

Library Council Minutes - Approved

January 30, 2014 1 pm – 3 pm Library Conference Room

Present: Melissa Belvadi (Chair), Dawn Hooper, Simon Lloyd, Betty Jeffery, Donald Moses, Erin McCauley, Cindy MacDonald

Regrets: Suzanne Jones, Mark Leggott, Kelsey Marr

Absent: -

Agenda

1. Approval of Agenda
 - a. Approved
2. Approval of Minutes from December 19, 2013 meeting
(<https://docs.google.com/a/upei.ca/document/d/18veG1rGxvIYAwr8QcR8Dy1azPQFIFRxKjyKctN2gvPs/edit?usp=sharing>)
 - a. Approved
3. Standing Items
 - a. Budget
 - i. Expecting a status quo budget.
 - b. Staffing
 - i. LMMI Term Position is underway.
 - c. Post-Library Council CUPE
 - i. Nothing to report.
 - d. Student Concerns/Issues
 - i. Graduate Students
 1. Nothing to report.
 - ii. Undergraduate Students
 1. Nothing reported.
4. Business Arising
 - a. Shelving space/weeding projects
 - i. Bound periodicals have been moved.
 - ii. Librarians are applying status indicators to reference materials that will be moved, discarded, etc.
 - iii. CUFTS is in the process of being updated.
 - iv. Deadline for librarians to complete their selection/deselection is April.
 - b. Printing Update
 - i. Discussion of Printing issues. Reminder of the use of WebPrint as a workaround. Simon reported that printing from Preview seems to have better results than using Adobe Acrobat.
 - c. eScience Update
 - i. 4 month distance-based program with 15 other universities across North

America. Determine our own eResearch needs, developing a survey to obtain feedback from scholars at UPEI. Dawn provided a definition of eResearch. Erin reported on how valuable the VRE is to the work of the Kerr Lab.

- d. Island Newspapers Launch
 - i. Launch to take place Feb. 11 at 2pm in the Confederation Centre Art Gallery.
 - ii. Discussion about next steps re: crowdfunding.
 - e. Freedom to Read week
 - i. Solicit any new ideas.
 - 1. Simon
 - a. noon time presentation re: threats to freedom to read in a digital context.
 - b. a display re: Cadre.
 - ii. Pauline has ordered the official kits.
 - f. Copyright Update
 - i. Litigation re: Access Copyright. Council of Ministers of Educations. (clarify with Simon)
 - ii. Tariff and Copyright Board. Most U and C have opted out. Most interveners (AUCC, ACCC, CAUT, CFS, etc.) have withdrawn. Copyright Board has served a series of questions to AccessCopyright re: the proposed tariff. Howard Knopff is posting these.
 - iii. Simon hoping to go to ABC Conference in June 2014.
5. New Business
- a. UPEI Policies - Tobacco Use Policy
 - i. There is a policy. Not smoking within 30 feet of building entrances.
 - ii. Simon scheduling a meeting with Health and Safety re: smoking in front of library. Education, enforcement, etc. Simon is checking into this.
 - b. Hacker in Residence
 - i. Discussion about the Hacker in Residence. Donald will provide Peter's annual report for next Council meeting.
 - c. Article for Review: Minimize Cognitive Load to Maximize Usability
<http://www.nngroup.com/articles/minimize-cognitive-load/>
Request from Melissa: "Read it with not just websites, but the entire library in mind as well, because I think at least some of the principles apply to the usability of the physical library."
 - i. Add website status to next Council's Agenda.
 - ii. Discussion about signage in the library.
 - 1. Know your zone.
 - 2. Signage in Learning Commons
 - 3. Overall Signage plan ... could have been a budget issue.
 - 4. Reminder re: Mark recreating the Signage Committee.
 - iii. Next article

1. Erin to present on her research.
- d. Roundtable
 - i. Cindy
 1. Teaching
 2. Reminder: Monday Feb. is Cathy's retirement dinner
 3. Going on holidays
 - ii. Simon
 1. IslandNewspaper launch
 2. David Helwig's book launch and writing a chapter for that.
 3. Kiosk ... hope to have something in place by end of semester/late spring. Reunion weekend is at end of July and Kiosk should be ready to demo. Large touchscreen ... welcome screen ... SDU archives and content, virtual library tour, floorplans, etc.
 4. Simon's macbook 'bricked' ... backup your data.
 - iii. Dawn
 1. Feb. 5 Research Data Canada webinar. Purdue's Repo. 2pm.
 2. NISO Webinars in February - Managing works metadata, semantic web coming of age.
 - iv. Donald
 1. Webinar re: digital collections and sustainability
 2. OR and APLA proposals
 - v. Melissa
 1. XP - April 8th deadline. No security patches will be issued after April 8th. Installs of XP should be upgraded to W7 or W8.

Meeting adjourned at 2:10PM