a: **Cross-listing Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology/DSJS**

MOTION: To have the change in the DSJS prerequisite for PSY 4720 Social Justice in Psychology be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4720 SOCIAL JUSTICE IN PSYCHOLOGY This course examines the praxis (practice and theory) of social justice through psychologies of liberation and decolonization. The focus is on a critical understanding of radical moments of theorizing and action and will examine psychologies created to resist broad social systems of colonization and control. Students interrogate contemporary issues of inequity embedded within systems of privilege and how these systems create as much as reflect psychological phenomena. Cross-listed with Diversity and Social Justice Studies 4720. PREREQUISITES: When taken as a Psychology credit, Psychology 1010-1020, and 2780-2790 or 2510, at least one course from Psychology 3330 or Psychology 3910, or permission of the instructor. When taken as a Diversity and Social Justice Studies credit, DSJS 1090 and at least 2 other DSJS courses, or permission of the instructor. Three hours a week</p>	<p>4720 SOCIAL JUSTICE IN PSYCHOLOGY This course examines the praxis (practice and theory) of social justice through psychologies of liberation and decolonization. The focus is on a critical understanding of radical moments of theorizing and action and will examine psychologies created to resist broad social systems of colonization and control. Students interrogate contemporary issues of inequity embedded within systems of privilege and how these systems create as much as reflect psychological phenomena. Cross-listed with Diversity and Social Justice Studies 4720. PREREQUISITES: When taken as a Psychology credit, Psychology 1010-1020, and 2780-2790 or 2510, at least one course from Psychology 3330 or Psychology 3910, or permission of the instructor. When taken as a Diversity and Social Justice Studies credit, <u>DSJS 1090 and at least 2 other DSJS courses, or permission of the instructor. minimum of 3rd year standing and at least 3 DSJS courses</u> Three hours a week</p>

Rationale for Change: The Department of DSJS will be proposing in the future to eliminate DSJS 1090 as a core/required course.

Effective Term: FALL 2021 **Implications for Other Programs:** No implications for other programs.

Impact on Students Currently Enrolled: No impact to current students

Authorization	Date:
Departmental Approval: Dr. Tracy Doucette	November 6, 2020
Faculty/School Approval: Arts Curriculum Committee	November 30, 2020
Faculty Dean's Approval: Neb Kujundzic	November 30, 2020
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020



CALENDAR & CURRICULUM CHANGE

Motion #10

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Asian Studies Minor**

MOTION: Move that the revised calendar entry for a minor in Asian Studies be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>REQUIREMENTS FOR A MINOR IN ASIAN STUDIES</p> <p>A minor in Asian Studies consists of twenty-one (21) semester hours of credit taken from the list of approved courses. Either Asian Studies 2010 or 2020 is compulsory for the Minor. At least three semester hours of credit must be taken from any two of the four groups of Asian Studies electives. Students must take at least six semester hours of elective credit outside of their major area of study.</p>	<p>REQUIREMENTS FOR A MINOR IN ASIAN STUDIES</p> <p>A minor in Asian Studies consists of twenty-one (21) semester hours of credit taken from the list of approved courses. The Asian Studies minor consists of twenty-one (21) semester hours of credit (seven courses in total). To obtain a degree with a Minor in Asian Studies, a student must successfully complete: Either Asian Studies 2010 or 2020 is compulsory for the Minor. At least three semester hours of credit must be taken from any two of the four groups of Asian Studies electives. Students must take at least six semester hours of elective credit outside of their major area of study.</p> <ul style="list-style-type: none"> • <u>Either AST 2010 or AST 2020</u> • <u>One course from the Asian Language Courses group</u> • <u>One course from the Asian Studies Electives group</u> • <u>Four courses taken from: the Asian Language Courses group, Korean Studies Courses group, Asian Studies Electives group, and/or Asian Studies Special Topics/Directed Studies group.</u> <p><u>Note: Students are allowed to declare only one minor option: either Asian Studies or Korean Studies.</u></p>

Rationale for Change:

Our Calendar and Curriculum Change (CCC) package reflects the Asian Studies (AST) program's ongoing scope, strength, diversity, and development by updating and editing our calendar entry. This clarifies and improves any unspecific or outdated aspects of our better program delivery and course offerings.

This proposal to update the AST Minor requirements therefore fills an important role in the editorial and curriculum part of our CCC package. For the sake of program flexibility and student interests, we will also have two wonderful Minor options within our entire curriculum: "Asian Studies" (i.e., general) and "Korean Studies" (i.e., area/country-specific). I also note that certain universities in Canada have a stream (or "concentration") system for several options of Asian (or East Asian) Studies Minor (or Major) corresponding to the so-called area studies (focusing on specific countries/areas): e.g., "Chinese Studies," "Japanese Studies," "Korean Studies," "Indian Studies," "Southeast Studies," and so on.



CALENDAR & CURRICULUM CHANGE

Motion #10

This change also enables us to clarify our program delivery and course groups by indicating more accurate labels for course groups such as “Core Introductory” (2010 and 2020), “Special Topics and Directed Studies,” and “Korean Studies” (which includes seven existing Korea-specific courses). It provides all Asian language courses with new specific numbers (rather than Special Topic #s 1010 and 1020) and descriptions. Also to give Korean Studies courses their *own* designated course #s, titles, and descriptions, rather than using the identical (shared) but *very confusing* numbers such as “2090” and “3090” (“Special Topics”). As you know, APCC recently approved all of these good changes together with the updated and revised listing of Asian Studies and Korean Studies courses.

Further note:

Seven new Korean Studies courses were recently approved by APCC (Nov. 3, 2020). In fact, we have successfully taught them since the winter 2018 semester: e.g., Korean Civilization (three times); Korean Society (twice); Korean Religions (18 students in summer 2019); Media and Pop-culture in South Korea (twice; popular online course; 57 students in winter 2020!); Modern Korean History (twice); Korean Art (winter 2020; popular with 26 students); and Korean Cinema (twice). Many of these courses were **externally funded** (a fulltime term contract and sessionals) by the Academy of Korean Studies, South Korea. We will continue to offer them through external (international) funding in the coming years.

In the future, we will also be interested in developing more country-specific courses on Japan, China, or another Asian country and therefore other new Minor options like “Japanese Studies” and “Chinese Studies.” These kinds of courses on Asian civilization, history, literature, society, politics, and arts can potentially be **funded externally** (by the Japan Foundation, the Taiwan/China Foundation, etc.).

About 70% of UPEI students taking AST courses including Korean Studies courses annually represents a large number of **international students** from East Asia, South and Southeast Asia, the Middle East, Nigeria, and other nations around the world. In fact, during my tenure as AST Co-ordinator our total annual enrolment has **tripled** from about 100 eight years ago to **321** in 2019–2020. Isn't this indeed a *tremendous* increase for an interdisciplinary minor program with its small annual internal funding (4-6 sessionals)? Asian Studies is therefore a very healthy, engaging, and revenue-generating program not only academically but also internationally and financially.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: Nothing negative. All positive. This nice change not only updates and strengthens our curriculum and program delivery but, more importantly, gives students one more good minor option “Korean Studies” under the umbrella of our entire AST curriculum and program delivery.

Authorization	Date:
Departmental Approval: Edward Chung	June 8, 2020
Faculty/School Approval: Arts Curriculum Committee	November 30, 2020
Faculty Dean's Approval: Neb Kujundzic	November 30, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020

NEW CALENDAR ENTRY

Motion #11

Faculty/School: **Arts**

Department/Program(s): **Asian Studies Minor**

MOTION: That a new calendar entry for a Minor in Korean Studies, in the Faculty of Arts, be approved as proposed.

Proposed New Calendar Entry

REQUIREMENTS FOR A MINOR IN KOREAN STUDIES

The Korean Studies minor consists of twenty-one (21) semester hours of credit (seven courses in total). To obtain a degree with a Minor in Korean Studies, a student must successfully complete:

- Either AST 2010 or AST 2020
- One Korean language course (either AST 1012 or AST 1022)
- Two courses from the Korean Studies Courses group (AST 2101, 2201, 2301, 2401, 3101, 3201, 3301)
- Three courses taken from: the Asian Language Courses group, Korean Studies Courses group, Asian Studies Elective group, and/or Asian Studies Special Topics/Directed Studies group.

Note: Students are allowed to declare only one minor option: either Asian Studies or Korean Studies.

Rationale for New Calendar Entry:

Our Calendar and Curriculum Change (CCC) package reflects the Asian Studies (AST) program's ongoing scope, strength, diversity, and development by updating and editing our calendar entry. This clarifies and improves any unspecific or outdated aspects of our better program delivery and course offerings.

This proposal for a new Minor in Korean Studies certainly represents the popular Korean component of our AST program as a minor option under the umbrella system of our entire curriculum and program delivery. As indicated above, the Korean Studies minor will require at least one Korean language course and two courses taken from the Korean Studies course group (e.g., AST 2101, 2201, 2301, 2401, 3101, 3201, 3301) that is *already approved* by APCC on Nov. 3, 2020. Accordingly, we do not need any permission from the MPHEC for the Korean Studies minor.

This is just like the "Catholic Studies" Minor (requiring 7 courses together with some Catholic-focused Religious Studies courses) and "Christian Studies" Minor (requiring 7 courses in total with some Christian-focused RS courses), both of which are being offered by the Department of Religious Studies. During 2003-2009 when I was chairing the RS department, we developed these two minor options in addition to the regular RS minor and all within RS curriculum and program delivery. For this reason, the Catholic Studies and Christian Studies minors required no regular or special approval by the MPHEC.

This change also enables us to clarify our program delivery and course groups by indicating more accurate labels for course groups such as "Core Introductory" (2010 and 2020), "Special Topics and Directed Studies," and "Korean Studies" (which includes seven existing Korea-specific courses). It provides all Asian language courses with new specific numbers (rather than Special Topic #s 1010 and 1020) and descriptions. Also to give Korean Studies courses their *own* designated course #s, titles, and descriptions, rather than using the identical (shared) but *very confusing* numbers such as "2090" and "3090" ("Special



NEW CALENDAR ENTRY

Motion #11

Topics"). As you know, APCC **recently** (Nov. 3) *approved* all of these good changes together with the updated and revised listing of Asian Studies and Korean Studies courses.

For the sake of our program flexibility and student interests, we will have two wonderful Minor options within our entire curriculum: "Asian Studies" (i.e., general) and "Korean Studies" (i.e., area/country-specific). I also note that certain universities in Canada have a stream (or "concentration") system for several options of Asian (or East Asian) Studies Minor (or Major) corresponding to the so-called area studies (focusing on specific countries/areas): e.g., "Chinese Studies," "Japanese Studies," "Korean Studies," "Indian Studies," "Southeast Studies," and so on.

Seven Korean Studies courses were recently approved by APCC (Nov. 3, 2020). In fact, we have successfully taught them since the winter 2018 semester: e.g., Korean Civilization (three times); Korean Society (twice); Korean Religions (18 students in summer 2019); Media and Pop-culture in South Korea (twice; popular online course; 57 students in winter 2020!); Modern Korean History (twice); Korean Art (winter 2020; popular with 26 students); and Korean Cinema (twice). Most of these courses were **externally funded** (a fulltime term contract and sessionals) by the Academy of Korean Studies, South Korea. We will continue to offer them through external (international) funding in the coming years. It is therefore very reasonable, appropriate, and beneficial for our Program and students to have a new Minor within the umbrella of Asian Studies curriculum: **Korean Studies**.

In the future, we will also be interested in developing more country-specific courses on Japan, China, or another Asian country and therefore other new Minor options like "Japanese Studies" and "Chinese Studies." These kinds of courses on civilization, history, literature, society, politics, and arts can potentially be **funded externally** (by the Japan Foundation, the Taiwan/China Foundation, etc.).

Further note: About 70% of UPEI students taking AST courses including Korean Studies courses annually represents a large number of **international students** from East Asia, South and Southeast Asia, the Middle East, Nigeria, and other nations around the world. In fact, during my tenure as AST Co-ordinator our total annual enrolment has **tripled** from about 100 eight years ago to **321** in 2019–2020. Isn't this indeed a *tremendous* increase for an interdisciplinary minor program with its small annual internal funding (4-6 sessionals)? Asian Studies is therefore a very healthy, engaging, and revenue-generating program not only academically but also internationally and financially.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: Nothing negative. All positive. This nice change not only updates and strengthens our curriculum and program delivery but, more importantly, gives students one more good minor option "Korean Studies" under the umbrella of our entire AST curriculum and program delivery.

Resources Required: Mainly external funding for a yearly term contract position in Korean Studies (KS). For details, see the rationale, p.2. As you know, seven proposed KS courses were approved by APCC on Nov. 3. New library resource requirements for these KS courses were already confirmed and approved by the librarian on Oct. 9, 2020.



NEW CALENDAR ENTRY

Motion #11

Authorization	Date:
Departmental Approval: Edward Chung	June 8, 2020
Faculty/School Approval: Arts Curriculum Committee	November 30, 2020
Faculty Dean's Approval: Neb Kujundzic	November 30, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020

Form Version: September 2020



SUMMARY OF FACULTY OF VETERINARY MEDICINE MOTION #'S 12-14

Departments of Biomedical Sciences and Health Management

Calendar Entry Change for VBS 1030 – Animal Behaviour

Course Title and Calendar Description Change for VHM 3330 – Topics in Small Ruminants

Doctor of Veterinary Medicine Program

Calendar Entry Change - Admission Requirements for DVM Program

CALENDAR & CURRICULUM CHANGE

Motion #12

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **Biomedical Sciences**

MOTION: That the departmental designation for VBS 1030, Animal Behaviour and Welfare, be changed as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
VBS-1030 Animal Behaviour and Welfare (2 Credits) This course introduces fundamental principles of animal behaviour and presents an overview of animal welfare concepts relevant to the practice of veterinary medicine. Restriction: Student must have first year standing in the DVM program. Two hours of lecture per week.	<u>VBSVHM</u> 1030 Animal Behaviour and Welfare This course introduces fundamental principles of animal behaviour and presents an overview of animal welfare concepts relevant to the practice of veterinary medicine. Restriction: Student must have first year standing in the DVM program. Two hours of lecture per week Credit: 2

Rationale for Change: This change is due to the installment of the new Animal Welfareist into the department of Health Management with the expectation that she will take over as coordinator of the course.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: Dr. Jonathan Spears (Chair, Biomedical Science) and Dr. Laurie McDuffee (Chair, Health Management)	November 3, 2020
Faculty/School Approval: AVC Curriculum Committee	November 23, 2020
Faculty Dean's Approval: Dr. Greg Keefe, Dean	November 24, 2020
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardie	December 15, 2020

Form Version: September 2020



CALENDAR & CURRICULUM CHANGE

Motion #13

Revision is for a: **Course Title Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **Health Management Department**

MOTION: That the course title and description change for VHM 3330, Topics in Small Ruminants be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
VHM-3330 Topics in Small Ruminants (1 Credit) This elective course emphasizes diseases and techniques unique to small ruminants including sheep, goats, llamas and alpacas. It includes discussion of topics such as nutrition, parasite control, and reproductive management. Five-week module with three hours of lecture per week. Restriction: Student must have third year standing in the DVM program	VHM-3330 Topics in Small Ruminants, <u>Camelids, and Cervids</u> This elective course emphasizes diseases and techniques unique to small ruminants including sheep, goats, llamas, and alpacas, <u>and farmed cervids</u> . It includes discussion of topics such as <u>diseases commonly encountered in these species</u> , nutrition, parasite control, and reproductive management. Five-week module with three hours of lecture per week. Restriction: Student must have third year standing in the DVM program Credit: 1

Rationale for Change: Over the past few years, this course has expanded the topics covered from mainly focusing on sheep and goats to also include topics regarding diseases/management of llamas, alpacas, and farmed cervids (i.e. deer species). This is partly due to student feedback and partly to help the students prepare for the NAVLE exam by offering lectures on species included in the NAVLE Species and Diagnoses List that are not extensively covered elsewhere in the veterinary curriculum. This course title and description change is requested so that students enrolling in this course will have a more comprehensive idea of the topics covered in the elective.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Dr. Laurie McDuffee, Chair of Health Management	October 20, 2020
Faculty/School Approval: AVC Curriculum Committee	November 23, 2020
Faculty Dean's Approval: Dr. Greg Keefe, Dean	November 24, 2020
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020

Form Version: September 2020



CALENDAR & CURRICULUM CHANGE

Motion #14

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **DVM Admissions Requirements**

MOTION: That the Admissions Requirements for the DVM Program as outlined in the UPEI Academic Calendar be revised as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Doctor of Veterinary Medicine DVM program admissions information is organized into five (5) sections:</p> <ol style="list-style-type: none"> 1. Admissions Overview 2. DVM Academic Requirements 3. DVM Non-Academic Requirements 4. DVM Application Procedure/Documents Required 5. General DVM Applicant Information <p>1. Admissions Overview The Atlantic Veterinary College (AVC) at the University of Prince Edward Island (UPEI) is a regional institution that serves the needs of Atlantic Canada. The college is funded by the four Atlantic provinces, Prince Edward Island, Nova Scotia, New Brunswick, and Newfoundland and Labrador, and approximately two thirds of the seats in the program are reserved for Atlantic Canadian residents. These seats are divided into four distinct applicant pools and the remaining seats are allocated to international applicants (including those from the United States), constituting a fifth applicant pool.</p> <p>The admissions process strives to select applicants most likely to succeed in the veterinary curriculum with the potential to become competent, responsible veterinarians dedicated to a lifetime of productive public service and continued learning.</p> <p>Eligibility to Apply Atlantic Canadian Applicant Pools: Only those Canadian citizens or permanent residents who meet the Atlantic Canadian residency requirements for Prince Edward</p>	<p>Doctor of Veterinary Medicine DVM program admissions information is organized into five (5) sections:</p> <ol style="list-style-type: none"> 1. Admissions Overview 2. DVM Academic Requirements 3. DVM Non-Academic Requirements 4. DVM Application Procedure/Documents Required 5. General DVM Applicant Information <p>1. Admissions Overview The Atlantic Veterinary College (AVC) at the University of Prince Edward Island (UPEI) is a regional institution that serves the needs of Atlantic Canada. The college is funded by the four Atlantic provinces, Prince Edward Island, Nova Scotia, New Brunswick, and Newfoundland and Labrador, and approximately two thirds of the seats in the program are reserved for Atlantic Canadian residents. These seats are divided into four distinct applicant pools and the remaining seats are allocated to international applicants (including those from the United States), constituting a fifth applicant pool.</p> <p>The admissions process strives to select applicants most likely to succeed in the veterinary curriculum with the potential to become competent, responsible veterinarians dedicated to a lifetime of productive public service and continued learning.</p> <p>Eligibility to Apply Atlantic Canadian Applicant Pools: Only those Canadian citizens or permanent residents who meet the Atlantic Canadian residency requirements for Prince Edward</p>



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<p>Island, Nova Scotia, New Brunswick, or Newfoundland and Labrador can apply to these pools. See the Determining your Atlantic Canadian Province of Residence section for more information.</p> <p>International Applicant Pool: Anyone who is a citizen or permanent resident of a country other than Canada can apply to the International pool. Canadians with dual citizenship are eligible to apply to the international applicant pool but, if accepted, must remit international student tuition and fees for the duration of their program. Canadian citizens or permanent residents that do not meet the Atlantic Canadian residency requirements and are not dual citizens are not eligible to apply to our program and should contact the Canadian veterinary college that serves their region.</p> <p>Selection Criteria Applicants to AVC's DVM Program are evaluated on both academic achievement and non-academic achievement and aptitude as follows:</p> <p>Academic Achievement (60% of overall admissions score) 50% = Academic Average 10% = Graduate Record Examination score</p> <p>Non-academic Aptitude (40% of overall admissions score) 20% = Interview based on animal and veterinary experiences 20% = Work and School Approach and Behaviour test score</p> <p>Determining your Atlantic Canadian Province of Residence</p> <p>Residency Requirements Canadian citizens or permanent residents who qualify as residents of one of the four Atlantic Canadian provinces (Prince Edward Island, Nova Scotia, New Brunswick, or Newfoundland and Labrador) according to</p>	<p>Island, Nova Scotia, New Brunswick, or Newfoundland and Labrador can apply to these pools. See the Determining your Atlantic Canadian Province of Residence section for more information.</p> <p>International Applicant Pool: Anyone who is a citizen or permanent resident of a country other than Canada can apply to the International pool. Canadians with dual citizenship are eligible to apply to the international applicant pool but, if accepted, must remit international student tuition and fees for the duration of their program. Canadian citizens or permanent residents that do not meet the Atlantic Canadian residency requirements and are not dual citizens are not eligible to apply to our program and should contact the Canadian veterinary college that serves their region.</p> <p>Selection Criteria Applicants to AVC's DVM Program are evaluated on both academic achievement and non-academic achievement and aptitude as follows:</p> <p>Academic Achievement (60% of overall admissions score) 50%<u>60%</u> = Academic Average 10% = Graduate Record Examination score</p> <p>Non-academic Aptitude (40% of overall admissions score) 20% = Interview based on animal and veterinary experiences 20% = Work and School Approach and Behaviour test score</p> <p>Determining your Atlantic Canadian Province of Residence</p> <p>Residency Requirements Canadian citizens or permanent residents who qualify as residents of one of the four Atlantic Canadian provinces (Prince Edward Island, Nova Scotia, New Brunswick, or Newfoundland and Labrador) according to</p>



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<p>criteria defined by the Maritime Provinces Higher Education Commission (MPHEC) are eligible to apply as domestic students. The full MPHEC Definition of Resident is provided here:</p> <p>DEFINITION OF RESIDENT A resident of the Province is an individual lawfully entitled to be or remain in Canada, who makes his or her home and is ordinarily present in New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland for twelve consecutive months prior to the student's request for admission, including a student living out of Province for the purpose of furthering his or her education, but not including a tourist, transient or visitor to the Province.</p> <p>Independent Students An independent student meets, at minimum, one of the following criteria:</p> <ul style="list-style-type: none"> • has been out of high school for four years or more • has had two periods of 12 consecutive months (each) when not a full-time student • is or was married or common-law • has a dependent living with them • has no parent or legal guardian <p>An independent student is considered a resident of New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland by living in the Province for twelve consecutive months prior to the student's request for admission, excluding time spent as a full-time student at a post-secondary institution.</p> <p>Dependent Students A dependent student is a student who does not meet any of the criteria of an independent student. A dependent student is considered a resident of New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland whose parents, guardian or sponsors resided in the Province for twelve consecutive months prior to the student's request for admission:</p> <ul style="list-style-type: none"> • If one of the parents works in another province, the student is a resident of New Brunswick/Nova Scotia/Prince Edward 	<p>criteria defined by the Maritime Provinces Higher Education Commission (MPHEC) are eligible to apply as domestic students. The full MPHEC Definition of Resident is provided here:</p> <p>DEFINITION OF RESIDENT A resident of the Province is an individual lawfully entitled to be or remain in Canada, who makes his or her home and is ordinarily present in New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland for twelve consecutive months prior to the student's request for admission, including a student living out of Province for the purpose of furthering his or her education, but not including a tourist, transient or visitor to the Province.</p> <p>Independent Students An independent student meets, at minimum, one of the following criteria:</p> <ul style="list-style-type: none"> • has been out of high school for four years or more • has had two periods of 12 consecutive months (each) when not a full-time student • is or was married or common-law • has a dependent living with them • has no parent or legal guardian <p>An independent student is considered a resident of New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland by living in the Province for twelve consecutive months prior to the student's request for admission, excluding time spent as a full-time student at a post-secondary institution.</p> <p>Dependent Students A dependent student is a student who does not meet any of the criteria of an independent student. A dependent student is considered a resident of New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland whose parents, guardian or sponsors resided in the Province for twelve consecutive months prior to the student's request for admission:</p> <ul style="list-style-type: none"> • If one of the parents works in another province, the student is a resident of New Brunswick/Nova Scotia/Prince Edward



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<p>Island/Newfoundland if the family home was in the Province for twelve consecutive months prior to the student's request for admission;</p> <ul style="list-style-type: none"> • If the parents are separated or divorced, the province of residence is the province where resides the parent with whom the student normally lives or receives principal support for twelve consecutive months prior to the student's request for admission. If there is no custody agreement, the province of residence is that of the parent with whom the student has normally resided for twelve consecutive months prior to the student's request for admission, or if the student lives with neither parent, the province of residence is that of the parent who has been the student's principal support for twelve consecutive months prior to the student's request for admission; • If the parents leave New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland after having resided there for twelve consecutive months prior to the student's request for admission but the student remains in New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland to begin or continue post-secondary studies, New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland will continue to be the province of residence; • If the parents reside outside Canada, the province of residence will be that where the parents last resided during the twelve consecutive months prior to the student's request for admission prior to their departure from Canada. <p>** Independent or dependent student status is determined by an individual's status at the time of the start of the academic program for which they are applying.</p> <p>*** MPHEC has made the following clarification in regards to students moving from dependent to independent student status; <i>Once a student has established residency in an Atlantic province as a dependent student, they maintain residency in that province when they become an independent student as long as they have not lived for 12 consecutive months in another</i></p>	<p>Island/Newfoundland if the family home was in the Province for twelve consecutive months prior to the student's request for admission;</p> <ul style="list-style-type: none"> • If the parents are separated or divorced, the province of residence is the province where resides the parent with whom the student normally lives or receives principal support for twelve consecutive months prior to the student's request for admission. If there is no custody agreement, the province of residence is that of the parent with whom the student has normally resided for twelve consecutive months prior to the student's request for admission, or if the student lives with neither parent, the province of residence is that of the parent who has been the student's principal support for twelve consecutive months prior to the student's request for admission; • If the parents leave New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland after having resided there for twelve consecutive months prior to the student's request for admission but the student remains in New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland to begin or continue post-secondary studies, New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland will continue to be the province of residence; • If the parents reside outside Canada, the province of residence will be that where the parents last resided during the twelve consecutive months prior to the student's request for admission prior to their departure from Canada. <p>** Independent or dependent student status is determined by an individual's status at the time of the start of the academic program for which they are applying.</p> <p>*** MPHEC has made the following clarification in regards to students moving from dependent to independent student status; <i>Once a student has established residency in an Atlantic province as a dependent student, they maintain residency in that province when they become an independent student as long as they have not lived for 12 consecutive months in another</i></p>



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<p><i>province (excluding time as a full-time student).</i></p> <p>Atlantic Canadian applicants are to meet the residency requirements at the time of submission of their application and at the time they are admitted.</p> <p>Determination of the province of residency for admission to the DVM program is a two-step process.</p> <p>1. Determine if you are an independent or dependent student according to the criteria given below:</p> <p>You are an independent student if you meet ANY of the following criteria:</p> <ul style="list-style-type: none"> • have been out of high school for at least 4 years • have had at least two 12 consecutive month periods, or one 24 consecutive month period where you were not a full-time student at a post-secondary institution • are or have been married or in a common-law relationship • have a dependent living with you • have no parent or legal guardian <p>**Once a student has met the criteria to be an independent student, he/she will remain an independent student for the purposes of residency determination.</p> <p>You are a dependent student if you do not meet at least one of the criteria to be an independent student (listed above).</p> <p>2. Provide information about your address or your parents'/guardians' address according to the criteria below.</p> <ul style="list-style-type: none"> • A dependent student's provincial residency is determined by the home address of the parent/guardian during the 12 consecutive month period prior to the application deadline. • An independent student's provincial residency is determined by the 	<p><i>province (excluding time as a full-time student).</i></p> <p>Atlantic Canadian applicants <u>must</u> are to meet the residency requirements at the time of submission of their application and at the time they are admitted.</p> <p>Determination of the province of residency for admission to the DVM program is a two-step process.</p> <p>1. Determine if you are an independent or dependent student according to the criteria given below:</p> <p>You are an independent student if you meet ANY of the following criteria:</p> <ul style="list-style-type: none"> • have been out of high school for at least 4 years • have had at least two 12 consecutive month periods, or one 24 consecutive month period where you were not a full-time student at a post-secondary institution • are or have been married or in a common-law relationship • have a dependent living with you • have no parent or legal guardian <p>**Once a student has met the criteria to be an independent student, he/she will remain an independent student for the purposes of residency determination.</p> <p>You are a dependent student if you do not meet at least one of the criteria to be an independent student (listed above).</p> <p>2. Provide information about your address or your parents'/guardians' address according to the criteria below.</p> <ul style="list-style-type: none"> • A dependent student's provincial residency is determined by the home address of the parent/guardian during the 12 consecutive month period prior to the application deadline. • An independent student's provincial residency is determined by the



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<p>student's home address during the most recent 12 consecutive month period prior to the application deadline in which he/she was not a full-time student at a post-secondary institution.</p> <p>To facilitate determination of residency, all Atlantic Canadian applicants will be required to submit the following documents:</p> <ul style="list-style-type: none"> • Official finalized post-secondary institution transcript • Official finalized secondary/high school transcript • Photocopy of your current driver's license • Complete the Atlantic Canadian Residency form <p>In addition, dependent Atlantic Canadian students must also provide the following additional document:</p> <ul style="list-style-type: none"> • Photocopy of your parents' or guardians' driver's license(s) <p>Definitions: A "full-time student" is defined as having a course load of at least three courses (nine semester hours of credit) per semester, excluding laboratories.</p> <p>A "post-secondary institution" is defined as an institution authorized to confer post-secondary certificates, diplomas, or degrees.</p> <p>2. DVM Academic Requirements Secondary/High School Requirements The Admissions Committee does not specifically evaluate high school course work. Students typically work towards a degree while completing prerequisite course requirements for DVM admission. Contact the Registrar' Office at the post-secondary institution which you plan to attend to inquire about specific high school prerequisites for your intended degree program.</p> <p>Post-Secondary Academic Requirements Consideration for admission to the DVM Program requires completion of at least 20 prerequisite courses and the General Graduate</p>	<p>student's home address during the most recent 12 consecutive month period prior to the application deadline in which he/she was not a full-time student at a post-secondary institution.</p> <p>To facilitate determination of residency, all Atlantic Canadian applicants will be required to submit the following documents:</p> <ul style="list-style-type: none"> • Official finalized post-secondary institution transcript • Official finalized secondary/high school transcript • Photocopy of your current driver's license • Complete the Atlantic Canadian Residency form <p>In addition, dependent Atlantic Canadian students must also provide the following additional document:</p> <ul style="list-style-type: none"> • Photocopy of your parents' or guardians' driver's license(s) <p>Definitions: A "full-time student" is defined as having a course load of at least three courses (nine semester hours of credit) per semester, excluding laboratories.</p> <p>A "post-secondary institution" is defined as an institution authorized to confer post-secondary certificates, diplomas, or degrees.</p> <p>2. DVM Academic Requirements Secondary/High School Requirements The Admissions Committee does not specifically evaluate high school course work. Students typically work towards a degree while completing prerequisite course requirements for DVM admission. <u>Applicants are encouraged to</u> contact the Registrar' Office at the post-secondary institution which you <u>they</u> plan to attend to inquire about specific high school prerequisites for your <u>their</u> intended degree program.</p> <p>Post-Secondary Academic Requirements Consideration for admission to the DVM</p>

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<p>Record Examination (GRE). In general, these prerequisites can be completed within two years (four semesters) in the context of an undergraduate Bachelor's degree program. Applicants are encouraged to work toward a degree in a field of study that is of particular interest to them in the event that they are not accepted into the DVM program. No preference is given to those who have completed a first degree, or who have completed the prerequisite courses within a pre-veterinary medicine program.</p> <p>All applicants are advised to complete course work within an undergraduate degree program at an institution that has rigorous entrance requirements and a reputation for academic quality. Applicants must be in good academic standing at and be eligible to return to their home institution(s) without any restrictions in order to be considered.</p> <p>For Atlantic Canadian applicants, prerequisite courses must be completed at an institution that is a member of the Association of Universities and Colleges of Canada (AUCC) and must meet the requirements outlined below. Course work completed at a non-AUCC member institution will require review by the Admissions Committee to determine acceptability. In some cases, applicants may be required to provide documentation confirming that their home institution is affiliated with or recognized by one of the primary science degree-granting institutions in that province and/or provide independent confirmation that one or more courses taken to satisfy the DVM Program requirements qualify for direct transfer credit as a core science course at such an institution. Applicants may also be asked to provide additional independent information to facilitate grade comparison.</p> <p>For United States applicants, prerequisite courses must be completed at an institution that is accredited by the United States Department of Education and must meet the requirements outlined below. In some cases, applicants may</p>	<p>Program requires completion of at least 20 prerequisite courses and the General Graduate Record Examination (GRE). In general, these prerequisites can be completed within two years (four semesters) in the context of an undergraduate Bachelor's degree program. Applicants are encouraged to work toward a degree in a field of study that is of particular interest to them in the event that they are not accepted into the DVM program. No preference is given to those who have completed a first degree, or who have completed the prerequisite courses within a pre-veterinary medicine program.</p> <p>All applicants are advised to complete course work within an undergraduate degree program at an institution that has rigorous entrance requirements and a reputation for academic quality. Applicants must be in good academic standing at and be eligible to return to their home institution(s) without any restrictions in order to be considered.</p> <p>For Atlantic Canadian applicants, prerequisite courses must be completed at an institution that is a member of the Association of Universities and Colleges of Canada (AUCC) and must meet the requirements outlined below. Course work completed at a non-AUCC member institution will require review by the Admissions Committee to determine acceptability. In some cases, applicants may be required to provide documentation confirming that their home institution is affiliated with or recognized by one of the primary science degree-granting institutions in that province and/or provide independent confirmation that one or more courses taken to satisfy the DVM Program requirements qualify for direct transfer credit as a core science course at such an institution. Applicants may also be asked to provide additional independent information to facilitate grade comparison.</p> <p>For United States applicants, prerequisite courses must be completed at an institution that is accredited by the United States Department of</p>



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<p>also be required to provide documentation confirming that their home institution is affiliated with or recognized by one of the primary science degree-granting institutions in that state and/or provide independent confirmation that one or more courses taken to satisfy the DVM Program requirements qualify for direct transfer credit as a core science course at such an institution. Applicants may also be asked to provide additional independent information to facilitate grade comparison.</p> <p>Applicants outside of North America will be evaluated on a case-by-case basis to determine acceptability of both the institution and individual courses. A foreign transcript evaluation report may be required. Fees associated with this service are the responsibility of the applicant. For applicants whose first language is not English, the UPEI English Language Proficiency Requirement must be satisfied for admission consideration.</p> <p>Course Work At least 20 prerequisite courses must be completed or in progress at the time of application in order to be considered and course work must include at least one course satisfying each of the following requirements:</p> <p>Animal Biology 1 Animal Biology 2 Animal Biology 3 Genetics Mathematics 1 Mathematics 2 (Statistics) Chemistry 1 Chemistry 2 Chemistry 3 (Organic Chemistry) English (Composition) 10 Electives</p> <p>Academic achievement will be evaluated based on performance in the 10 prescribed courses, performance in all courses taken during the most recent full time academic year (September – April), and GRE scores. Note that GRE scores must be forwarded to UPEI directly from</p>	<p>Education and must meet the requirements outlined below. In some cases, applicants may also be required to provide documentation confirming that their home institution is affiliated with or recognized by one of the primary science degree-granting institutions in that state and/or provide independent confirmation that one or more courses taken to satisfy the DVM Program requirements qualify for direct transfer credit as a core science course at such an institution. Applicants may also be asked to provide additional independent information to facilitate grade comparison.</p> <p>Applicants outside of North America will be evaluated on a case-by-case basis to determine acceptability of both the institution and individual courses. A foreign transcript evaluation report may be required. Fees associated with this service are the responsibility of the applicant. For applicants whose first language is not English, the UPEI English Language Proficiency Requirement must be satisfied for admission consideration.</p> <p>Course Work At least 20 prerequisite courses must be completed or in progress at the time of application in order to be considered and course work must include at least one course satisfying each of the following requirements:</p> <p>Animal Biology 1 Animal Biology 2 Animal Biology 3 Genetics Mathematics 1 Mathematics 2 (Statistics) Chemistry 1 Chemistry 2 Chemistry 3 (Organic Chemistry) English (Composition) 10 Electives</p> <p>Academic achievement will be evaluated based on performance in the 10 prescribed courses, and performance in all courses taken during the most recent full time academic year (September</p>



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<p>the test centre and the institutional code is "0941".</p> <p>Course Work Criteria Applicants must ensure that all 10 prescribed courses, as well as all courses taken during the most recent full time academic year, meet the following criteria.</p> <ol style="list-style-type: none"> 1. Courses must be at the undergraduate degree level at a post-secondary institution. Course work will not be acceptable if taken during graduate programs. 2. Courses must be completed while taking a course load of at least 3 courses and 9 credit hours, excluding laboratories, during any fall or winter semester, or in any two consecutive summer semesters. 3. Courses will not be acceptable if they are repeats of previously passed courses taken within the last six years, or if they cover similar material to previously passed courses taken within the last six years. 4. Courses reporting grades as Honours, Pass-Fail, or Satisfactory-Unsatisfactory cannot be evaluated. 5. Courses completed in the context of International Baccalaureate (IB) or Advanced Placement (AP) programs will only be accepted if credit has been granted from the home post-secondary institution and in situations where the applicant would not otherwise meet the prerequisites for the DVM program. 6. Any of the prescribed courses will not be acceptable if they were completed more than six full academic years before the date of application. 7. All of the prescribed science courses must be considered "core" science courses and be eligible to fulfill requirements for an undergraduate science degree at the home post-secondary institution in order to be 	<p>– April), and GRE scores. Note that GRE scores must be forwarded to UPEI directly from the test centre and the institutional code is "0941".</p> <p>Course Work Criteria Applicants must ensure that all 10 prescribed courses, as well as all courses taken during the most recent full time academic year, meet the following criteria.</p> <ol style="list-style-type: none"> 1. Courses must be at the undergraduate degree level at a post-secondary institution. Course work will not be acceptable if taken during graduate programs. 2. Courses must be completed while taking a course load of at least 3 courses and 9 credit hours, excluding laboratories, during any fall or winter semester, or in any two consecutive summer semesters. 3. Courses will not be acceptable if they are repeats of previously passed courses taken within the last six-ten years, or if they cover similar material to previously passed courses taken within the last six-ten years. 4. Courses reporting grades as Honours, Pass-Fail, or Satisfactory-Unsatisfactory cannot <u>normally</u> be evaluated. 5. Courses completed in the context of International Baccalaureate (IB) or Advanced Placement (AP) programs will only be accepted if credit has been granted from the home post-secondary institution and in situations where the applicant would not otherwise meet the prerequisites for the DVM program. 6. Any of the prescribed courses will not <u>normally</u> be acceptable if they were completed more than six-ten full academic years before the date of application. 7. All of the prescribed science courses must be considered "core" science courses and be eligible to fulfill requirements for an undergraduate



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<p>accepted.</p> <p>8. The following prescribed Science courses must have a laboratory component in order to be accepted: Animal Biology 1, Animal Biology 2, Animal Biology 3, Chemistry 1, Chemistry 2, Chemistry 3 (Organic Chemistry).</p> <p>9. Courses may be completed via distance education online, but only if they comply with all of the other regulations stated above.</p> <p>10. Examples of acceptable prescribed Animal Biology courses include the following: general first year biology, animal diversity, vertebrate anatomy, vertebrate histology, vertebrate physiology, vertebrate zoology, microbiology, molecular biology, cell biology, developmental biology, ornithology, biology of fishes, mammalogy, and wildlife biology. Please note that Animal Behaviour courses are not acceptable.</p> <p>Applicants who have completed the course prerequisites but, due to exceptional circumstances, do not meet all of the criteria specified above must submit a detailed letter outlining these circumstances and providing just cause as to why their application should be considered by the Admissions Committee.</p> <p>Academic Average (50% of overall admissions score) All applicants will have an academic average calculated based on their prerequisite course work. When more than one course is available to satisfy a particular requirement, the highest eligible graded course will be used to calculate the academic average.</p> <p>Academic Average Calculation = 50% (Average of 10 prescribed courses) + 50% (Average of most recent two full time semesters; September through April)</p> <p>While there is no minimum academic average</p>	<p>science degree at the home post-secondary institution in order to be accepted.</p> <p>8. The following prescribed Science courses must have a laboratory component in order to be accepted: Animal Biology 1, Animal Biology 2, Animal Biology 3, Chemistry 1, Chemistry 2, Chemistry 3 (Organic Chemistry).</p> <p>9. Courses may be completed via distance education online, but only if they comply with all of the other regulations stated above.</p> <p>10. Examples of acceptable prescribed Animal Biology courses include the following: general first year biology, animal diversity, vertebrate anatomy, vertebrate histology, vertebrate physiology, vertebrate zoology, microbiology, molecular biology, cell biology, developmental biology, ornithology, biology of fishes, mammalogy, and wildlife biology. Please note that Animal Behaviour courses are not acceptable.</p> <p>Applicants who have completed the course prerequisites but, due to exceptional circumstances, do not meet all of the criteria specified above must submit a detailed letter outlining these circumstances and providing just cause as to why their application should be considered by the Admissions Committee.</p> <p>Academic Average (50%60% of overall admissions score) All applicants will have an academic average calculated based on their prerequisite course work. When more than one course is available to satisfy a particular requirement, the highest eligible graded course will be used to calculate the academic average.</p> <p>Academic Average Calculation = 50% (Average of 10 prescribed courses) + 50% (Average of most recent two full time semesters; September through April)</p>



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<p>3. DVM Non-Academic Requirements All applicants are required to submit structured descriptions of their veterinary and animal experiences prior to application to the DVM program. The goal of these experiences is to provide applicants with insight into the breadth of the veterinary profession and assist them in</p>	<p>3. DVM Non-Academic Requirements All applicants are required to submit structured descriptions of their veterinary and animal experiences prior to application to the DVM program. The goal of these experiences is to provide applicants with insight into the breadth</p>																																													



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<p>making an informed career choice.</p> <p>Veterinary experience must be obtained under the supervision of a qualified veterinarian working in the field of veterinary medicine. It may be paid or voluntary. Experiences may involve general or referral clinical practice and/or provision of veterinary care to animals in research laboratories, zoos, animal shelters, and animal rehabilitation facilities. Experience with veterinarians working in non-clinical capacities including regulatory or public health agencies is also acceptable. Veterinary experience should involve direct interactions with one or more veterinarians working in the field and should not be restricted to reception or administrative duties only. Applicants should be advised that there is no minimum number of hours required for application; however, it is advised to attain as many hours with as many different species (e.g., swine, cows, horses, exotic pets, dogs, cats, etc.) as possible. In most cases, veterinary experience within North America is recommended.</p> <p>Animal experience may involve working with livestock, breeding or showing animals, working in a pet store, participating in equestrian activities, or any other animal related hobby or experience where a veterinarian is not always present and/or does not provide direct supervision. It may be paid or voluntary. Please note that animal experience for the purposes of application to the DVM program does not include pet ownership.</p> <p>Selection Criteria As the number of applicants exceeds the number of seats available, completion of the academic requirements is no guarantee of admission to the DVM Program. In addition to academic achievement, the Admissions Committee also assesses non-academic achievement and aptitude. Information for this assessment will be obtained from an interview and the Work and School Approach and Behaviour Test (W-SAB Test). Only those applicants who rank highly based on academic requirements will be invited</p>	<p>of the veterinary profession and assist them in making an informed career choice.</p> <p>Veterinary experience must be obtained under the supervision of a qualified veterinarian working in the field of veterinary medicine. It may be paid or voluntary. Experiences may involve general or referral clinical practice and/or provision of veterinary care to animals in research laboratories, zoos, animal shelters, and animal rehabilitation facilities. Experience with veterinarians working in non-clinical capacities including regulatory or public health agencies is also acceptable. Veterinary experience should involve direct interactions with one or more veterinarians working in the field and should not be restricted to reception or administrative duties only. Applicants should be advised that there is no minimum number of hours required for application; however, it is advised to attain as many hours with as many different species (e.g., swine, cows, horses, exotic pets, dogs, cats, etc.) as possible. In most cases, veterinary experience within North America is recommended.</p> <p>Animal experience may involve working with livestock, breeding or showing animals, working in a pet store, participating in equestrian activities, or any other animal related hobby or experience where a veterinarian is not always present and/or does not provide direct supervision. It may be paid or voluntary. Please note that animal experience for the purposes of application to the DVM program does not include pet ownership.</p> <p>Selection Criteria As the number of applicants exceeds the number of seats available, completion of the academic requirements is no guarantee of admission to the DVM Program. In addition to academic achievement, the Admissions Committee also assesses non-academic achievement and aptitude. Information for this assessment will be obtained from an interview and the Work and School Approach and Behaviour Test (W-SAB Test). Only those applicants who rank highly</p>

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<p>to interview and complete the W-SAB test on site at the Atlantic Veterinary College.</p> <p>Interview (20% of overall admissions score) The interview will draw on the applicant's veterinary and animal experiences submitted as part of the application process. Applicants will be asked to expand upon the details they provided regarding their experiences and discuss how they have contributed to their understanding of the veterinary profession. Applicants should be advised that a failing score (less than 50%) in the interview will result in their removal from further consideration in the admissions process.</p> <p>Work and School Approach and Behaviour Test (20% of overall admissions score) The Work and School Approach and Behaviour Test (W-SAB Test) is a personality inventory that has been designed, validated and standardized with a population of candidates applying to professional academic programs. Each scale in the test was designed to evaluate critical approaches and behaviours found in daily academic and professional situations. Applicants should be advised that it is not possible to study or prepare for the W-SAB.</p> <p>Essential Skills and Abilities Required for the Study of Veterinary Medicine Applicants must be aware that, in addition to the requirements outlined above, there are a number of attributes that are necessary for admission to the DVM Program. These are presented below to assist prospective students preparing for admission.</p> <p><i>Observation:</i> Students must be able to participate in learning situations that require observational skills. In particular, students must be able to accurately observe animals of all common domestic species and acquire visual, auditory and tactile information.</p> <p><i>Communication:</i> Students must be able to adequately speak, hear, and observe patients and clients to effectively and efficiently elicit</p>	<p>based on academic requirements will be invited to interview and complete the W-SAB test on site at the Atlantic Veterinary College.</p> <p>Interview (20% of overall admissions score) The interview will draw on the applicant's veterinary and animal experiences submitted as part of the application process. Applicants will be asked to expand upon the details they provided regarding their experiences and discuss how they have contributed to their understanding of the veterinary profession. Applicants should be advised that a failing score (less than 50%) in the interview will result in their removal from further consideration in the admissions process.</p> <p>Work and School Approach and Behaviour Test (20% of overall admissions score) The Work and School Approach and Behaviour Test (W-SAB Test) is a personality inventory that has been designed, validated and standardized with a population of candidates applying to professional academic programs. Each scale in the test was designed to evaluate critical approaches and behaviours found in daily academic and professional situations. Applicants should be advised that it is not possible to study or prepare for the W-SAB.</p> <p>Essential Skills and Abilities Required for the Study of Veterinary Medicine Applicants must be aware that, in addition to the requirements outlined above, there are a number of attributes that are necessary for admission to the DVM Program. These are presented below to assist prospective students preparing for admission.</p> <p><i>Observation:</i> Students must be able to participate in learning situations that require observational skills. In particular, students must be able to accurately observe animals of all common domestic species and acquire visual, auditory and tactile information.</p> <p><i>Communication:</i> Students must be able to adequately speak, hear, and observe patients</p>



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<p>information, describe activity and posture, and perceive non-verbal communication. Students must be able to communicate effectively and sensitively with clients and other members of the veterinary health care team. Students must be able to coherently summarize an animal patient's condition and treatment plan verbally and in writing.</p> <p><i>Motor Skills:</i> Students must demonstrate sufficient motor function to safely perform a physical examination on patients of all common domestic species including palpation, auscultation, and percussion. Examinations must be done independently and in a timely fashion. Students must be able to use common diagnostic aids or instruments including a stethoscope, otoscope, and ophthalmoscope. Students must be able to execute motor movements required to provide general and emergency medical and surgical care to animal patients in a variety of settings.</p> <p><i>Intellectual Conceptual, Integrative and Quantitative Abilities:</i> Students must demonstrate the cognitive skills and memory necessary to measure, calculate, analyze, integrate and synthesize large quantities of information from various sources. Students must be able to comprehend dimensional and spatial relationships. Students must be able to execute complex problem-solving activities in a timely fashion.</p> <p><i>Behavioural and Social Attributes:</i> Students must manage the intellectual challenges of the program. Students must apply good judgment and promptly complete all responsibilities attendant to the diagnosis and care of animal patients. Students must cultivate mature, sensitive, and effective relationships with clients and other members of the veterinary health care team. Students must be able to tolerate the physical, emotional, and psychological demands of the program and function effectively under stress. Adaptability to changing environments and the ability to function in the face of</p>	<p>and clients to effectively and efficiently elicit information, describe activity and posture, and perceive non-verbal communication. Students must be able to communicate effectively and sensitively with clients and other members of the veterinary health care team. Students must be able to coherently summarize an animal patient's condition and treatment plan verbally and in writing.</p> <p><i>Motor Skills:</i> Students must demonstrate sufficient motor function to safely perform a physical examination on patients of all common domestic species including palpation, auscultation, and percussion. Examinations must be done independently and in a timely fashion. Students must be able to use common diagnostic aids or instruments including a stethoscope, otoscope, and ophthalmoscope. Students must be able to execute motor movements required to provide general and emergency medical and surgical care to animal patients in a variety of settings.</p> <p><i>Intellectual Conceptual, Integrative and Quantitative Abilities:</i> Students must demonstrate the cognitive skills and memory necessary to measure, calculate, analyze, integrate and synthesize large quantities of information from various sources. Students must be able to comprehend dimensional and spatial relationships. Students must be able to execute complex problem-solving activities in a timely fashion.</p> <p><i>Behavioural and Social Attributes:</i> Students must manage the intellectual challenges of the program. Students must apply good judgment and promptly complete all responsibilities attendant to the diagnosis and care of animal patients. Students must cultivate mature, sensitive, and effective relationships with clients and other members of the veterinary health care team. Students must be able to tolerate the physical, emotional, and psychological demands of the program and function effectively under stress. Adaptability to changing environments and the ability to function in the face of</p>



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<p>uncertainties inherent in the care of animal patients are necessary skills. Personal qualities exemplified by members of the veterinary profession such as compassion, integrity, concern for others, effective interpersonal skills, initiative, and motivation are also expected of students.</p>	<p>uncertainties inherent in the care of animal patients are necessary skills. Personal qualities exemplified by members of the veterinary profession such as compassion, integrity, concern for others, effective interpersonal skills, initiative, and motivation are also expected of students.</p>
<p>The AVC is committed to facilitating the integration of students with disabilities. Students with a disability will receive reasonable accommodation that will assist them in meeting the requirements for graduation from the DVM program. Such accommodation however cannot compromise animal well-being or the safety of people involved. Consequently, it may not be possible to accommodate all disabilities and facilitate successful completion of the DVM program. For additional information regarding support, contact UPEI Accessibility Services.</p>	<p>The AVC is committed to facilitating the integration of students with disabilities. Students with a disability will receive reasonable accommodation that will assist them in meeting the requirements for graduation from the DVM program. Such accommodation however cannot compromise animal well-being or the safety of people involved. Consequently, it may not be possible to accommodate all disabilities and facilitate successful completion of the DVM program. For additional information regarding support, contact UPEI Accessibility Services.</p>
<p>4. DVM Application Procedure/Documents Required</p>	<p>4. DVM Application Procedure/Documents Required</p>
<p>International Applicants</p>	<p>International Applicants</p>
<p>International Applicants (including applicants from the United States) must first apply online through the Veterinary Medical College Application Service (VMCAS) operated by the American Association of Veterinary Medical Colleges at http://www.aavmc.org/Students-Applicants-and-Advisors/Veterinary-Medical-College-Application-Service.aspx by the VMCAS deadline (September 15). Applicants will be contacted to remit the processing fee. GRE scores must be received by September 15 and fall and winter transcripts must be received by February 1 and June 1, respectively, where applicable.</p>	<p>International Applicants (including applicants from the United States) must first apply online through the Veterinary Medical College Application Service (VMCAS) operated by the American Association of Veterinary Medical Colleges at http://www.aavmc.org/Students-Applicants-and-Advisors/Veterinary-Medical-College-Application-Service.aspx by the VMCAS deadline (September 15). Applicants will be contacted to remit the processing fee. GRE scores must be received by September 15 and fall and winter transcripts must be received by February 1 and June 1, respectively, where applicable.</p>
<p>International Applicant Requirements and Deadlines:</p>	<p>International Applicant Requirements and Deadlines:</p>
<p>September 15, 2020</p>	<p>September 15, 20202021</p>
<ul style="list-style-type: none"> • completion of VMCAS application • receipt of GRE scores (institutional code is "7877 U PRINCE EDWARD ISLAND VMCAS "); • applicants will be contacted by UPEI regarding payment of the processing 	<ul style="list-style-type: none"> • completion of VMCAS application • receipt of GRE scores (institutional code is "7877 U PRINCE EDWARD ISLAND VMCAS "); • applicants will be contacted by UPEI regarding payment of the processing



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<p>fee</p> <p>November 21, 2020</p> <ul style="list-style-type: none"> interview and W-SAB testing for applicants ranking highly based on academic achievement occurs onsite at the Atlantic Veterinary College <p>February 1, 2021</p> <ul style="list-style-type: none"> receipt of fall semester transcripts for courses in progress, if applicable <p>June 1, 2021</p> <ul style="list-style-type: none"> receipt of winter semester transcripts for courses in progress, if applicable <p>International Applicant Contact: Sharon Gotell, sgotell@upei.ca – (902)-566-0781</p> <p>Atlantic Canadian Applicant Requirements and Deadlines:</p> <p>October 15, 2020</p> <ul style="list-style-type: none"> create an account (if not previously done) and submit the on-line application and fee submission of the <u>Atlantic Canadian Residency form</u> (and supporting documents) submission of the <u>Animal/Veterinary Related Experience form</u> if not already submitted, final official transcripts of courses taken and/or currently enrolled in if not already submitted, official GRE scores, (institutional code is “0941 U PRINCE EDWARD ISLAND”); note that while scores will be accepted past this deadline, receipt by October 15 will facilitate early evaluation of the application <p><i>Please note – GRE results will not be accepted if the test is taken after December 31, 2020, and the hard copy is not received by February 28, 2021.</i></p> <p>February 1, 2021</p> <ul style="list-style-type: none"> receipt of fall semester transcripts for courses in progress, if applicable <p>May 3, 2021</p> <ul style="list-style-type: none"> interview and W-SAB testing for applicants ranking highly based on academic achievement occurs onsite at 	<p>fee</p> <p>November 21, 2020, 2021</p> <ul style="list-style-type: none"> interview and W-SAB testing for applicants ranking highly based on academic achievement occurs onsite at the Atlantic Veterinary College <p>February 1, 20212022</p> <ul style="list-style-type: none"> receipt of fall semester transcripts for courses in progress, if applicable <p>June 1, 20212022</p> <ul style="list-style-type: none"> receipt of winter semester transcripts for courses in progress, if applicable <p>International Applicant Contact: Sharon Gotell, sgotell@upei.ca – (902)-566-0781</p> <p>Atlantic Canadian Applicant Requirements and Deadlines:</p> <p>October 15, 20202021</p> <ul style="list-style-type: none"> create an <u>creation of online</u> account (if not previously done) and submit the on-line <u>submission of online</u> application and fee submission of the <u>Atlantic Canadian Residency form</u> (and supporting documents) submission of the <u>Animal/Veterinary Related Experience form</u> if not already submitted, final official transcripts of courses taken and/or <u>confirmation</u> of courses currently enrolled in if not already submitted, official GRE scores, (institutional code is “0941 U PRINCE EDWARD ISLAND”); <u>note that while scores will be accepted past this deadline, receipt by October 15 will facilitate early evaluation of the application</u> <p><i>Please note – GRE results will not be accepted if the test is taken after December 31, 2020, and the hard copy is not received by February 28, 2021.</i></p> <p>February 1, 20212022</p> <ul style="list-style-type: none"> receipt of fall semester transcripts for courses in progress, if applicable <p>May 3, 2021, 2022</p> <ul style="list-style-type: none"> interview and W-SAB testing for

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<p>the Atlantic Veterinary College</p> <p>June 1, 2021</p> <ul style="list-style-type: none"> receipt of winter semester transcripts for courses in progress (only those invited to interview) <p>Atlantic Canadian Applicant Contact: Tracy Carmichael, tcarmichael@upej.ca – (902)-894-2836</p> <p>All applicants are responsible to ensure that required materials are on file by the appropriate deadline; incomplete applications will not be reviewed. While the provisions of this document will ordinarily be applied as stated, UPEI reserves the right to change any provision listed herein, including but not limited to residency and academic requirements for admission, without notice to individual applicants. Every effort will be made to inform applicants of any changes.</p> <p>Submit all materials postmarked by the dates indicated above to: Professional Schools Admissions, Office of the Registrar University of Prince Edward Island 550 University Avenue, Charlottetown, PE C1A 4P3</p> <p>Please be aware that materials submitted after these deadlines will not be accepted. If you anticipate a problem in meeting a deadline, please contact the UPEI Registrar's Office as soon as possible.</p> <p>Advanced Standing and Transfer Applicants Advanced Standing applicants are students who have completed all of a veterinary medical program from a school not accredited by the Canadian Veterinary Medical Association and/or the American Veterinary Medical Association but "listed" by the American Veterinary Medical Association. Transfer applicants are students who have completed at least one year of a veterinary medical program at a college accredited by the Canadian Veterinary Medical Association and/or the</p>	<p>applicants ranking highly based on academic achievement occurs onsite at the Atlantic Veterinary College</p> <p>June 1, 20212022</p> <ul style="list-style-type: none"> receipt of winter semester transcripts for courses in progress (only those invited to interview) <p>Atlantic Canadian Applicant Contact: Tracy Carmichael, tcarmichael@upej.ca – (902)-894-2836</p> <p>All applicants are responsible to ensure that required materials are on file by the appropriate deadline; incomplete applications will not be reviewed. While the provisions of this document will ordinarily be applied as stated, UPEI reserves the right to change any provision listed herein, including but not limited to residency and academic requirements for admission, without notice to individual applicants. Every effort will be made to inform applicants of any changes.</p> <p>Submit all materials postmarked by the dates indicated above to: Professional Schools Admissions, Office of the Registrar University of Prince Edward Island 550 University Avenue, Charlottetown, PE C1A 4P3</p> <p>Please be aware that materials submitted after these deadlines will not be accepted. If you anticipate a problem in meeting a deadline, please contact the UPEI Registrar's Office as soon as possible.</p> <p>Advanced Standing and Transfer Applicants Advanced Standing applicants are students who have completed all of a veterinary medical program from a school not accredited by the Canadian Veterinary Medical Association and/or the American Veterinary Medical Association but "listed" by the American Veterinary Medical Association. Transfer applicants are students who have completed at least one year of a veterinary medical program at a college accredited by the Canadian Veterinary Medical Association and/or the</p>



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<p>American Veterinary Medical Association or "listed" by the American Veterinary Medical Association.</p> <p>Colleges "listed" by the American Veterinary Medical Association include foreign colleges recognized by the World Health Organization and colleges officially recognized by their national governments as professional schools of veterinary medicine. Graduates of "listed" colleges are eligible to practice veterinary medicine in their home country and may qualify for entrance into the Educational Commission for Foreign Veterinary Graduates (ECFVG) certification program in the United States or the Clinical Proficiency Exam (CPE) in Canada.</p> <p>Advanced standing or transfer applicants may apply to the second or third year of the DVM program. Places for advanced standing or transfer applicants are limited and depend on vacancies. Advanced standing applicants normally must have graduated from a veterinary program within six years of the date of application. Transfer applicants normally must have completed at least the first year of a veterinary program immediately preceding acceptance to the second year of the AVC DVM program.</p> <p>Advanced standing or transfer applicants who do not meet the requirements mentioned in the previous paragraph are invited to submit a letter explaining why the Admissions Committee should consider their application. For advanced standing applicants the explanation must provide details of further veterinary-related study or work.</p> <p>Applicants are considered for admission on a competitive basis. The deadline for applications is January 1 for classes that would begin in September. Those offered a seat in the second year of the program may need to complete program requirements that were not taken at the institution previously attended to ensure that students successfully transferring into the program are as equally well prepared as their</p>	<p>American Veterinary Medical Association or "listed" by the American Veterinary Medical Association.</p> <p>Colleges "listed" by the American Veterinary Medical Association include foreign colleges recognized by the World Health Organization and colleges officially recognized by their national governments as professional schools of veterinary medicine. Graduates of "listed" colleges are eligible to practice veterinary medicine in their home country and may qualify for entrance into the Educational Commission for Foreign Veterinary Graduates (ECFVG) certification program in the United States or the Clinical Proficiency Exam (CPE) in Canada.</p> <p>Advanced standing or transfer applicants may apply to the second or third year of the DVM program. Places for advanced standing or transfer applicants are limited and depend on vacancies. Advanced standing applicants normally must have graduated from a veterinary program within six years of the date of application. Transfer applicants normally must have completed at least the first year of a veterinary program immediately preceding acceptance to the second year of the AVC DVM program.</p> <p>Advanced standing or transfer applicants who do not meet the requirements mentioned in the previous paragraph are invited to submit a letter explaining why the Admissions Committee should consider their application. For advanced standing applicants the explanation must provide details of further veterinary-related study or work.</p> <p>Applicants are considered for admission on a competitive basis. The deadline for applications is January 1 for classes that would begin in September. Those offered a seat in the second year of the program may need to complete program requirements that were not taken at the institution previously attended to ensure that students successfully transferring into the program are as equally well prepared as their</p>



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<p>peers starting the second-year cohort of the program.</p> <p>International students will be assessed International Student fees, if accepted. Canadian citizens or permanent residents will be assessed Regional Student fees, if accepted. Please contact the Accounting office for current information on tuition and fees.</p> <p>Please note that the transfer/advanced standing admission policy only allows for an offer of admission to the second or third year of the program if the Admissions committee deems the program can accommodate any additional students. It has been ten years since the program has been able to accommodate a transfer/advanced standing applicant, but applications are always considered in the event that a space may become available.</p> <p>Transfer Applicants must contact Tracy Carmichael (Professional Programs Coordinator) at tcarmichael@upe.ca for direction on how to submit a DVM transfer application. Other requirements are listed below:</p> <ul style="list-style-type: none"> • \$75 application fee to UPEI • Three (3) reference letters from individuals with whom the applicant has been associated within the last five years to be sent directly in a sealed, signed envelope. Suggested sources for letters include veterinarians, teaching faculty, or other employers. Letters should emphasize veterinary-related studies or work-experience. Foreign trained veterinarians who are applying for advanced standing are encouraged to request references from relevant Canadian referees where possible. • Documentation of English language proficiency scores if English is not first language • Documentation of citizenship or residence status. • Program Calendar and full course outlines (in English) for all DVM 	<p>peers starting the second-year cohort of the program.</p> <p>International students will be assessed International Student fees, if accepted. Canadian citizens or permanent residents will be assessed Regional Student fees, if accepted. Please contact the Accounting office for current information on tuition and fees.</p> <p>Please note that the transfer/advanced standing admission policy only allows for an offer of admission to the second or third year of the program if the Admissions committee deems the program can accommodate any additional students. It has been ten years since the program has been able to accommodate a transfer/advanced standing applicant, but applications are always considered in the event that a space may become available.</p> <p>Transfer Applicants must contact Tracy Carmichael (Professional Programs Coordinator) at tcarmichael@upe.ca for direction on how to submit a DVM transfer application. Other requirements are listed below:</p> <ul style="list-style-type: none"> • \$75 application fee to UPEI • Three (3) reference letters from individuals with whom the applicant has been associated within the last five years to be sent directly in a sealed, signed envelope. Suggested sources for letters include veterinarians, teaching faculty, or other employers. Letters should emphasize veterinary-related studies or work-experience. Foreign trained veterinarians who are applying for advanced standing are encouraged to request references from relevant Canadian referees where possible. • Documentation of English language proficiency scores if English is not first language • Documentation of citizenship or residence status. • Program Calendar and full course outlines (in English) for all DVM



CALENDAR & CURRICULUM CHANGE

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<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>studies completed</p> <ul style="list-style-type: none"> • Current Curriculum Vitae • Personal statement explaining why you wish to complete your veterinary medicine training at UPEI • Official transcripts from all academic institutions attended or currently attending; those in a language other than English must be accompanied by a certified, official translation. For those currently enrolled, please send a list of courses which you are or will be taking. Once there are any updated grades available, please have your University send these results to us immediately. Your file cannot be assessed without these updated marks. • Letter of explanation (if required) <p>Applications will not be processed until ALL supporting materials have been received by the Registrar's Office. It is the responsibility of the applicant to ensure all materials are submitted by the deadline. If you have any questions, please contact Tracy Carmichael by email at tcarmichael@upe.ca, or by telephone at 902-894-2836.</p> <p>Requests for Deferrals Requests for deferral of admission to the DVM program will be considered by the Admissions Committee on a case-by-case basis.</p> <p>5. General DVM Applicant Information Rabies Immunization Program Admission to the DVM program is contingent upon agreeing to participate in a rabies immunization program including blood titre evaluation. Exemption from this condition may be granted in exceptional circumstances if the student concerned provides compelling reasons as to why they are unable to participate and signs a waiver absolving UPEI and AVC of further liability.</p> <p>Role of Teaching Animals in the DVM Curriculum The humane use of animals in teaching is an</p>	<p>studies completed</p> <ul style="list-style-type: none"> • Current Curriculum Vitae • Personal statement explaining why you wish to complete your veterinary medicine training at UPEI • Official transcripts from all academic institutions attended or currently attending; those in a language other than English must be accompanied by a certified, official translation. For those currently enrolled, please send a list of courses which you are or will be taking. Once there are any updated grades available, please have your University send these results to us immediately. Your file cannot be assessed without these updated marks. • Letter of explanation (if required) <p>Applications will not be processed until ALL supporting materials have been received by the Registrar's Office. It is the responsibility of the applicant to ensure all materials are submitted by the deadline. If you have any questions, please contact Tracy Carmichael by email at tcarmichael@upe.ca, or by telephone at 902-894-2836.</p> <p>Requests for Deferrals Requests for deferral of admission to the DVM program will be considered by the Admissions Committee on a case-by-case basis.</p> <p>5. General DVM Applicant Information Rabies Immunization Program Admission to the DVM program is contingent upon agreeing to participate in a rabies immunization program including blood titre evaluation. Exemption from this condition may be granted in exceptional circumstances if the student concerned provides compelling reasons as to why they are unable to participate and signs a waiver absolving UPEI and AVC of further liability.</p> <p>Role of Teaching Animals in the DVM Curriculum The humane use of animals in teaching is an</p>



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<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>integral part of the DVM program at the AVC and a necessary component of veterinary medical education. All students admitted to the DVM program must accept and agree to this tenet. All teaching animal use at the AVC is approved by the UPEI Animal Care Committee and conforms to the principles and guidelines of the Canadian Council on Animal Care.</p>	<p>integral part of the DVM program at the AVC and a necessary component of veterinary medical education. All students admitted to the DVM program must accept and agree to this tenet. All teaching animal use at the AVC is approved by the UPEI Animal Care Committee and conforms to the principles and guidelines of the Canadian Council on Animal Care.</p>
<p>Tuition and Fees Tuition costs vary depending on whether the seat is for an Atlantic Canadian student or an International student. For current DVM program tuition and fees, please visit the UPEI Accounting Office webpage. Select “Veterinary Medicine”, “Canadian” or “International”, “Full-Time”, “Undergraduate”, and then filter. International students should note that all tuition and fees are posted in Canadian dollars.</p>	<p>Tuition and Fees Tuition costs vary depending on whether the seat is for an Atlantic Canadian student or an International student. For current DVM program tuition and fees, please visit the UPEI Accounting Office webpage. Select “Veterinary Medicine”, “Canadian” or “International”, “Full-Time”, “Undergraduate”, and then filter. International students should note that all tuition and fees are posted in Canadian dollars.</p>
<p>Financial Aid UPEI’s Financial Aid Office can assist you in finding the best way to finance your education. For US DVM students, UPEI is able to offer Direct Stafford Loans and Direct Plus Loans using the Direct Loan Program. For more information regarding financial aid for both Canadian and US students please contact the UPEI Financial Aid Office at 902-628-4382.</p>	<p>Financial Aid UPEI’s Financial Aid Office can assist you in finding the best way to finance your education. For US DVM students, UPEI is able to offer Direct Stafford Loans and Direct Plus Loans using the Direct Loan Program. For more information regarding financial aid for both Canadian and US students please contact the UPEI Financial Aid Office at 902-628-4382.</p>
<p>Student Health Insurance All full time students at UPEI, including international students, are automatically enrolled in the UPEI Student Health Plan when they register for classes. If you already have an extended health plan, you may choose to opt out of the UPEI Student Health Plan and receive a refund of the premium cost. For more information regarding the UPEI Student Health Insurance Plan for both Canadian and international students please contact the UPEI Student Union at 902-566-0530.</p>	<p>Student Health Insurance All full time students at UPEI, including international students, are automatically enrolled in the UPEI Student Health Plan when they register for classes. If you already have an extended health plan, you may choose to opt out of the UPEI Student Health Plan and receive a refund of the premium cost. For more information regarding the UPEI Student Health Insurance Plan for both Canadian and international students please contact the UPEI Student Union at 902-566-0530.</p>
<p>Student Visas for International Students International students will need to obtain a Canada Study Permit (Student Visa) in order to attend UPEI. Accepted applicants can apply for Study Permits once they have received their</p>	<p>Student Visas for International Students International students will need to obtain a Canada Study Permit (Student Visa) in order to attend UPEI. Accepted applicants can apply for Study Permits once they have received their</p>



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<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>letters of offer. A Temporary Resident Visa (TRV) may also be required depending on your citizenship. A Temporary Resident Visa is not required for citizens of visa exempt countries, including the United States. For more information about Study Permits please visit the Citizenship and Immigration Canada website or contact the UPEI International Relations Office at 902-566-0443.</p> <p>Online Payment of Tuition and Fees Canadian students can pay fees and tuition online through their financial institution and international students can pay directly through the UPEI website using StudentPay. For more information about online payment options, contact the UPEI Accounting Office at 902-566-0534.</p>	<p>letters of offer. A Temporary Resident Visa (TRV) may also be required depending on your citizenship. A Temporary Resident Visa is not required for citizens of visa exempt countries, including the United States. For more information about Study Permits please visit the Citizenship and Immigration Canada website or contact the UPEI International Relations Office at 902-566-0443.</p> <p>Online Payment of Tuition and Fees Canadian students can pay fees and tuition online through their financial institution and international students can pay directly through the UPEI website using StudentPay. For more information about online payment options, contact the UPEI Accounting Office at 902-566-0534.</p>

Rationale for Change: The original intent of requiring every applicant to take the GRE was to act as a "leveling tool" to allow the Admissions Committee to objectively compare academic data for applicants from a wide range of undergraduate institutions. Data indicated that GRE scores did have a modest correlation with academic performance in year 1 and year 2 of our DVM program and the GRE introduced a minor increase in predictability of year 1 and year 2 DVM academic performance over prerequisite course GPA alone. Other North American DVM programs have since failed to demonstrate any predictive effect of the GRE on success in their programs. Recent studies have also suggested that the GRE may be a barrier to applicants from under-represented groups. Thus, it is increasingly being challenged from a diversity/inclusion/equity perspective. This, in addition to the logistical challenges associated with applicants accessing testing during the COVID-19 pandemic, is the rationale for removing it from our DVM admissions process going forward. Based on a scan of all North American DVM programs, our program's 6-year limit for prerequisite coursework is definitely the most restrictive and seems to disadvantage applicants that follow a non-traditional path to veterinary medicine. This regulation ends up forcing applicants to re-do coursework they may have already done which adds an extra burden to applicants. Alternatively, the Admissions Committee may elect to waive the 6-year requirement on a case-by-case basis which introduces potential inequity. The is the rationale for changing the maximum prerequisite course age to ten years from six years which will bring our program in line with requirements at other comparable institutions.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None. However, advisors within the Registrar's Office and those at other institutions will be informed of this change in advance and a grace period of one year will be implemented for those students that choose to re-take undergraduate prerequisite course work for the



CALENDAR & CURRICULUM CHANGE

Motion #14

purposes of applying to the DVM program that is greater than six years of age but less than ten years of age at the time of application.

Authorization

Date:

Departmental Approval: Not applicable as faculty-wide	N/A
Faculty/School Approval: AVC Admissions Committee	November 2, 2020
Faculty Dean's Approval: Dr. Greg Keefe, Dean	November 10, 2020
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020



SUMMARY OF FACULTY OF EDUCATION MOTION #'S 15-18

New Course – ED 4245 Inquiry-Based Methods in Science and Social Studies

Calendar Entry Change – List of courses for BEd, Primary/Elementary Concentration

Calendar Entry Change – List of courses for BEd (français langue seconde), Primary/Elementary Concentration

Calendar Entry Change – Bachelor of Education and Bachelor of Education (français langue seconde) Specialization programs

NEW COURSE PROPOSAL

Motion #15

Faculty/School: **Education**

Department/Program(s): **Bachelor of Education**

MOTION: That a new course entitled ED 4245 Inquiry-Based Methods in Science and Social Studies be approved as proposed.

Course Number and Title	ED 4245 Inquiry-Based Methods in Science and Social Studies
Description	This course introduces pre-service teachers to curriculum integration in Science and Social Studies. Pre-Service Teachers will learn how to use inquiry-based methods to connect learning with life experiences
Cross-Listing	N/A
Prerequisite/Co-Requisite	N/A
Credit(s)	3
Notation	Note: Credit will not be allowed for ED 4245 if a student has already received credit for ED 4450 or ED 4540

This is: A Core Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 30 **Is there an Enrolment Cap:** Yes

If there is an enrolment limit, please explain. Education courses at the 4000 level are limited to those enrolled within the BEd Program.

Rationale for New Course: In response to a national trend towards the integration of subject areas in curriculum, we will be offering a Science/Social Studies integrated methods course at the Primary/Elementary level in our BEd and BEd (français langue seconde) programs. The course will integrate the content of both ED 4450 and ED 4540.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: N/A

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. N/A

<u>Authorization</u>	<u>Date:</u>
Departmental Approval: Bachelor of Education Committee	October 23, 2019
Faculty/School Approval: Faculty of Education Council	October 16, 2020
Faculty Dean's Approval: Dr. Ron MacDonald, Dean	October 16, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

ED 4245 Inquiry-Based Methods in Science and Social Studies

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other

****This course would be equally dependent upon the resources that are available in the Faculty of Education's Education Learning Commons which appears to have at minimum 1100 results for social studies and science texts in a number of grade levels. The items listed below are mainly resources that would be useful in the theory and pedagogy of social studies, science, and inquiry learning.

- Social Studies, Study and Teaching, 773 results
- Science, Study and Teaching, 682 results
- Inquiry-based Learning, 79 results
- Inquiry-based Teaching, 49 results
- Subscription Dependencies (in interdisciplinary packages): **Below is a list of major academic journals that would cover material in the above subject categories. The ERIC database which is provided on both Ebscohost and US Department of Education platforms is also available for users and provides full-text access to several of the journals below.
 - Canadian Journal of Education
 - Canadian Business & Current Affairs Database 01/01/1993 - present
 - DOAJ: Directory of Open Access Journals 01/01/1991 - present
 - EBSCO Open Access Journals 01/01/1991 - present
 - Education Research Complete 02/01/2007 - present
 - Eureka.cc 07/01/2010 - present
 - Gale Academic OneFile 06/01/2006 - present
 - Gale General OneFile 06/01/2006 - present
 - Gale OneFile: Criminal Justice 06/01/2006 - present
 - Gale OneFile: Educator's Reference Complete 06/01/2006 - present
 - Gale OneFile: Nursing and Allied Health 06/01/2006 - present
 - Gale OneFile: Psychology 06/01/2006 - present
 - JSTOR Archive Collection 01/01/1976 - present (Full Text Delay: 3 years)
 - JSTOR Archive Complimentary Collection (COVID-19) 01/01/1976 - present (Full Text Delay: 3 years)
 - JSTOR Arts & Sciences IV Archive Collection 01/01/1976 - present (Full Text Delay: 3 years)
 - Journal of Curriculum and Pedagogy
 - Education Research Complete 06/01/2005 - 07/01/2012
 - Taylor & Francis Social Sciences and Humanities (CRKN) 01/01/2004 - present



NEW COURSE PROPOSAL

Motion #15

- Journal of Teacher Education
 - [Eureka.cc](#) 01/01/2015 - present
 - [Gale Academic OneFile](#) 01/01/1997 - present
 - [Gale General OneFile](#) 01/01/1997 - present
 - [Gale In Context: Biography](#) 01/01/1997 - present
 - [Gale In Context: High School](#) 01/01/1997 - present
 - [Gale OneFile: Educator's Reference Complete](#) 01/01/1997 - present
 - [Gale OneFile: Nursing and Allied Health](#) 01/01/1997 - present
 - [Gale OneFile: Vocations and Careers](#) 01/01/1997 - present
 - [SAGE Premier \(CRKN\)](#) 01/01/1999 - present
 - Robertson Library Bound Periodicals v.1-56:no.2, 4-5, 1950-2005

This item is available at Robertson Library in print in the Bound Periodicals collection on the upper floor.
- Research in Science Education
 - [Education Research Complete](#) 03/01/2001 - present (Full Text Delay: 1 year)
 - [Springer Nature Journals \(CRKN\)](#) 01/01/1997 - present
 - [SpringerLINK Archive \(CRKN\)](#) 12/01/1971 - 12/31/1996
- Science Education
 - [Education Research Complete](#) 07/01/2006 - present (Full Text Delay: 1 year)
 - [Wiley Online Library \(CRKN\)](#) 01/01/1996 - present
 - Robertson Library Bound Periodicals v.52-86, 1968-2002

This item is available at Robertson Library in print in the Bound Periodicals collection on the upper floor.
- Science Teacher
 - [Earth, Atmospheric & Aquatic Science Database](#) 03/01/1989 - present
 - [Education Research Complete](#) 01/01/2005 - present
 - [Eureka.cc](#) 01/01/2015 - present
 - [Gale Academic OneFile](#) 07/01/2005 - present
 - [Gale General OneFile](#) 07/01/2005 - present
 - [Gale In Context: Environmental Studies](#) 07/01/2005 - present
 - [Gale In Context: High School](#) 07/01/2005 - present
 - [Gale In Context: Science](#) 07/01/2005 - present
 - [Gale OneFile: Educator's Reference Complete](#) 07/01/2005 - present
 - [JSTOR Archive Collection](#) 02/01/1940 - present (Full Text Delay: 2 years)
 - [JSTOR Archive Complimentary Collection \(COVID-19\)](#) 02/01/1940 - present (Full Text Delay: 2 years)
 - Robertson Library Bound Periodicals 34-84.no.2, 1967-2017

This item is available at Robertson Library in print in the Bound Periodicals collection on the upper floor.
- Social Studies Research and Practice
 - [EBSCO Open Access Journals](#) 01/01/2006 - present
 - [Education Research Complete](#) 04/01/2009 - 09/01/2016
- Studies in Science Education
 - [Taylor & Francis Social Sciences and Humanities \(CRKN\)](#) 01/01/1997 - present



NEW COURSE PROPOSAL

Motion #15

Physical Space in Library (other than holdings, explain)
Library Administrative/Research Support

New resources needed to support this proposal: None

- Capital Requirements (*other than new course-specific*)
- Collections:
 - Monographs
 - Subscriptions
 - Databases
 - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support: Liaison librarian is available to provide support as needed.
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required:

- One-time: _____ For each of _____ consecutive years
- Annual: _____
 - Per-year percentage increase in annual: _____

Does the budget allocation for library resources in this proposal meet the requirement?
No additional funds requested, but some resources depend on existing annual subscriptions.

Date Received by Liaison/Collections Librarian	September 9, 2020
Name of Librarian to be Contacted for Questions	Yolanda Hood, Ph.D.
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	September 16, 2020

Form Version: May/2020

CALENDAR & CURRICULUM CHANGE

Motion #16

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: That the list of required courses for the Bachelor of Education, Primary/Elementary concentration, be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>REQUIRED COURSES:</p> <p>PRIMARY/ELEMENTARY CONCENTRATION (K – 6) INTERMEDIATE/SENIOR CONCENTRATION (7 – 12)</p> <p>ED 4030 The Arts and Social Transformation ED 4110 Learners and Learning ED 4150 The Diverse and Inclusive Classroom ED 4200 Teaching for Science, Technology, Math, and Engineering (STEM) ED 4490 Introduction to Indigenous Education ED 4630 Perspectives on Culture and Society in Education ED 4640 Educating for Global Citizenship ED 4660 Principles and Practices of Teaching English as Another Language ED 4740 Technology in Education ED 4820 Assessment and Evaluation ED 4961 Preparation for the Teaching Profession I ED 4962 Practicum I ED 4971 Preparation for the Teaching Profession II ED 4972 Practicum II</p> <p>PRIMARY/ELEMENTARY CONCENTRATION (K – 6) ED 4230 Primary/Elementary Mathematics I ED 4280 Primary/Elementary Mathematics II ED 4320 Primary/Elementary language and Literacies and Multiliteracies I ED 4330 Literacy and Multiliteracies in the Early Years II ED 4450 Primary/Elementary Science ED 4540 Primary/Elementary Social Studies ED 4480 Social Emotional Learning and Children’s Mental Health</p>	<p>REQUIRED COURSES:</p> <p>PRIMARY/ELEMENTARY CONCENTRATION (K – 6) INTERMEDIATE/SENIOR CONCENTRATION (7 – 12)</p> <p>ED 4030 The Arts and Social Transformation ED 4110 Learners and Learning ED 4150 The Diverse and Inclusive Classroom ED 4200 Teaching for Science, Technology, Math, and Engineering (STEM) ED 4490 Introduction to Indigenous Education ED 4630 Perspectives on Culture and Society in Education ED 4640 Educating for Global Citizenship ED 4660 Principles and Practices of Teaching English as Another Language ED 4740 Technology in Education ED 4820 Assessment and Evaluation ED 4961 Preparation for the Teaching Profession I ED 4962 Practicum I ED 4971 Preparation for the Teaching Profession II ED 4972 Practicum II</p> <p>PRIMARY/ELEMENTARY CONCENTRATION (K – 6) <u>ED 4220 Mathematics for Teachers</u> ED 4230 Primary/Elementary Mathematics I ED 4280 Primary/Elementary Mathematics II ED 4320 Primary/Elementary language and Literacies and Multiliteracies I ED 4330 Literacy and Multiliteracies in the Early Years II <u>ED 4450 Primary/Elementary Science</u> <u>ED 4540 Primary/Elementary Social Studies</u> ED 4480 Social Emotional Learning and Children’s Mental Health <u>ED 4245 Inquiry-Based Methods in Science and Social Studies</u></p>



CALENDAR & CURRICULUM CHANGE

Motion #16

Rationale for Change: In response to a national trend towards the integration of subject areas in curriculum, we will be offering a Science/Social Studies integrated methods course at the Primary/Elementary level in our BEd and BEd (français langue seconde) programs. The course will integrate the content of both ED 4450 and ED 4540. Because the new course eliminates both ED 4540 and ED 4450, room has been created in the timetable. Due to an ongoing concern over Math competency and recognition of better performance in Math methods courses by those who took the course as a pre-requisite, it is recommended that ED 4220, Mathematics for Teachers, become a required course for the BEd primary/elementary cohort.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Bachelor of Education Committee	October 23, 2019
Faculty/School Approval: Faculty of Education Council	October 16, 2020
Faculty Dean's Approval: Dr. Ron MacDonald, Dean	October 16, 2020
Graduate Studies Dean's Approval: N/SA	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020



CALENDAR & CURRICULUM CHANGE

Motion #17

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education (français langue seconde)**

MOTION: That the list of required courses for the Bachelor of Education (français langue seconde), primary/elementary concentration, be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>REQUIRED COURSES:</p> <p>PRIMARY/ELEMENTARY CONCENTRATION ED 4030 Intégration des arts ED 4060 Comprendre la santé sociale et émotionnelle chez les élèves ED 4110 Learners and Learning ED 4150 Inclusion en salle de classe ED 4200 Teaching for Science, Technology, Engineering and Math (STEM) ED 4230 Primary/Elementary Mathematics I ED 4280 Primary/Elementary Mathematics II ED 4450 Sciences au Primaire ED 4490 Introduction to Indigenous Education ED 4540 Sciences Humaines à l'élémentaire ED 4630 Culture et société ED 4740 Technology in Education ED 4800 Teaching in a Core French, Immersion and French First Language in a Minority Context Setting ED 4820 Évaluation en salle de classe ED 4880 Littérature I ED 4890 Littérature II ED 4900 Intégration de la langue au contenu ED 4961 Préparation pour le professionnel de l'enseignement I ED 4962 Stage I ED 4971 Préparation pour le professionnel de l'enseignement II ED 4972 Stage II</p>	<p>REQUIRED COURSES:</p> <p>PRIMARY/ELEMENTARY CONCENTRATION ED 4030 Intégration des arts ED 4060 Comprendre la santé sociale et émotionnelle chez les élèves ED 4110 Learners and Learning ED 4150 Inclusion en salle de classe ED 4200 Teaching for Science, Technology, Engineering and Math (STEM) <u>ED 4220 Mathematics for Teachers</u> ED 4230 Primary/Elementary Mathematics I ED 4280 Primary/Elementary Mathematics II ED 4450 Sciences au Primaire ED 4490 Introduction to Indigenous Education ED 4540 Sciences Humaines à l'élémentaire ED 4630 Culture et société ED 4740 Technology in Education ED 4800 Teaching in a Core French, Immersion and French First Language in a Minority Context Setting ED 4820 Évaluation en salle de classe ED 4880 Littérature I ED 4890 Littérature II ED 4900 Intégration de la langue au contenu ED 4961 Préparation pour le professionnel de l'enseignement I ED 4962 Stage I ED 4971 Préparation pour le professionnel de l'enseignement II ED 4972 Stage II <u>ED 4245 Inquiry-Based Methods in Science and Social Studies</u></p>

Rationale for Change: In response to a national trend towards the integration of subject areas in curriculum, we will be offering a Science/Social Studies integrated methods course at the Primary/Elementary level in our BEd and BEd (français langue seconde) programs. The course will integrate the content of both ED 4450 and ED 4540. Because the new course eliminates both ED 4540



CALENDAR & CURRICULUM CHANGE

Motion #17

and ED 4450, room has been created in the timetable. Due to an ongoing concern over Math competency and recognition of better performance in Math methods courses by those who took the course as a pre-requisite, it is recommended that ED 4220, Mathematics for Teachers, become a required course for the BEd primary/elementary cohort.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Bachelor of Education Committee	October 23, 2019
Faculty/School Approval: Faculty of Education Council	October 16, 2020
Faculty Dean's Approval: Dr. Ron MacDonald, Dean	October 16, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020



CALENDAR & CURRICULUM CHANGE

Motion #18

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: That the term “Specialization” in the Bachelor of Education and the Bachelor of Education (français langue seconde) programs be updated to “Study Focus” to properly reflect what the programs offer.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>SPECIALIZATIONS Students may complete specializations (focus areas) in International, Indigenous, Early Learning or Adult Education by completing a six-week practicum in the specified area and one course beyond the 20 required for the BEd as outlined below:</p> <p>INTERNATIONAL EDUCATION ED 4620 International Education, or ED 4650 International Development</p> <p>INDIGENOUS EDUCATION ED 4510 Integrating indigenous Themes in the Curriculum K-12</p> <p>ADULT EDUCATION One of the following: • ED 3630 The Adult Learner • ED 3640 Assessment of Adult Learning • ED 3680 Curriculum Development • ED 3730 Inclusion and Differentiation in Adult Learning</p> <p>EARLY LEARNING ED 4336 Developing Learning and Play in the Early Years (Ages 0-8)</p>	<p>SPECIALIZATIONS STUDY FOCI: Students may complete <u>specializations (focus areas) a study focus</u> in International, Indigenous, Early Learning, or Adult Education by completing a six-week practicum in the specified area and one course beyond the 20 required for the BEd as outlined below:</p> <p>INTERNATIONAL EDUCATION Ed 4620 International Education, or Ed 4650 International Development</p> <p>INDIGENOUS EDUCATION Ed 4510 Integrating Indigenous Themes in the Curriculum K-12</p> <p>ADULT AND WORKPLACE EDUCATION Ed 3630 The Adult Learner Ed 3640 Assessment of Adult Learning, Ed 3680 Curriculum Development, Ed 3730 Inclusion and Differentiation in Adult Learning</p> <p>EARLY LEARNING Ed 4336 - Developing Learning and Play in the Early Years (Ages 0-8)</p>

Rationale for Change: The Bachelor of Education “specializations” did not coincide with the university’s definition of a specialization. Therefore, we’ve chosen to name them study foci instead. ED 4650 is no longer offered and should be removed as a course option.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None



CALENDAR & CURRICULUM CHANGE

Motion #18

Authorization	Date:
Departmental Approval: Bachelor Of Education Committee	October 8, 2020
Faculty/School Approval: Faculty of Education Council	October 16, 2020
Faculty Dean's Approval: Dr. Ron MacDonald, Dean	October 16, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020



SUMMARY OF FACULTY OF NURSING MOTION #'S 19-20

New Course Proposal – NURS 6170 Evidence-Based Practice and the Nurse Practitioner

Calendar Entry Change – Program Requirements for Nurse Practitioner Stream



NEW COURSE PROPOSAL

MOTION #19

Faculty/School: **Nursing**

Department/Program(s): **Master of Nursing**

MOTION: That a new course entitled NURS 6170 Evidence-Based Practice and the Nurse Practitioner be approved as proposed.

Course Number and Title	NURS 6170 Evidence-Based Practice and the Nurse Practitioner
Description	Advanced practice is grounded in the ability of registered nurses to evaluate evidence, to apply relevant findings to guide practice and influence policy, and to utilize data to assess the quality of patient care and positively influence patient outcomes and health care delivery. In this course, students develop the knowledge and skills to critically appraise qualitative and quantitative research, systematic reviews, meta-analyses, meta-syntheses, evidence-based guidelines, and other data sources used to inform clinical practice, clinical decision-making, and policy development. The research process, knowledge development, and the role of research in evidence-based practice are central to this course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Enrolled in MN-NP program
Credit(s)	3
Notation	N/A

This is: A Core Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 8 **Is there an Enrolment Cap:** No

If there is an enrolment limit, please explain. N/A

Rationale for New Course: Mandated by CRNPEI as a condition for ongoing approval.

Effective Term: FALL 2021

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: The Faculty of Nursing is not expecting there will be a negative impact on students who are presently enrolled in the program.

Resources Required: N/A

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. N/A

<u>Authorization</u>	<u>Date:</u>
Departmental Approval: Dr. Jo-Ann MacDonald, Dean (Interim)	November 23, 2020
Faculty/School Approval: Faculty of Nursing, MN Committee	November 23, 2020
Faculty Dean's Approval: Dr. Jo-Ann MacDonald, Dean (Interim)	November 30, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	December 11, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

NEW COURSE PROPOSAL

MOTION #19

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

NURS 6170 Evidence-Based Practice and the Nurse Practitioner

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
 - Books – a search of the catalogue for the subject heading evidence-based nursing retrieved 117 print and online books published after 2010.
 - Journals
 - The Library has access to 112 of the 118 journals listed in InCites's 2018 Journal Citation Report. The Library's journal title lookup for the subject of nursing and allied health retrieves 625 peer reviewed journals and the subject of Health and Medicine retrieves 6,285 peer reviewed journals.
 - Databases
 - CINAHL with Full Text
 - Ovid Nursing and Health Professions Premier Collection
 - Cochrane Library
 - Medline via EBSCOhost / PubMed
 - RxTx (E-CPS and other titles from Canadian Pharmacists Association)
 - RxFiles
 - Emcare
 - PsycINFO
 - SocINDEX with Full Text
 - SPORTDiscus with Full Text
 - Video collections
 - Jarvis Online Videos - Physical Examination and Health Assessment
 - Academic Videos Online- Nursing Education Collection
- Subscription Dependencies (in interdisciplinary packages)
 - Databases/Journal packages
 - Academic Search Complete
 - Canadian Business & Current Affairs (CBCA) Complete
 - Wiley Online Journals
 - Elsevier ScienceDirect
 - Springer Journals package
 - Statista
 - Taylor & Francis Social Science & Humanities Library Journal collection
 - Ebook collections
 - Cambridge University Press ebook collection
 - EBSCOhost eBook Academic Collection
 - Elsevier ebook Collection
 - ProQuest University Press eBooks
 - Sage eBooks Collection
 - Springer eBooks Collection
- Physical Space in Library (other than holdings, explain)
 - N/A



NEW COURSE PROPOSAL

MOTION #19

- Library Administrative/Research Support
 - Liaison Librarian, Kim Mears, provides support to both students and faculty as needed.

New resources needed to support this proposal:

- Capital Requirements (*other than new course-specific*)
 - None
- Collections:
 - Monographs
 - Sufficient, but dependencies
 - Subscriptions
 - Sufficient, but dependencies
 - Databases
 - Sufficient, but dependencies
 - Other
 - Sufficient, but dependencies
- Physical Space in Library (other than holdings, explain)
 - None
- Library Administrative/Research Support
 - None
- Other One-Time or Ongoing Library expenses (e.g. software licenses)
 - None

Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
 - Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement?

Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 25, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 27, 2020



CALENDAR & CURRICULUM CHANGE

MOTION #20

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Nursing**

Department/Program(s)/Academic Regulations: **Master of Nursing**

MOTION: To have the change in the Nurse Practitioner Stream program requirements approved as proposed.

<p>Master of Nursing (MN)</p> <p>A) PROGRAM REQUIREMENTS The Master of Nursing program has two streams: the Thesis Stream and the Nurse Practitioner Stream. The Master's program is built on the existing strengths of the faculty and the focus of Primary Health Care, which is the foundation for the curriculum in the current undergraduate program. Graduates from both streams will be prepared to function in an advanced practice role in Primary Health Care settings. The MN Thesis graduate will be prepared to engage in a variety of advanced practice roles including, but not limited to, direct care of individuals; families, communities or populations; education; administration and research. The MN Nurse Practitioner graduate will be prepared to manage the health needs of individuals; families; groups and communities across the lifespan. Graduates of the Nurse Practitioner Stream will be eligible to write the Canadian Nurses Association (CNA) Canadian Nurse Practitioner Exam. The degree designated upon successful completion of either stream is a Master of Nursing (MN).</p> <p>Thesis Stream: 8 courses plus thesis NURS 6100 – Foundations of Graduate Study NURS 6110 – Theoretical Foundations of Nursing NURS 6120 – Advanced Primary Health Care NURS 6130 – Quantitative Nursing Research NURS 6140 – Qualitative Nursing Research NURS 6210 – Ethics in Nursing NURS 6220 – Advanced Nursing Practice NURS 6360 – Biostatistics NURS 6000 – Thesis 27 credit hours plus 9 for thesis</p> <p>TOTAL of 36 credit hours</p> <p>Please note: Admission to the Thesis stream occurs</p>	<p>Master of Nursing (MN)</p> <p>A) PROGRAM REQUIREMENTS The Master of Nursing program has two streams: the Thesis Stream and the Nurse Practitioner Stream. The Master's program is built on the existing strengths of the faculty and the focus of Primary Health Care, which is the foundation for the curriculum in the current undergraduate program. Graduates from both streams will be prepared to function in an advanced practice role in Primary Health Care settings. The MN Thesis graduate will be prepared to engage in a variety of advanced practice roles including, but not limited to, direct care of individuals; families, communities or populations; education; administration and research. The MN Nurse Practitioner graduate will be prepared to manage the health needs of individuals; families; groups and communities across the lifespan. Graduates of the Nurse Practitioner Stream will be eligible to write the Canadian Nurses Association (CNA) Canadian Nurse Practitioner Exam. The degree designated upon successful completion of either stream is a Master of Nursing (MN).</p> <p>Thesis Stream: 8 courses plus thesis NURS 6100 – Foundations of Graduate Study NURS 6110 – Theoretical Foundations of Nursing NURS 6120 – Advanced Primary Health Care NURS 6130 – Quantitative Nursing Research NURS 6140 – Qualitative Nursing Research NURS 6210 – Ethics in Nursing NURS 6220 – Advanced Nursing Practice NURS 6360 – Biostatistics NURS 6000 – Thesis 27 credit hours plus 9 for thesis</p> <p>TOTAL of 36 credit hours</p> <p>Please note: Admission to the Thesis stream occurs</p>
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CALENDAR & CURRICULUM CHANGE

MOTION #20

<p>annually</p> <p>NP Stream: 12 courses</p> <p>NURS 6010 – Advanced Human Physiology and Pathophysiology</p> <p>NURS 6110 – Theoretical Foundations of Nursing</p> <p>NURS 6120 – Advanced Primary Health Care</p> <p>NURS 6130 – Quantitative Nursing Research</p> <p>NURS 6140 – Qualitative Nursing Research</p> <p>NURS 6150 – Advanced Health Assessment</p> <p>NURS 6160 – Pharmacotherapeutics for Advanced Practice</p> <p>NURS 6310 – Health Promotion and Disease Prevention Across the Life Span</p> <p>NURS 6320 – Episodic Health Care Across the Life Span</p> <p>NURS 6330 – Professional Role of the Nurse Practitioner</p> <p>NURS 6340 – Chronic Disease Management</p> <p>NURS 6350 – Nurse Practitioner Practicum</p> <p>TOTAL of 49 credit hours and 700 clinical hours</p> <p>Please note: Admission to the Nurse Practitioner Stream occurs every second year.</p>	<p>annually</p> <p>NP Stream: 42 <u>10</u> courses</p> <p>NURS 6010 – Advanced Human Physiology and Pathophysiology</p> <p>NURS 6110 – Theoretical Foundations of Nursing</p> <p>NURS 6120 – Advanced Primary Health Care</p> <p>NURS 6130 – Quantitative Nursing Research</p> <p>NURS 6140 – Qualitative Nursing Research</p> <p>NURS 6150 – Advanced Health Assessment</p> <p>NURS 6160 – Pharmacotherapeutics for Advanced Practice</p> <p>NURS 6310 – Health Promotion and Disease Prevention Across the Life Span</p> <p>NURS 6320 – Episodic Health Care Across the Life Span</p> <p>NURS 6330 – Professional Role of the Nurse Practitioner</p> <p>NURS 6340 – Chronic Disease Management</p> <p>NURS 6350 – Nurse Practitioner Practicum</p> <p><u>NURS 6170 – Evidence-Based Practice and the Nurse Practitioner</u></p> <p>TOTAL of 49 <u>43</u> credit hours and 700 clinical hours</p> <p>Please note: Admission to the Nurse Practitioner Stream occurs every second year.</p>
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Rationale for Change: The reduction of 6 credit hours in the Nurse Practitioner program stream (i.e. 49 course credit hours to 43 course credit hours), is required by the CRNPEI for ongoing NP program approval.

Effective Term: FALL 2021

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: The Faculty of Nursing is not expecting there will be a negative impact on students who are presently enrolled in the program.

Authorization	Date:
Departmental Approval: Dr. Jo-Ann MacDonald, Dean (Interim)	November 23, 2020
Faculty/School Approval: Faculty of Nursing MN Committee	November 23, 2020
Faculty Dean's Approval: Dr. Jo-Ann MacDonald, Dean (Interim)	November 30, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	December 11, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020



SUMMARY OF FACULTY OF SCIENCE MOTION #'S 21-29

Department of Biology

Course Prerequisite changes - BIO 2020, 2040, 2060, 2210, 2220, 2250, 2260

Course description and prerequisite changes - BIO 2230

Calendar Entry Change - Removal of the Notes regarding 1000-Level Biology Courses to eliminate the 60% requirement for entry into biology courses above the 1000 level.

CALENDAR & CURRICULUM CHANGE

Motion #21

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To have the change in prerequisite for BIO 2020 Botany be approved as proposed.

<p>2020 BOTANY A survey of bacteria, fungi, algae, and major plant groups (bryophytes, vascular cryptogams and seed plants) emphasizing morphology, life histories and evolutionary relationships. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 Three hours lecture, three hours laboratory a week</p>	<p>2020 BOTANY A survey of bacteria, fungi, algae, and major plant groups (bryophytes, vascular cryptogams and seed plants) emphasizing morphology, life histories and evolutionary relationships. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 <u>Biology 1320</u> Three hours lecture, three hours laboratory a week</p>
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Rationale for Change: The background material necessary for success in Biology 2020 is covered in Biology 1320.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020

CALENDAR & CURRICULUM CHANGE

Motion #22

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To have the change in prerequisite for BIO 2040 Zoology be approved as proposed.

<p>2040 ZOOLOGY A survey of the major groups of animals, beginning with the sponges and ending with the mammals. Topics emphasize evolutionary relationships, development, structure and function, and ecology. Laboratory work includes the study of selected representatives from each of the major groups. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 Three hours lecture, three hours laboratory a week</p>	<p>2040 ZOOLOGY A survey of the major groups of animals, beginning with the sponges and ending with the mammals. Topics emphasize evolutionary relationships, development, structure and function, and ecology. Laboratory work includes the study of selected representatives from each of the major groups. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 Biology 1320 Three hours lecture, three hours laboratory a week</p>
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Rationale for Change: The background material necessary for success in BIO 2040 is covered in BIO 1320.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020



CALENDAR & CURRICULUM CHANGE

Motion #23

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To have the change in prerequisite for BIO 2060 Microbiology be approved as proposed.

<p>2060 MICROBIOLOGY This course deals with basic microbial biology including discussion of industrial, ecological, environmental and medical microbiology, and other relevant topics. Laboratory sessions provide training in relevant microbiology techniques/approaches. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 or permission of the instructor. Students registered in the Bachelor of Wildlife Conservation Program, Bachelor of Paramedicine Program, or students majoring in Foods & Nutrition may take this course after completion of Biology 1310 Three hours lecture, three hours laboratory a week NOTE: Additional lab time may be required outside of scheduled laboratory periods.</p>	<p>2060 MICROBIOLOGY This course deals with basic microbial biology including discussion of industrial, ecological, environmental and medical microbiology, and other relevant topics. Laboratory sessions provide training in relevant microbiology techniques/approaches. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 or permission of the instructor. Students registered in the Bachelor of Wildlife Conservation Program, Bachelor of Paramedicine Program, or students majoring in Foods & Nutrition may take this course after completion of Biology 1310 Biology 1310. Three hours lecture, three hours laboratory a week NOTE: Additional lab time may be required outside of scheduled laboratory periods.</p>
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Rationale for Change: The background material for BIO 2060 - Microbiology is covered in BIO 1310.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021



CALENDAR & CURRICULUM CHANGE

Motion #24

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To have the change in prerequisite for BIO 2210 Cell and Molecular Biology be approved as proposed.

<p>2210 CELL AND MOLECULAR BIOLOGY This course examines the structure and function of living cells. Topics include macromolecules, organelles, membranes, cellular energetics, cell signalling, gene expression, cell division, cell death and special topics in biomedical cell and molecular biology. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 or permission of the instructor. Students registered in the Bachelor of Wildlife Conservation Program, Bachelor of Paramedicine Program or students in Applied Human Sciences may take this course after completion of Biology 1310. Three hours lecture, one hour tutorial a week</p>	<p>2210 CELL AND MOLECULAR BIOLOGY This course examines the structure and function of living cells. Topics include macromolecules, organelles, membranes, cellular energetics, cell signalling, gene expression, cell division, cell death and special topics in biomedical cell and molecular biology. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 or permission of the instructor. Students registered in the Bachelor of Wildlife Conservation Program, Bachelor of Paramedicine Program or students in Applied Human Sciences may take this course after completion of Biology 1310. Three hours lecture, one hour tutorial a week</p>
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Rationale for Change: The background material necessary for success in BIO 2210 is covered in BIO 1310.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021



CALENDAR & CURRICULUM CHANGE

Motion #25

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To have the change in prerequisite for BIO 2220 Ecology be approved as proposed.

<p>*2220 ECOLOGY This course introduces and discusses the basic themes and concepts of Ecology. Students examine the hierarchy of Ecology by investigating individual organisms, populations, communities, and ecosystems. Topics covered in the course include: natural selection, energy flow, nutrient cycling, population growth, plant/animal interactions and biodiversity. The course involves reading and discussion of current and classical literature in the field. Laboratories will primarily consist of field investigations and analysis of field data. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 or registration in the Bachelor of Wildlife Conservation program or permission of the instructor. Three hours lecture, three hours laboratory a week</p>	<p>*2220 ECOLOGY This course introduces and discusses the basic themes and concepts of Ecology. Students examine the hierarchy of Ecology by investigating individual organisms, populations, communities, and ecosystems. Topics covered in the course include: natural selection, energy flow, nutrient cycling, population growth, plant/animal interactions and biodiversity. The course involves reading and discussion of current and classical literature in the field. Laboratories will primarily consist of field investigations and analysis of field data. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 Biology 1320 or registration in the Bachelor of Wildlife Conservation program or permission of the instructor. Three hours lecture, three hours laboratory a week</p>
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Rationale for Change: The background material necessary for success in BIO 2220 is covered in BIO 1320.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021



CALENDAR & CURRICULUM CHANGE

Motion #26

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To have the course description and prerequisite for BIO 2230 Genetics I be approved as proposed.

<p>2230 GENETICS I</p> <p>The principles of genetics are considered in a broad perspective. Topics include chromosome structure and behaviour, molecular biology and biochemistry of genes, DNA inheritance, recombination, replication and mutation, Mendelian inheritance, and inheritance of linked genes. There is a strong emphasis on problem solving, probability and statistics in tutorials. Mendelian inheritance, genes as part of biochemical pathways, inheritance of linked genes, probability and statistics, DNA replication and mutation, chromosomal structure and behaviour, and recombinant DNA. There is a strong emphasis on problem solving, probability and statistics in tutorials.</p> <p>PREREQUISITE: A combined average of at least 60% in Biology 1310-1320</p> <p>Three hours lecture, one hour tutorial a week</p> <p>NOTES: Biology majors and minors are expected to take BIO 2230. Students will not get credit for both BIO 2230 and BIO 2240.</p>	<p>2230 GENETICS I</p> <p><u>The goal of this course is to learn how genetic logic helps us understand biology. We will think about organisms as the result of information passed each generation from parent to offspring. We will apply genetic principles to all of biology—from interactions between molecules and cells, to organismal traits, to evolutionary change in populations. We will also explore the many uses of genetic information. We will learn how genetic patterns in the real world can help us conserve species or trace how diseases spread. We will also see how manipulating genetic information can help us reveal gene function and engineer useful traits into organisms. Genetics has a strong emphasis on problem solving, probability, and statistics.</u> principles of genetics are considered in a broad perspective. Topics include chromosome structure and behaviour, molecular biology and biochemistry of genes, DNA inheritance, recombination, replication and mutation, Mendelian inheritance, and inheritance of linked genes. There is a strong emphasis on problem solving, probability and statistics in tutorials. Mendelian inheritance, genes as part of biochemical pathways, inheritance of linked genes, probability and statistics, DNA replication and mutation, chromosomal structure and behaviour, and recombinant DNA. There is a strong emphasis on problem solving, probability and statistics in tutorials.</p> <p>PREREQUISITE: <u>Biology 1310. A combined average of at least 60% in Biology 1310-1320.</u></p> <p>Three hours lecture, one hour tutorial a week</p> <p>NOTES: Biology majors and minors are expected to take BIO 2230. Students will not get credit for both BIO 2230 and BIO 2240.</p>
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Rationale for Change: The course description is being updated to more accurately reflect current course content. The background material necessary for success in BIO 2230 Genetics I is covered in BIO 1310.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None



CALENDAR & CURRICULUM CHANGE

Motion #26

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020



CALENDAR & CURRICULUM CHANGE

Motion #27

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To have the change in prerequisite for BIO 2250 Human Biochemistry be approved as proposed.

<p>2250 HUMAN BIOCHEMISTRY This course is an introduction to the major classes of biomolecules and their main metabolic pathways. Special attention is paid to biochemistry in the context of human metabolism, nutrition and disease. PREREQUISITE: : An average of at least 60% in Biology 1310-1320 and completion of Chemistry 1110. Students in the Paramedicine Program may take this course after successfully completing Biology 1310 and Chemistry 1110. Three hours lecture a week NOTE: Students will not get credit for both BIO-2250 and CHEM-3530.</p>	<p>2250 HUMAN BIOCHEMISTRY This course is an introduction to the major classes of biomolecules and their main metabolic pathways. Special attention is paid to biochemistry in the context of human metabolism, nutrition and disease. PREREQUISITE: An average of at least 60% in Biology 1310-1320 and completion of Chemistry 1110. Students in the Paramedicine Program may take this course after successfully completing Biology 1310 and Chemistry 1110. Biology 1310 and Chemistry 1110. Three hours lecture a week NOTE: Students will not get credit for both BIO-2250 and CHEM-3530.</p>
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Rationale for Change: The background material necessary for BIO 2250 is covered in BIO 1310 and CHEM 1110.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020



CALENDAR & CURRICULUM CHANGE

Motion #28

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To have the change in prerequisite for BIO 2260 Human Anatomy and Histology be approved as proposed.

<p>*2260 HUMAN ANATOMY AND HISTOLOGY This course covers the structure of the human body at both the macroscopic and microscopic levels and gives the student a thorough overview of human cells, tissues, organs and organ systems. While both anatomy and histology will be integrated throughout the course, lectures focus on gross anatomy while laboratories emphasize the structure of tissues (histology) in the integumentary, skeletal, muscular, nervous, endocrine, cardiovascular, respiratory, lymphatic, digestive, urinary, and reproductive systems. Cross-listed with Biology 1210. PREREQUISITE: An average of at least 60% in Biology 1310-1320 Three hours lecture, three hours laboratory a week NOTE: Students will not get credit for both Biology 1210 and Biology 2260.</p>	<p>*2260 HUMAN ANATOMY AND HISTOLOGY This course covers the structure of the human body at both the macroscopic and microscopic levels and gives the student a thorough overview of human cells, tissues, organs and organ systems. While both anatomy and histology will be integrated throughout the course, lectures focus on gross anatomy while laboratories emphasize the structure of tissues (histology) in the integumentary, skeletal, muscular, nervous, endocrine, cardiovascular, respiratory, lymphatic, digestive, urinary, and reproductive systems. Cross-listed with Biology 1210. PREREQUISITE: An average of at least 60% in Biology 1310-1320 Biology 1320. Three hours lecture, three hours laboratory a week NOTE: Students will not get credit for both Biology 1210 and Biology 2260.</p>
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Rationale for Change: The background material necessary for success in BIO 2260 Human Anatomy & Histology is covered in BIO 1320.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020



CALENDAR & CURRICULUM CHANGE

Motion #29

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology Department**

MOTION: To remove the 60% requirement for entry into Biology courses above the 1000 level.

NOTES REGARDING 1000-LEVEL BIOLOGY COURSES	NOTES REGARDING 1000-LEVEL BIOLOGY COURSES
<ul style="list-style-type: none"> A combined average of at least 60% is a prerequisite for all Biology courses above the 1000 level. However, this course prerequisite may also be met by the successful completion of a qualifying examination to be offered each year on the first Tuesday after Labour Day. This examination, which shall cover material from both Biology 1310 and 1320 is open to those who have passing grades for both Biology 1310 and 1320, but who do not have a combined average of at least 60%. To be admitted to Biology courses above the 1000 level, students must achieve a score of 65% on the qualifying examination. The score on the qualifying exam will not replace those attained in Biology 1310 and 1320, nor shall it be factored into any calculation of grades for graduation, scholarships or other purposes. This course prerequisite may also be waived with the permission of the Chair for individual courses. 	<ul style="list-style-type: none"> A combined average of at least 60% is a prerequisite for all Biology courses above the 1000 level. However, this course prerequisite may also be met by the successful completion of a qualifying examination to be offered each year on the first Tuesday after Labour Day. This examination, which shall cover material from both Biology 1310 and 1320 is open to those who have passing grades for both Biology 1310 and 1320, but who do not have a combined average of at least 60%. To be admitted to Biology courses above the 1000 level, students must achieve a score of 65% on the qualifying examination. The score on the qualifying exam will not replace those attained in Biology 1310 and 1320, nor shall it be factored into any calculation of grades for graduation, scholarships or other purposes. This course prerequisite may also be waived with the permission of the Chair for individual courses

Rationale for Change: Passing Biology 1310 and/or 1320 will be sufficient for enrolling in Biology courses at the 2000 level.

Effective Term: FALL 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: This will facilitate enrollment for students going into 2nd year biology courses.

Authorization	Date:
Departmental Approval: Kevin Teather, Chair of Biology	August 20, 2020
Faculty/School Approval: Science Council	October 7, 2020
Faculty Dean's Approval: Nola Etkin	October 7, 2020
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: May/2020



SUMMARY OF FACULTY OF GRADUATE STUDIES MOTION #'S 30-42

Department of Pathology and Microbiology

New Course Proposals:

VPM 8446 Diagnostic Aquatic Pathology II
VPM 8447 Diagnostic Aquatic Pathology III

Department of Companion Animals

New Course Proposals:

VCA 8335 Topics in Veterinary Diagnostic Imaging I
VCA 8336 Topics in Veterinary Diagnostic Imaging II
VCA 8337 Topics in Veterinary Diagnostic Imaging III
VCA 8338 Topics in Veterinary Diagnostic Imaging IV
VCA 8551 Pathophysiology and Surgical Management of Soft Tissue Diseases
VCA 8552 Pathophysiology and Surgical Management of Oncologic Diseases
VCA 8470 Minimally Invasive & Interventional Surgery
VCA 8452 Clinics in Diagnostic Imaging III
VCA 8453 Clinics in Diagnostic Imaging IV
VCA 8532 Clinics in Advanced Diagnostic Imaging III
VCA 8533 Clinics in Advanced Diagnostic Imaging IV



NEW COURSE PROPOSAL

MOTION #30

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Pathology and Microbiology**

MOTION: That a new course entitled VPM 8446 Diagnostic Aquatic Pathology II be approved as proposed

Course Number and Title	VPM 8446 Diagnostic Aquatic Pathology II
Description	In this course, the student is provided further training in diagnostic techniques for aquatic species submitted for postmortem diagnosis. Recognition of diseases, pathogenesis and morphologic diagnoses are further emphasized. The student is required to complete 30 cases. The report on every case is to include a summary of all ancillary tests done in other units of the diagnostic laboratory. Selected cases are discussed at weekly pathology rounds. In addition, the student is exposed to techniques in histology, histochemistry, immunohistochemistry, and macro- and micro-photography.
Cross-Listing	N/A
Prerequisite/Co-Requisite	DVM or equivalent degree and VPM 8445
Credit(s)	3
Notation	6 lab hours

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 1-2 students at a time **Is there an Enrolment Cap:** Yes

If there is an enrolment limit, please explain. Although enrollment is primarily aimed at Master of Veterinary Science students/residents, of which there typically would be just one-two students at a time, the course would also be available to other graduate students in MSc and PhD programs who require an applied course in diagnostic aquatic pathology. Practical courses in diagnostics using real-case material are very time intensive for the instructor and require a lot of one- on-one training to ensure that diagnostic cases are reported accurately and within the expected turn- round time. An enrollment cap of 3 would be set.

Rationale for New Course: It is proposed to be the second course in a diagnostic aquatic pathology courses series. This series of courses would teach the practical skills necessary for this program (which is meant to mirror our residency/MVSc in anatomic pathology). Students in this course normally will be pursuing more intense diagnostic aquatic pathology experience.

Effective Term: FALL 2021

Implications for Other Programs: Not applicable to other programs – see above.

Impact on Students Currently Enrolled: N/A

Resources Required: N/A

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain.



NEW COURSE PROPOSAL

MOTION #30

Authorization	Date:
Departmental Approval: Dr. Fred Kibenge	February 10, 2020
Faculty/School Approval: AVC Graduate Studies Committee	February 18, 2020
Faculty Dean's Approval: Dr. Greg Keefe	March 3, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

Form Version: September/2019



NEW COURSE PROPOSAL

MOTION #30

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VPM 8446 Diagnostic Aquatic Pathology II

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
 - Monographs
 - Subscriptions
 - Databases
 - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
 - Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	March 3, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	September 12, 2020

Form Version: May/2020



NEW COURSE PROPOSAL

MOTION #31

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Pathology and Microbiology**

MOTION: That a new course entitled VPM 8447 Diagnostic Aquatic Pathology III be approved as proposed

Course Number and Title	VPM 8447 Diagnostic Aquatic Pathology III
Description	In this course, the student gains more experience in diagnostic techniques for aquatic species submitted for postmortem diagnosis. Recognition of diseases, pathogenesis and morphologic diagnoses are further emphasized. The student is required to complete 30 cases. The report on every case is to include a summary of all ancillary tests done in other units of the diagnostic laboratory. Selected cases are discussed at weekly pathology rounds. In addition, the student is exposed to techniques in histology, histochemistry, immunohistochemistry, and macro- and micro-photography.
Cross-Listing	N/A
Prerequisite/Co-Requisite	DVM or equivalent degree and VPM 8446
Credit(s)	3
Notation	6 lab hours

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 1-2 students at a time

Is there an Enrolment Cap: Yes

Although enrollment would be primarily aimed at Master of Veterinary Science students/residents, of which there typically would be just one-two students at a time, the course would also be available to other graduate students in MSc and PhD programs who require an applied course. Practical courses in diagnostics using real-case material are very time intensive for the instructor and require a lot of one-on-one training to ensure that diagnostic cases are reported accurately and within the expected turn-round time. An enrollment cap of 3 would be set.

Rationale for New Course: It is proposed to be the third course in a diagnostic aquatic pathology courses series. This series of courses would teach the practical skills necessary for this program (which is meant to mirror our residency/MVSc in anatomic pathology). Students in this course normally will be pursuing more intense diagnostic aquatic pathology experience.

Effective Term: FALL 2021

Implications for Other Programs: Not applicable to other programs – see above.

Impact on Students Currently Enrolled: N/A

Resources Required: N/A

In offering this course will UPEI require facilities or staff at other institutions: No
If yes, please explain.



NEW COURSE PROPOSAL

MOTION #31

Authorization	Date:
Departmental Approval: Dr. Fred Kibenge	February 10, 2020
Faculty/School Approval: AVC Graduate Studies Committee	February 18, 2020
Faculty Dean's Approval: Dr. Greg Keefe	March 3, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021

NEW COURSE PROPOSAL

MOTION #31

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VPM 8447 Diagnostic Aquatic Pathology III

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
 - Monographs
 - Subscriptions
 - Databases
 - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
 - Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	March 3, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	September 12, 2020

Form Version: May/2020



NEW COURSE PROPOSAL

MOTION #32

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course proposal entitled VCA 8335 Topics in Veterinary Diagnostic Imaging I be approved as proposed.

Course Number and Title	VCA 8335 Topics in Veterinary Diagnostic Imaging I
Description	This course is given in any academic semester based on student enrolment and provides students with opportunities to further their professional & research-related skills. Students in this course will provide one lecture pertaining to veterinary diagnostic imaging during the regular Grand Rounds lecture series. An additional special topics lecture related to veterinary diagnostic imaging will be performed for the diagnostic imaging faculty. The student will have an opportunity to receive critical feedback on presentation skills. This course is the first of a series based on gradual increasing case load required over multiple semesters. The student will also engage in scientific writing activity, with the support of a diagnostic imaging faculty, and will produce a manuscript for publication in a peer-reviewed journal. (one per series of courses)
Cross-Listing	N/A
Prerequisite/Co-Requisite	DVM or equivalent degree and permission of the instructor
Credit(s)	1
Notation	Intended for graduate students in a clinical discipline.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1-5

Is there an Enrolment Cap: No

Rationale for New Course: The creation of this course provides students with opportunities to further their professional and research-related skills in Veterinary Diagnostic Imaging at the graduate student level.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization	Date:
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

NEW COURSE PROPOSAL

MOTION #32

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8335 Topics in Veterinary Diagnostic Imaging I

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
- Books - a catalogue search for the subject headings of Veterinary radiography, Veterinary ultrasonography, Veterinary diagnostic imaging, or Radiography veterinary retrieves 114 online and print titles published since 2000. A catalogue search for the subject heading medical writing retrieves 69 online and print titles published since 2000.
- Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
- Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support - AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
- Physical Space in Library (other than holdings, explain) - N/A
- Library Administrative/Research Support - N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A



NEW COURSE PROPOSAL

MOTION #32

Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
- Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement? Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020



NEW COURSE PROPOSAL

Motion #33

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course proposal entitled VCA 8336 Topics in Veterinary Diagnostic Imaging II be approved as proposed.

Course Number and Title	VCA 8336 Topics in Veterinary Diagnostic Imaging II
Description	This course is given in any academic semester based on student enrolment and provides students with opportunities to further their professional & research-related skills. Students in this course will provide one lecture pertaining to veterinary diagnostic imaging during the regular Grand Rounds lecture series. An additional special topics lecture related to veterinary diagnostic imaging will be performed for the diagnostic imaging faculty. The student will have an opportunity to receive critical feedback on presentation skills. This course is part of a series based on gradual accumulation of case material required over multiple semesters. The student will also engage in scientific writing activity, with the support of a diagnostic imaging faculty, and will produce a manuscript for publication in a peer-reviewed journal at the conclusion of the course series.
Cross-Listing	N/A
Prerequisite/Co-Requisite	DVM or equivalent degree and VCA 8335 and permission of the instructor
Credit(s)	1
Notation	Intended for graduate students in a clinical discipline.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1-5

Is there an Enrolment Cap: No

Rationale for New Course: The creation of this course provides students with opportunities to further their professional and research-related skills in Veterinary Diagnostic Imaging at the graduate student level. With the clinical cases in the VTH, the accumulation of teaching material requires more than one semester and so this course will be part of a series that appears to be similar in description but is based on clinical cases over multiple semesters.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No



NEW COURSE PROPOSAL

Motion #33

Authorization	Date:
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

Form Version: September 2020



LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8336 Topics in Veterinary Diagnostic Imaging II

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
 - Books - a catalogue search for the subject headings of veterinary radiography, veterinary ultrasonography, veterinary diagnostic imaging, or radiography veterinary retrieves 114 online and print titles published since 2000. A catalogue search for the subject heading medical writing retrieves 69 online and print titles published since 2000.
 - Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
 - Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) - N/A
- Library Administrative/Research Support - AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies



NEW COURSE PROPOSAL

Motion #33

- Physical Space in Library (other than holdings, explain) - N/A
- Library Administrative/Research Support - N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A

Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
- Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement? Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020



NEW COURSE PROPOSAL

Motion #34

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course proposal entitled VCA 8337 Topics in Veterinary Diagnostic Imaging III be approved as proposed.

Course Number and Title	VCA 8337 Topics in Veterinary Diagnostic Imaging III
Description	This course is given in any academic semester based on student enrolment and provides students with opportunities to further their professional & research-related skills. Students in this course will provide one lecture pertaining to veterinary diagnostic imaging during the regular Grand Rounds lecture series. An additional special topics lecture related to veterinary diagnostic imaging will be performed for the diagnostic imaging faculty. The student will have an opportunity to receive critical feedback on presentation skills. This course is part of a series based on gradual accumulation of case material required over multiple semesters. The student will also engage in scientific writing activity, with the support of a diagnostic imaging faculty, and will produce a manuscript for publication in a peer-reviewed journal at the conclusion of the course series.
Cross-Listing	N/A
Prerequisite/Co-Requisite	DVM or equivalent degree and VCA 8336 and permission of the instructor
Credit(s)	1
Notation	Intended for graduate students in a clinical discipline.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1-5

Is there an Enrolment Cap: No

If there is an enrolment limit, please explain. N/A

Rationale for New Course: The creation of this course provides students with opportunities to further their professional and research-related skills in Veterinary Diagnostic Imaging at the graduate student level. With the clinical cases in the VTH, the accumulation of teaching material requires more than one semester and so this course will be part of a series that appears to be similar in description but is based on clinical cases over multiple semesters.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. N/A



NEW COURSE PROPOSAL

Motion #34

Authorization	Date:
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

Form Version: September 2020



LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8337 Topics in Veterinary Diagnostic Imaging III

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
- Books - a catalogue search for the subject headings of veterinary radiography, veterinary ultrasonography, veterinary diagnostic imaging, or radiography-veterinary retrieves 114 online and print titles published since 2000. A catalogue search for the subject heading medical writing retrieves 69 online and print titles published since 2000.
- Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
- Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support - AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
- Physical Space in Library (other than holdings, explain) - N/A
- Library Administrative/Research Support - N/A



NEW COURSE PROPOSAL

Motion #34

- Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A

Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
- Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement? Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020



NEW COURSE PROPOSAL

Motion #35

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course proposal entitled VCA 8338 Topics in Veterinary Diagnostic Imaging IV be approved as proposed.

Course Number and Title	VCA 8338 Topics in Veterinary Diagnostic Imaging IV
Description	This course is given in any academic semester based on student enrolment and provides students with opportunities to further their professional & research-related skills. Students in this course will provide one lecture pertaining to veterinary diagnostic imaging during the regular Grand Rounds lecture series. An additional special topics lecture related to veterinary diagnostic imaging will be performed for the diagnostic imaging faculty. The student will have an opportunity to receive critical feedback on presentation skills. This course is part of a series based on gradual accumulation of case material required over multiple semesters. The student will also engage in scientific writing activity, with the support of a diagnostic imaging faculty, and will produce a manuscript for publication in a peer-reviewed journal at the conclusion of the course series.
Cross-Listing	N/A
Prerequisite/Co-Requisite	DVM or equivalent degree and VCA 8337 and permission of the instructor
Credit(s)	1
Notation	Intended for graduate students in a clinical discipline.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1-5

Is there an Enrolment Cap: No

If there is an enrolment limit, please explain. N/A

Rationale for New Course: The creation of this course provides students with opportunities to further their professional and research-related skills in Veterinary Diagnostic Imaging at the graduate student level. With the clinical cases in the VTH, the accumulation of teaching material requires more than one semester and so this course will be part of a series that appears to be similar in description but is based on clinical cases over multiple semesters.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. N/A



NEW COURSE PROPOSAL

Motion #35

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8338 Topics in Veterinary Diagnostic Imaging IV

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
 - Books - a catalogue search for the subject headings of veterinary radiography, veterinary ultrasonography, veterinary diagnostic imaging, or radiography-veterinary retrieves 114 online and print titles published since 2000. A catalogue search for the subject heading medical writing retrieves 69 online and print titles published since 2000.
 - Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support - AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
- Physical Space in Library (other than holdings, explain) - N/A
- Library Administrative/Research Support - N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A



NEW COURSE PROPOSAL

Motion #35

Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
- Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement? Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020



NEW COURSE PROPOSAL

Motion #36

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course entitled VCA 8551 Pathophysiology and Surgical Management of Soft Tissue Diseases be approved as proposed.

Course Number and Title	VCA 8551 Pathophysiology and Surgical Management of Soft Tissue Diseases
Description	This course provides advanced training in small animal surgery. Students are instructed in the pathophysiology of surgical diseases of the thoracic and abdominal cavities including respiratory, cardiovascular, gastrointestinal, endocrine, urogenital and dermatologic systems. Preoperative diagnostic evaluation, surgical techniques and postoperative case management will be discussed in relation to the pathophysiology of disease. Students will be expected to use refereed journal articles and approved textbooks throughout this course. Advanced surgical procedures will be performed using cadavers and models in the laboratory component.
Cross-Listing	N/A
Prerequisite/Co-Requisite	DVM or equivalent degree and permission of the instructor
Credit(s)	3
Notation	Credits based on 3 hours of classroom/clinical instruction per week and 9 hours of laboratory time

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 5

Is there an Enrolment Cap: No

If there is an enrolment limit, please explain. N/A

Rationale for New Course: To provide graduate leveling training and preparation for veterinary students in the field of small animal surgery and aid in preparation for board certification examinations.

Effective Term: SUMMER 2021

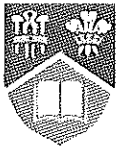
Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: Cadavers and surgical equipment for laboratories.

In offering this course will UPEI require facilities or staff at other institutions: No

<u>Authorization</u>	<u>Date:</u>
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020



NEW COURSE PROPOSAL

Motion #36

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8551 Pathophysiology and Surgical Management of Soft Tissue Diseases

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
 - Books - a catalogue search for the subject headings of small animal surgery, veterinary oncology and veterinary pathology retrieves 178 online and print titles published since 2000.
 - Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
 - Physical Space in Library (other than holdings, explain) - N/A
 - Library Administrative/Research Support - N/A
 - Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A

Summary of additional budget allocation required:



NEW COURSE PROPOSAL

Motion #36

- One-time: 0 For each of 0 consecutive years
- Annual: 0
- Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement? Yes

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020

NEW COURSE PROPOSAL

Motion #37

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new course entitled VCA 8552 Pathophysiology and Surgical Management of Oncologic Diseases be approved as proposed.

Course Number and Title	VCA 8552 Pathophysiology and Surgical Management of Oncologic Diseases
Description	This course provides advanced training in small animal surgery. Students are instructed in the pathophysiology of surgical oncologic diseases of the musculoskeletal system, respiratory, cardiovascular, gastrointestinal, endocrine, urogenital and dermatologic systems. Preoperative diagnostic evaluation, surgical techniques and postoperative case management will be discussed in relation to the pathophysiology of disease. Students will be expected to use refereed journal articles and approved textbooks throughout this course. Advanced surgical procedures will be performed using cadavers and models in the laboratory component.
Cross-Listing	N/A
Prerequisite/Co-Requisite	DVM or equivalent degree and permission of the instructor
Credit(s)	3
Notation	Credits based on 3 hours of classroom/clinical instruction per week and 9 hours of laboratory time

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 5

Is there an Enrolment Cap: No

Rationale for New Course: To provide graduate leveling training and preparation for veterinary students in the field of small animal surgery and aid in preparation for board certification examinations.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: Cadavers and surgical equipment for laboratories.

In offering this course will UPEI require facilities or staff at other institutions: No

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020



LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8552 Pathophysiology and Surgical Management of Oncologic Diseases

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
 - Books - a catalogue search for the subject headings of small animal surgery, veterinary oncology and veterinary pathology retrieves 178 online and print titles published since 2000.
 - Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
 - Physical Space in Library (other than holdings, explain) - N/A
 - Library Administrative/Research Support - N/A
 - Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A

Summary of additional budget allocation required:



NEW COURSE PROPOSAL

Motion #37

- One-time: 0 For each of 0 consecutive years
- Annual: 0
- Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement? Yes

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020

NEW COURSE PROPOSAL

Motion #38

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new course entitled VCA 8470 Minimally Invasive & Interventional Surgery be approved as proposed.

Course Number and Title	VCA 8470 Minimally Invasive & Interventional Surgery
Description	This course provides advanced training in small animal minimally invasive and interventional surgery. Students are instructed in the pathophysiology of surgical diseases of the musculoskeletal system, respiratory, vascular, gastrointestinal, endocrine, and urogenital systems in relation to minimally invasive and interventional techniques. Preoperative diagnostic evaluation, surgical techniques and postoperative case management will be discussed in relation to the pathophysiology of disease. Students will be expected to use refereed journal articles and approved textbooks throughout this course. Advanced surgical procedures will be performed using cadavers and models in the laboratory component.
Cross-Listing	
Prerequisite/Co-Requisite	DVM or equivalent degree and permission of the instructor
Credit(s)	3
Notation	Credits based on 3 hours of classroom/clinical instruction per week and 9 hours of laboratory time

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 5

Is there an Enrolment Cap: No

Rationale for New Course: To provide graduate leveling training and preparation for veterinary students in the field of small animal surgery and aid in preparation for board certification examinations.

Effective Term: SUMMER 2021

Implications for Other Programs: None expected

Impact on Students Currently Enrolled: N/A

Resources Required: Cadavers and surgical equipment for laboratories.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization	Date:
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8470 Minimally Invasive & Interventional Surgery

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
 - Books - a catalogue search for the subject headings of small animal surgery, veterinary oncology and veterinary pathology retrieves 178 online and print titles published since 2000.
 - Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
 - Physical Space in Library (other than holdings, explain) - N/A
 - Library Administrative/Research Support - N/A
 - Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A

Summary of additional budget allocation required:



NEW COURSE PROPOSAL

Motion #38

- o One-time: 0 For each of 0 consecutive years
- o Annual: 0
- o Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement?

Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020



NEW COURSE PROPOSAL

Motion #39

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course entitled VCA 8452 Clinics in Diagnostic Imaging III be approved as proposed

Course Number and Title	VCA 8452 Clinics in Diagnostic Imaging III
Description	This course is given in any academic semester based on student enrolment & provides training in clinical veterinary diagnostic imaging. Students in this course will work under the direction of the radiologist on clinical duty, developing interpretation skills in diagnostic radiography of the thorax, abdomen & musculoskeletal systems. The student will also be introduced to diagnostic ultrasound and will learn basic skills of abdominal ultrasonography. Report writing skills will also be emphasized. Students will participate in Journal Club/Chapter Reading activities, as well as rounds with clinical year undergraduate veterinary students. Specified non-clinical weeks will support the development of clinical skills. After hours duties may be expected.
Cross-Listing	
Prerequisite/Co-Requisite	DVM or equivalent degree and VCA 8450 and permission of the instructor
Credit(s)	3
Notation	Credits based on at least 6 to 7 hours/week of teaching rounds/seminars. Intended for graduate students in a clinical discipline.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1-5

Is there an Enrolment Cap: No

Rationale for New Course: The creation of this course provides an opportunity for graduate level training in the field of clinical diagnostic imaging

Effective Term: SUMMER 2021

Implications for Other Programs: None expected

Impact on Students Currently Enrolled: None Expected

Resources Required: None expected

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization	Date:
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8452 Clinics in Diagnostic Imaging III

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
- Books - a catalogue search for the subject headings of veterinary radiography, veterinary ultrasonography, veterinary diagnostic imaging, or radiography, veterinary retrieves 114 online and print titles published since 2000. A catalogue search for the subject heading medical writing retrieves 69 online and print titles published since 2000.
- Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
- Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support - AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
- Physical Space in Library (other than holdings, explain) - N/A



NEW COURSE PROPOSAL

Motion #39

- o Library Administrative/Research Support - N/A
- o Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A

Summary of additional budget allocation required:

- o One-time: 0 For each of 0 consecutive years
- o Annual: 0
- o Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement?

Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020



NEW COURSE PROPOSAL

Motion #40

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course proposal entitled VCA 8453 Clinics in Diagnostic Imaging IV be approved as proposed.

Course Number and Title	VCA 8453 Clinics in Diagnostic Imaging IV
Description	This course is given in any academic semester based on student enrolment and provides further training in clinical veterinary diagnostic imaging. Students in this course will work under the direction of the radiologist on clinical duty, further developing their interpretation skills in diagnostic radiography. The student will continue to perform preliminary diagnostic ultrasound studies of the abdomen and will be introduced to other studies including thoracic and musculoskeletal ultrasonography. Report writing skills will continue to be emphasized. Students will participate in Journal Club/Chapter Reading activities, as well as rounds with clinical year undergraduate veterinary students. Specified non-clinical weeks will support the development of clinical skills. After hours duties may be expected.
Cross-Listing	
Prerequisite/Co-Requisite	DVM or equivalent degree and VCA 8452 and permission of the instructor
Credit(s)	3
Notation	Credits based on at least 6 to 7 hours/week of teaching rounds/seminars. Intended for graduate students in a clinical discipline.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1-5

Is there an Enrolment Cap: No

Rationale for New Course: The creation of this course provides an opportunity for further graduate level training in clinical diagnostic imaging.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization	Date:
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020

NEW COURSE PROPOSAL

Motion #40

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8453 Clinics in Diagnostic Imaging IV

Library Resource Requirements (*to be completed by the liaison and/or collections librarian*)

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
- Books - a catalogue search for the subject headings of veterinary radiography, veterinary ultrasonography, veterinary diagnostic imaging, or radiography, veterinary retrieves 114 online and print titles published since 2000.
- Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
- Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support - AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
- Physical Space in Library (other than holdings, explain) - N/A
- Library Administrative/Research Support - N/A



NEW COURSE PROPOSAL

Motion #40

- o Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A

Summary of additional budget allocation required:

- o One-time: 0 For each of 0 consecutive years
- o Annual: 0
- o Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement?

Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required

Date Received by Liaison/Collections Librarian	December 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020

NEW COURSE PROPOSAL

Motion #41

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course proposal entitled VCA 8532 Clinics in Advanced Diagnostic Imaging III be approved as proposed.

Course Number and Title	VCA 8532 Clinics in Advanced Diagnostic Imaging III
Description	This course is given in any academic semester based on student enrolment and provides further training in clinical veterinary diagnostic imaging. Students in this course will work under the clinical duty radiologist, further developing their interpretation skills in diagnostic radiography, as well as ultrasound skills. The student may assist with special procedures cases, if applicable. Progression in report writing skills will be expected. Students will be introduced to computed tomography in this course. Regular participation in Journal Club/Chapter Reading activities is expected, as is participation in rounds with clinical year undergraduate veterinary students. Specified non-clinical weeks will support the development of clinical skills. After hours duties may be expected.
Cross-Listing	
Prerequisite/Co-Requisite	DVM or equivalent degree and VCA 8530 and permission of instructor
Credit(s)	3
Notation	Credits based on at least 6 to 7 hours/week of teaching rounds/seminars.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1-5

Is there an Enrolment Cap: No

Rationale for New Course: The creation of this course provides an opportunity for further graduate level training in clinical diagnostic imaging.

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

<u>Authorization</u>	<u>Date:</u>
Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020



LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8532 Clinics in Advanced Diagnostic Imaging III

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
- Books - a catalogue search for the subject headings of veterinary radiography, veterinary ultrasonography, veterinary diagnostic imaging, or radiography, veterinary retrieves 114 online and print titles published since 2000. A catalogue search for the subject heading medical writing retrieves 69 online and print titles published since 2000.
- Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
- Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support - AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
- Physical Space in Library (other than holdings, explain) - N/A
- Library Administrative/Research Support - N/A



NEW COURSE PROPOSAL

Motion #41

Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A
Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
- Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement?

Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020



CALENDAR & CURRICULUM CHANGE

MOTION #42

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That a new elective course proposal entitled VCA 8533 Clinics in Advanced Diagnostic Imaging IV be approved as proposed

Course Number and Title	VCA 8533 Clinics in Advanced Diagnostic Imaging IV
Description	This course is given in any academic semester based on student enrolment and provides more advanced training in clinical veterinary diagnostic imaging. Students in this course will work under the clinical duty radiologist, further developing their interpretation and technical skills in diagnostic radiography, diagnostic ultrasound, special procedures and computed tomography. Progression in report writing skills will be expected. Students will be introduced to magnetic resonance imaging in this course. Regular participation in Journal Club/Chapter Reading activities is expected, as is participation in rounds with clinical year undergraduate veterinary students. Specified non-clinical weeks will support the development of clinical skills. After hours duties may be expected.
Cross-Listing	
Prerequisite/Co-Requisite	DVM or equivalent degree and VCA 8532 and permission of instructor
Credit(s)	3
Notation	Credits based on at least 6 to 7 hours/week of teaching rounds/seminars.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1-5

Is there an Enrolment Cap: No

Rationale for New Course: The creation of this course will provide further opportunities for graduate level training in clinical diagnostic imaging

Effective Term: SUMMER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization

Date:

Departmental Approval: Dr. Stephanie Hamilton	September 25, 2020
Faculty/School Approval: Dr. Larry Hammell	November 17, 2020
Faculty Dean's Approval: Dr. Greg Keefe	November 19, 2020
Graduate Studies Dean's Approval: Dr. Rabin Bissessur	November 19, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020



LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 8533 Clinics in Advanced Diagnostic Imaging IV

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources as of November 2020:

- Collections - Holdings, Subscriptions, Other
- Books - a catalogue search for the subject headings of veterinary radiography, veterinary ultrasonography, veterinary diagnostic imaging, or radiography, veterinary retrieves 114 online and print titles published since 2000. A catalogue search for the subject heading medical writing retrieves 69 online and print titles published since 2000.
- Journals - collection includes 125 out of the 141 titles listed in the 2018 Journal Citation Report (ranked by impact factor) for the category of Veterinary Sciences. The library has access to 281 general medical and veterinary medicine.
- Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost) main veterinary indexing database which also includes some full text for conference proceedings and selected journals)
 - VetMed Resource
 - PubMed
- Subscription Dependencies (in interdisciplinary packages)
 - Wiley Online includes a large number of related veterinary journals
 - Elsevier ScienceDirect includes a large number of related veterinary journals
 - Oxford, Springer, and Taylor & Francis publisher packages also include veterinary related journal titles
 - Agricola
 - Web of Science (backfile for 1979 - 2009 only)
 - Plumb's Veterinary Drugs
 - JoVE: Journal of Visualized Experiments
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, & Meteorological & Geostrophysical Abstracts)
- Physical Space in Library (other than holdings, explain) – N/A
- Library Administrative/Research Support - AVC Liaison Librarian Kim Mears provides support to both students and faculty as needed. She monitors publication lists for new titles in the topic area and purchases appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- Capital Requirements (other than new course-specific) - None
- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions – Sufficient, but dependencies
 - Databases – Sufficient, but dependencies
 - Other – Sufficient, but dependencies
- Physical Space in Library (other than holdings, explain) - N/A
- Library Administrative/Research Support - N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses) - N/A



CALENDAR & CURRICULUM CHANGE

MOTION #42

Summary of additional budget allocation required:

- One-time: 0 For each of 0 consecutive years
- Annual: 0
- Per-year percentage increase in annual: 0

Does the budget allocation for library resources in this proposal meet the requirement?

Our existing holdings (as long as subscriptions are maintained) can support this course so no new budget allocation is required.

Date Received by Liaison/Collections Librarian	November 19, 2020
Name of Librarian to be Contacted for Questions	Kim Mears
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	November 30, 2020

Form Version: September 2020

Faculty Approval: Larry Hammell	August 10, 2020
Faculty/School Approval: AVC Graduate Studies & Research	September 18, 2020
Faculty Dean's Approval: Dean Greg Keefe	November 4, 2020
Graduate Studies Dean's Approval: Dr. Larry Hammell	November 4, 2020
Registrar's Office Approval: Darcy McCardle	December 15, 2020
APCC Meeting Date Approval	January 12, 2021



SUMMARY OF FACULTY OF BUSINESS MOTION #43

**Faculty of Business
Summary of Calendar and Curriculum Change
December 15, 2020**

Calendar Entry Change – MBA Admission Requirements



CALENDAR & CURRICULUM CHANGE

MOTION #43

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Master of Business Administration**

MOTION: That the revised calendar entry for the Master of Business Administration section on Admission Requirements be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Master of Business Administration (MBA)</p> <p>The Faculty of Business offers two Master of Business Administration (MBA) programs: an Executive Master of Business Administration, and a Master of Business Administration in Global Leadership.</p> <p>Admission requirements are stipulated below, first for the Executive Master of Business Administration, and then for the Master of Business Administration in Global Leadership.</p> <p>Executive Master of Business Administration (Executive MBA) Applicants for admission to the Executive MBA program must have demonstrated the potential to learn within a demanding integrated program, typically through high academic standing in previous university studies. There are two streams available within the Executive MBA: Innovative Management and Biotechnology Management. The basic requirements and qualifications are:</p> <p>i. for the Innovative Management Stream, an undergraduate degree in any discipline is required. For the Biotechnology Management and Entrepreneurship Stream, an undergraduate degree in the sciences or a degree in any discipline plus considerable work experience in a science field is required.</p> <p>For both streams, the required degree must be from a recognized university and the applicant should have achieved a minimum average of B (70% or higher) in the last four semesters or last two years of undergraduate study.</p> <p>ii. acceptable professional designations such as CPA, CFA, or PEng plus work experience will also be</p>	<p>Master of Business Administration (MBA)</p> <p>The Faculty of Business offers two Master of Business Administration (MBA) programs: an Executive Master of Business Administration, and a Master of Business Administration in Global Leadership.</p> <p>Admission requirements are stipulated below, first for the Executive Master of Business Administration, and then for the Master of Business Administration in Global Leadership.</p> <p>Executive Master of Business Administration (Executive MBA) Applicants for admission to the Executive MBA program must have demonstrated the potential to learn within a demanding integrated program, typically through high academic standing in previous university studies. There are two streams available within the Executive MBA: Innovative Management and Biotechnology Management. The basic requirements and qualifications are:</p> <p>i. for the Innovative Management Stream, an undergraduate degree in any discipline is required. For the Biotechnology Management and Entrepreneurship Stream, an undergraduate degree in the sciences or a degree in any discipline plus considerable work experience in a science field is required.</p> <p>For both streams, the required degree must be from a recognized university and the applicant should have achieved a minimum average of B (70% or higher) in the last four semesters or last two years of undergraduate study.</p> <p>ii. acceptable professional designations such as CPA, CFA, or PEng plus work experience will also be</p>

CALENDAR & CURRICULUM CHANGE

MOTION #43

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>considered. Under exceptional circumstances, a person who lacks a formal degree or professional designation but who has other outstanding management qualifications, such as a well-established and documented business career, may be admitted to the Executive MBA program. In these circumstances, applicants will normally be expected to have a minimum of ten years full-time work experience, including significant experience in upper management or entrepreneurial positions. The MBA Committee must be satisfied that the applicant has demonstrated a level of academic competence at least equivalent to an undergraduate degree.</p> <p>iii. a minimum of three years of full-time work experience is preferred, with a required minimum of one year full-time, relevant work experience. The relevant work experience may include managerial and supervisory responsibilities, new venture ownership, and professional or project development experiences. A variety of work experiences and backgrounds enhance the calibre of class interaction so students learn from both the professor and each other.</p> <p>APPLICATION FOR ADMISSION All documents pertaining to application for admission must be submitted to the Office of the Registrar with the appropriate fee.</p> <p>APPLICATION CHECKLIST</p> <ul style="list-style-type: none"> • Graduate Studies Application Form • All Official Transcripts • Current, detailed resume • Two Reference Letters (references must be dated within 6 months of program application) • GMAT Score (if requested) • Personal Statement • English Language Proficiency Scores (for applicants whose first language is not English) • Application Fee <p>Applications and all documentation must be received by April 15 for a September start date. Applications received after the specified deadlines will be reviewed only if seats are available.</p> <p>Early applications are highly recommended as there are a limited number of seats in the program and these fill</p>	<p>considered. Under exceptional circumstances, a person who lacks a formal degree or professional designation but who has other outstanding management qualifications, such as a well-established and documented business career, may be admitted to the Executive MBA program. In these circumstances, applicants will normally be expected to have a minimum of ten years full-time work experience, including significant experience in upper management or entrepreneurial positions. The MBA Committee must be satisfied that the applicant has demonstrated a level of academic competence at least equivalent to an undergraduate degree.</p> <p>iii. a minimum of three years of full-time work experience is preferred, with a required minimum of one year full-time, relevant work experience. The relevant work experience may include managerial and supervisory responsibilities, new venture ownership, and professional or project development experiences. A variety of work experiences and backgrounds enhance the calibre of class interaction so students learn from both the professor and each other.</p> <p>APPLICATION FOR ADMISSION All documents pertaining to application for admission must be submitted to the Office of the Registrar with the appropriate fee.</p> <p>APPLICATION CHECKLIST</p> <ul style="list-style-type: none"> • Graduate Studies Application Form • All Official Transcripts • Current, detailed resume • Two Reference Letters (references must be dated within 6 months of program application) • GMAT Score (if requested) • Personal Statement • English Language Proficiency Scores (for applicants whose first language is not English) • Application Fee <p>Applications and all documentation must be received by <u>April 15</u> <u>July 1</u> for a <u>Fall Semester</u>-start date. Applications received after the specified deadlines will be reviewed only if seats are available.</p> <p>Early applications are highly recommended as there are a limited number of seats in the program and these fill</p>



CALENDAR & CURRICULUM CHANGE

MOTION #43

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<p>up as completed applications are adjudicated throughout the year. All applications are assessed on a case-by-case basis and adjudicated only once.</p> <p>TRANSCRIPTS Official transcripts or certified copies of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. If original documentation is not in English, you must also provide a notarized English translation. This does not apply to French language universities in Canada.</p> <p>RESUMÉ, REFERENCE LETTERS, AND PERSONAL STATEMENT A current resume must be submitted to the Office of the Registrar along with two reference letters, and a personal statement. The resume must detail work experiences, responsibilities, and contributions. Two reference letters are to be submitted on the appropriate referee form. A personal statement, of no more than 400 words, must explain the reasons why you wish to enrol in UPEI's Executive MBA program. It should include details of your relevant past experience, your long and short term goals, and explain how the Executive MBA program will meet your needs and assist you in reaching your educational and career goals.</p> <p>NOTE: Applicants without a formal degree or professional designation will be expected to provide convincing evidence of their capabilities in communications, analysis, and knowledge transfer, as well as their professional contributions and accomplishments within their personal statement. For these applicants only, the personal statement must be no more than 800 words.</p> <p>GRADUATE MANAGEMENT ADMISSION TEST (GMAT) A Graduate Management Admission Test (GMAT) score may be requested. If GMAT results are requested, applicants must achieve a minimum score of 550, with preference given to scores of 600 and over. This will be considered as an indicator and a tool for evaluating applicants for quantitative and verbal skills.</p>	<p>up as completed applications are adjudicated throughout the year. All applications are assessed on a case-by-case basis and adjudicated only once.</p> <p>TRANSCRIPTS Official transcripts or certified copies of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. If original documentation is not in English, you must also provide a notarized English translation. This does not apply to French language universities in Canada.</p> <p>RESUMÉ, REFERENCE LETTERS, AND PERSONAL STATEMENT A current resume must be submitted to the Office of the Registrar along with two reference letters, and a personal statement. The resume must detail work experiences, responsibilities, and contributions. Two reference letters are to be submitted on the appropriate referee form <u>through UPEI's online application portal</u>. A personal statement, of no more than 400 words, must explain the reasons why you wish to enrol in UPEI's Executive MBA program. It should include details of your relevant past experience, your long and short term goals, and explain how the Executive MBA program will meet your needs and assist you in reaching your educational and career goals.</p> <p>NOTE: Applicants without a formal degree or professional designation will be expected to provide convincing evidence of their capabilities in communications, analysis, and knowledge transfer, as well as their professional contributions and accomplishments within their personal statement. For these applicants only, the personal statement must be no more than 800 words.</p> <p>GRADUATE MANAGEMENT ADMISSION TEST (GMAT) A Graduate Management Admission Test (GMAT) score may be requested. If GMAT results are requested, applicants must achieve a minimum score of 550, with preference given to scores of 600 and over. This will be considered as an indicator and a tool for evaluating applicants for quantitative and verbal skills. These scores</p>



CALENDAR & CURRICULUM CHANGE

MOTION #43

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<p>These scores should be less than five years old.</p> <p>INTERVIEW Once all application materials are received, the MBA Committee may conduct an interview for admission. The committee will be seeking well-rounded and knowledgeable people with managerial and leadership potential. Innovative management and entrepreneurial thinking requires teamwork and relationship building so applicants will be chosen based on their ability to enhance this type of diverse and dynamic learning environment.</p> <p>ENGLISH PROFICIENCY Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose mother tongue is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs and for Graduate Student Status section of the Calendar. Such students should make arrangements to take the test at least three months before the semester opening date.</p> <p>The program may extend a conditional offer of admission to an MBA applicant who meets all admission requirements other than the English language proficiency requirement. Please refer to the Academic Calendar's English language proficiency requirements for conditional offers. Conditional offers allow prospective MBA students to obtain a study permit (if needed) and begin their UPEI Graduate English Academic Preparation (GEAP) program. Upon successfully completing the prescribed terms of study in the GEAP program the student can proceed directly into the MBA program.</p> <p>REFUSAL OF ADMISSION Admission to the Executive MBA Program is a competitive process. Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant. Meeting minimum</p>	<p>should be less than five years old.</p> <p>INTERVIEW Once all application materials are received, the MBA Committee may conduct an interview for admission. The committee will be seeking well-rounded and knowledgeable people with managerial and leadership potential. Innovative management and entrepreneurial thinking requires teamwork and relationship building so applicants will be chosen based on their ability to enhance this type of diverse and dynamic learning environment.</p> <p>ENGLISH PROFICIENCY Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose mother tongue is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs and for Graduate Student Status section of the Calendar. Such students should make arrangements to take the test at least three months before the semester opening date.</p> <p>The program may extend a conditional offer of admission to an MBA applicant who meets all admission requirements other than the English language proficiency requirement. Please refer to the Academic Calendar's English language proficiency requirements for conditional offers. Conditional offers allow prospective MBA students to obtain a study permit (if needed) and begin their UPEI Graduate English Academic Preparation (GEAP) program. Upon successfully completing the prescribed terms of study in the GEAP program the student can proceed directly into the MBA program.</p> <p>REFUSAL OF ADMISSION Admission to the Executive MBA Program is a competitive process. Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant. Meeting minimum</p>



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<p>requirements does not guarantee admission to the program. To avoid disappointment, applicants are encouraged to submit their documents well before the deadline of April 15.</p> <p>Master of Business Administration (MBA) in Global Leadership</p> <p>Applicants for admission to the MBA in Global Leadership program must have demonstrated the potential to learn and succeed within a demanding integrated program. The basic requirements and qualifications are as follows:</p> <ol style="list-style-type: none"> i. University Degree: Applicants must possess an undergraduate degree from an institution recognized by UPEI. ii. English Language Proficiency Requirement iii. GMAT/GRE Test Score <p>APPLICATION FOR ADMISSION All documents pertaining to application for admission must be submitted to the Office of the Registrar with the appropriate fee.</p> <p>APPLICATION CHECKLIST</p> <ul style="list-style-type: none"> • Graduate Studies Application Form • All Official Transcripts • Current, detailed resume • Two Reference Letters (references must be dated within 6 months of program application) • GMAT or GRE Score • Personal Statement • English Language Proficiency Score (for applicants whose first language is not English) • Application Fee <p>Applications and all documentation must be received by April 15 for an August start date. Applications received after the specified deadline will be reviewed only if seats are available.</p> <p>Early applications are highly recommended as there are a limited number of seats in the program and these fill up as completed applications are adjudicated throughout the year. All applications are assessed on a</p>	<p>requirements does not guarantee admission to the program. To avoid disappointment, applicants are encouraged to submit their documents well before the deadline of April 15 <u>July 1</u>.</p> <p>Master of Business Administration (MBA) in Global Leadership</p> <p>Applicants for admission to the MBA in Global Leadership program must have demonstrated the potential to learn and succeed within a demanding integrated program. The basic requirements and qualifications are as follows:</p> <ol style="list-style-type: none"> i. University Degree: Applicants must possess an undergraduate degree from an institution recognized by UPEI. ii. <u>Academic capability for graduate level studies, as evidenced by a strong academic record and, if the admission committee requests it, a competitive GMAT/GRE test score or a solid interview</u> ii. iii. English Language Proficiency Requirement iii. GMAT/GRE Test Score <p>APPLICATION FOR ADMISSION All documents pertaining to application for admission must be submitted to the Office of the Registrar with the appropriate fee.</p> <p>APPLICATION CHECKLIST</p> <ul style="list-style-type: none"> • Graduate Studies Application Form • All Official Transcripts • Current, detailed resume • Two Reference Letters (references must be dated within 6 months of program application) • GMAT or GRE Score • Personal Statement • English Language Proficiency Score (for applicants whose first language is not English) • Application Fee <p>Applications and all documentation must be received by <u>April 15 July 1</u> for an August <u>Fall Semester</u> start date. Applications received after the specified deadline will be reviewed only if seats are available.</p>



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<p>case-by-case basis and adjudicated only once.</p> <p>TRANSCRIPTS Official transcripts or certified copies of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. If original documentation is not in English, you must also provide a notarized English translation. This does not apply to French language universities in Canada.</p> <p>RESUMÉ, REFERENCE LETTERS, AND PERSONAL STATEMENT A current resume must be submitted to the Office of the Registrar along with two reference letters, and a personal statement. The resume must detail work experiences, responsibilities, and contributions. Two reference letters are to be submitted on the appropriate referee form. A personal statement, of no more than 400 words, must explain the reasons why you wish to enrol in UPEI's MBA in Global Leadership program. It should include details of your relevant past experience, your long and short term goals, and explain how the MBA program will meet your needs and assist you in reaching your educational and career goals.</p> <p>GRADUATE MANAGEMENT ADMISSION TEST (GMAT) OR GRADUATE RECORD EXAM (GRE) Applicants are required to provide scores from the Graduate Management Admission Test (GMAT) or Graduate Record Examination (GRE). The equivalent of a GMAT score of 570 or greater would typically be competitive. The score should be less than five years old. The requirement for a GMAT/GRE score may be waived for students with an exceptional academic record in their undergraduate degree.</p> <p>INTERVIEW Once all application materials are received, the MBA Committee may conduct an interview for admission.</p> <p>ENGLISH PROFICIENCY Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The</p>	<p>Early applications are highly recommended as there are a limited number of seats in the program and these fill up as completed applications are adjudicated throughout the year. All applications are assessed on a case-by-case basis and adjudicated only once.</p> <p>TRANSCRIPTS Official transcripts or certified copies of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. If original documentation is not in English, you must also provide a notarized English translation. This does not apply to French language universities in Canada.</p> <p>RESUMÉ, REFERENCE LETTERS, AND PERSONAL STATEMENT A current resume must be submitted to the Office of the Registrar along with two reference letters, and a personal statement. The resume must detail work experiences, responsibilities, and contributions. Two reference letters are to be submitted on the appropriate referee form <u>through UPEI's online application portal</u>. A personal statement, of no more than 400 words, must explain the reasons why you wish to enrol in UPEI's MBA in Global Leadership program. It should include details of your relevant past experience, your long and short term goals, and explain how the MBA program will meet your needs and assist you in reaching your educational and career goals.</p> <p><u>EVIDENCE OF ACADEMIC CAPABILITY</u> <u>The admission committee assesses applicants' academic readiness for the MBA program based on appropriate evidence. Upon receipt of an application, the committee initially reviews the applicant's transcripts and other information in the application package. In cases where the committee needs additional evidence, it may request an interview or a GMAT or GRE score.</u></p> <p><u>Grades:</u> <u>Normally, a minimum average of 75% or a grade point average of 3.0 (B) in the last twenty courses is required. A first-class academic record (an average of at least 80% or a grade point average of at least 3.7) will usually provide the committee with adequate evidence of</u></p>



CALENDAR & CURRICULUM CHANGE

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<p>University requires that certification of such proficiency be presented by applicants whose mother tongue is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for all Graduate Programs and for Graduate Student Status section of the Calendar.</p> <p>Such students should make arrangements to take the test at least three months before the semester opening date.</p> <p>The program may extend a conditional offer of admission to an MBA applicant who meets all admission requirements other than the English language proficiency requirement. Please refer to the Academic Calendar's English language proficiency requirements for conditional offers. Conditional offers allow prospective MBA students to obtain a study permit (if needed) and begin their UPEI Graduate English Academic Preparation (GEAP) program. Upon successfully completing the prescribed terms of study in the GEAP program the student can proceed directly into the MBA program.</p> <p>REFUSAL OF ADMISSION Admission to the MBA in Global Leadership Program is a competitive process. Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant. Meeting minimum requirements does not guarantee admission to the program. To avoid disappointment, applicants are encouraged to submit their documents well before the deadline of April 15.</p>	<p><u>academic capability, with no need for an interview or a GMAT or GRE score.</u></p> <p><u>Interview: The admission committee may request an interview of applicants, particularly of applicants who meet the minimum grade requirements, but who do not have a first-class academic record. The interview may be conducted in-person or virtually, depending on the location of the applicant.</u></p> <p><u>GRADUATE MANAGEMENT ADMISSION TEST (GMAT) OR GRADUATE RECORD EXAM (GRE) Graduate Management Admission Test (GMAT) or Graduate Record Exam (GRE):</u> In some cases, the admission committee may request a score Applicants are required to provide scores from the Graduate Management Admission Test (GMAT) or Graduate Record Examination (GRE) General Test. The equivalent of a <u>Δ</u> GMAT score of 570 or greater a combined GRE score (verbal reasoning plus quantitative reasoning) of at least 310 would typically be competitive. The score should be less than five years old. The requirement for a GMAT/GRE score may be waived for students with an exceptional academic record in their undergraduate degree.</p> <p>INTERVIEW Once all application materials are received, the MBA Committee may conduct an interview for admission.</p> <p>ENGLISH PROFICIENCY Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose mother tongue is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for all Graduate Programs and for Graduate Student Status section of the Calendar.</p> <p>Such students should make arrangements to take the test at least three months before the semester opening date.</p> <p>The program may extend a conditional offer of</p>



CALENDAR & CURRICULUM CHANGE

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	<p>admission to an MBA applicant who meets all admission requirements other than the English language proficiency requirement. Please refer to the Academic Calendar's English language proficiency requirements for conditional offers. Conditional offers allow prospective MBA students to obtain a study permit (if needed) and begin their UPEI Graduate English Academic Preparation (GEAP) program. Upon successfully completing the prescribed terms of study in the GEAP program the student can proceed directly into the MBA program.</p> <p>REFUSAL OF ADMISSION Admission to the MBA in Global Leadership Program is a competitive process. Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant. Meeting minimum requirements does not guarantee admission to the program. To avoid disappointment, applicants are encouraged to submit their documents well before the deadline of April 15 <u>July 1</u>.</p>

Rationale for Change: The proposed changes provide more clarity about the program's admission standards and process, by specifying normal minimum grades from their undergraduate degree, and by indicating when the admissions committee may or may not require a GMAT or GRE score. The proposed changes also extend the application deadline to August 1 since we have typically been receiving applications later in the year.

Effective Term: WINTER 2021

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: MBA Committee	December 16, 2020
Faculty/School Approval: Faculty of Business	December 16, 2020
Faculty Dean's Approval: Tarek Mady	December 16, 2020
Grad. Studies Dean's Approval: Rabin Bissessur	December 16, 2020
Registrar's Office Approval: Darcy McCardle	January 5, 2021