

Library Council Minutes - October 23, 2014 - Approved

October 23, 2014 - 1:00-3:00pm Library Conference Room

Attending: Robyn Thomson, Cindy MacDonald, Lindsey MacCallum, Melissa Belvadi, Rosie Le Faive, Simon Lloyd, Betty Jeffery, Mark Leggott

Regrets: Donald Moses, Dawn Hooper, Travis Gordon, Suzanne Jones, Erin McCauley

Agenda

1. Approval of Agenda
 - No additions or changes
2. Approval of Minutes (September 23, 2014)
 - Approved as circulated
3. Election of a Secretary for 2014-15 Term
 - DM is willing to serve another term
 - MOTION to approve (Melissa / Rosie): *Carried*
4. Standing Items
 - a. Budget
 - ML -- has not received notification of new budget process, but expecting it to begin soon.
 - Acknowledged MB's analysis that found the Library had been "shorted" ~\$20K on the Library Fee; this will be addressed for the next FY.
 - ML -- student recruitment and retention remain key UPEI priorities; please bring any ideas to ML. Overall, enrollment picture for this year looks positive.
 - b. Staffing
 - i. Librarians
 - Lindsey being extended into the end of April; additional \$ from Donna Campbell (Friends of the LMMI also kicking in about \$7K).
 - BJ -- because this is ~5 month extension, librarians' approval is needed; ML will move that forward.
 - ii. Library Technicians

- One notification of retirement; September 2015.
 - iii. Students
 - A digitization student posting should be up soon (ML taking care of this in Donald's absence).
 - c. Travel/PD Plans
 - ML -- DLF next week.
 - Lindsey -- just got back from Islandora Camp (Denver).
 - Rosie applying for Code4Lib.
 - There have been a couple of expressions of interest in APLA (St. John's).
 - d. Post-Library Council CUPE
 - Request for extra IT student hour on Friday (open until 6pm): MB will check with Friday duty student -- if he's available, can start tomorrow; will be asked to record stats carefully.
 - TODO -- ML to request a late Saturday/early Sunday cleaning shift; condition of bathrooms on weekends has been flagged as a concern.
 - e. Student Concerns/Issues
 - No student reps present; only concern was re: room reservations and the 1 or 2 comments received from the Feedback form.
 - i. Graduate Students [Erin McCauley]
 - ii. Undergraduate Students [Travis Gordon]
5. Business Arising
- a. Study Rooms
 - Signage has been posted to remind students to vacate at the end of their scheduled time. There was also a passing reference to "double booking", but does not seem to be widespread. Demand for rooms remains high.
 - ML passed along info from P. Rukavina re: UCalgary Room Booking System -- QR based and something we may have a summer student look into.
 - MB -- Study Room 261; screenreader software PC is broken -- Webster Centre looking at replacement costs and discussing with ITSS right now. Originally, the set-up was coordinated by the Webster Centre (Accessibility Services) -- they even handled booking -- but many changes since then. ML emphasized that this is a service we should be providing; may be easier to do now (most Macs offer this functionality now). Some discussion around need/demand for this, but ML insistent that Library should help with ensuring at least one accessible

workstation in the Library.

- TODO: ML will follow up with Treena Smith.
- MB -- installation being finalized for LCD displays in 4 x group study rooms; looking at installing 3 more at end of semester. Can be used with either room PC or plug in laptops. Remotes will have to be signed out to track use; students are already asking if the displays are ready.

b. Art Competition

- ML has passed ad along to IC; ML will follow up with them again as there has been no response.

c. [Open Access Week](#) [DH]

- Modest events; kick-off webcast event was not well-attended here; ML did get a faculty response after Open Textbook session was announced.

6. New Business

a. Course - Research in the Google Age - 2014

- ML has discussed with Librarians; ML will reach out current (and cancelled) Alumni Premier subscriber; non-credit course for \$250. ML will take forward to Academic Planning & Curriculum Committee; plans to start setting up Moodle Course within the next few weeks.

b. Compact Storage

- i. Update from me; SL to get update from Facilities.
- ii. TODO: -- SL to let Dorothy know re: broken motor in CS shelves.

7. Article for discussion: *3D printers widely accessible at libraries, makerspaces*

a. <http://www.cbc.ca/news/technology/3d-printers-widely-accessible-at-libraries-makerspaces-1.2744365>

- Lindsey spoke to article (brought it forward); note that Donald has one, but not in Library anymore; note that Engineering has a sophisticated dye-cutting unit and 3-D printers (ACOA \$). Apparently a new Engineering building is in the offing, to include MakerSpace.
- ML -- he and Donald are involved in a MakerSpace project (C Court Mall) with Bill Whelan and P. Rukavina.
- ML -- asked Lindsey and Rosie to followup with Engineering to find out what they have.

General comment that technology still needs to mature, but is not a mere novelty. Should libraries be early adopters?

b. Next article for discussion

8. Roundtable

- Lindsey -- Islandora Camp (Admin track)
 - Islandora Scholar module getting a lot of attention.
- Cindy
 - Very busy with instruction; comment that students generally seem more engaged this year -- mostly First Year introductory.
- Robyn
 - A lot of Desk time; Circ Desk has been a little quieter over the past couple of weeks.
- Betty
 - CAUT Librarians/Archivists Conference in Ottawa.
- Simon
 - Peer-review; article for publication; prep for promotion.
- Rosie
 - Working on semantic Web for Bowing Down Home.
- Melissa
 - E-mail to print to the Commons Printers should be rolled out in a day or so.
 - Putting experimental Library "Tips" signs in bathrooms.
 - Replacing lobby whiteboard with printed signage as an upcoming project and turning old "black" display boards by stairwell with something more useful and easily updateable.