

## Library Council Minutes

Thursday - October 28, 2010

1:00 p.m. – 3:00 p.m.

Library Conference Room

Present: Melissa Belvadi, Cathy Callaghan, Wendy Collett, Dawn Hooper, Betty Jeffery, Suzanne Jones, Mark Leggott, Emma McPhail, Donald Moses, James Murphy.

Regrets: Simon Lloyd

1. Approval of Agenda  
Agenda approved as distributed.
2. Approval of Minutes (September 30, 2010)  
Minutes approved with minor changes.
3. Business Arising
  - 3.1 Evergreen update.  
No update.
  - 3.2 Learning Commons/Information Desk  
Issue with printing (A4 message) still appears.
  - 3.3 Language Lab Schedule  
No update.
  - 3.4 Digitization update  
All projects are moving forward. Details will be provided at next meeting.
  - 3.5 Google Analytics  
Melissa suggested that summaries be presented every six months.
  - 3.6 Government Documents/Digitization weeding project  
Melissa e-mailed a link with 900 titles to the liaison librarians. Responses are requested by the Christmas break.
  - 3.7 Librarian hire - update  
Two candidates were interviewed. A recommendation will be forwarded to the University Librarian.

- 3.8 Dell laptops - Mark  
Melissa reported that there is a possibility that we might receive fifty of the eighty Dell laptops – maybe in a couple of weeks.
  - 3.9 LINC bookings and policy  
We are closer to the possibility of having the LINC as an open lab - maybe as early as January, 2011. We are looking at an open source software program, iTALC, which has the capability to lock workstations, power on/off computers and reboot remotely.
  - 3.10 Staff and public photocopiers and printing update  
The Printing and Photocopying Working group received competing offers from Xerox and Ricoh for the Library public printing. A decision will be made soon. University staff photocopying contract was awarded to Ricoh and will be rolled out by the end of January, 2011.
  - 3.11 Idle/In use computers – signage  
Update deferred to next meeting.
  - 3.12 Library/ UPEI policies  
No update.
4. New Business
- 4.1 Screenscapes and Electronic Boards  
It will be the same as others on campus and placed on the wall closest to the door. The existing Library peg board will be removed.
  - 4.2 Games Night and Open Access events – summary  
We were disappointed in the turnout at Games Night about half the numbers as last year. We will need to look at advertising. The iPod prize winners were Shirley Curtis and Martin Cathrae; USB winner was Amirhossein Hosseinzadett.  
  
Mark gave an Open Access presentation on October 22, 2010 as part of the ORD Workshop series. Fourteen people attended the session. Mark is also giving a presentation on Open Access to each of the Faculties and Schools. He has met with Business, Nursing, and AVC.  
  
The Senate at Mount Saint Vincent University approved an Open Access Policy.
  - 4.3 Access Copyright changes  
Access Copyright applied for a tariff which would cover the current agreement. There would be a \$40.00+ fee for each student at each university. We signed an interim agreement to December, 2010 but will not be signing an agreement for January onward. Effectively, there will be no Access Copyright. We will follow best practices.

- 4.4 CIF proposal  
A proposal, Ocean to Ocean, largely written by Gordon Cobb and Mark Sandiford, was submitted in July, 2010. The proposal is to digitize components of CBC and CBC North and to create an interactive portal.
- 4.5 Article for discussion (Simon)  
Discussion deferred until the next meeting.
- 4.6 Roundtable  
Wendy: Cleaning on week-ends.

Meeting adjourned 1:30 p.m.