

**Library Council Meeting**  
**October 25, 2012 1:00 pm – 2:30 pm Library Conference Room**  
**Minutes**

**Present:** Mark Leggott (Chair), Melissa Belvadi, Cathy Callaghan, Grace Dawson, Dawn Hooper (Recorder), Simon Lloyd, Lucas MacArthur, Cindy MacDonald, Dorothy Peters, Heather Wotton

**Regrets:** Betty Jeffery, Suzanne Jones, Donald Moses

M. Leggott welcomed Lucas MacArthur, undergraduate student representative, to Library Council.

**1. Approval of Agenda**

The agenda was approved as circulated with the addition of The Pit (4.1) under New Business.

**2. Approval of Minutes (September 27, 2012)**

The minutes were approved with one correction.

**3. Business Arising**

**3.1. Budget**

M. Leggott has received no news about the upcoming budget process. There is also no update on the HST. The rate for library resources could be as high as 14% if there are no exemptions, compared to 1/3 of the current GST rate that the Library pays now.

**3.2. Copyright**

M. Leggott noted that UPEI has opted out of the Access Copyright model license and is operating under the fair dealing umbrella. Access Copyright had requested non-signatories to respond to the interrogatories. AUCC was asked to seek a solution so these institutions did not have to respond. An agreement was reached between AC and AUCC and signed by the non-signatories, who agreed not to submit evidence to the Copyright Board relating to the tariff.

S. Lloyd and M. Leggott have presented several more copyright sessions for campus this fall. S. Lloyd reported there has been no news about the regulations for the new Copyright Act, which has yet to be proclaimed. The new Act includes education under fair dealing.

**3.3 Learning Commons/Info Desk**

**3.3.1. Printing**

M. Belvadi reported on the results of meetings with Information Desk staff regarding printing. She also had a meeting with Ancillary Services, who plan to have a new campus card management system in place by May 2013. This new

system would include printing. She recommends moving Xerox copier 2 into the Learning Commons to help prepare students and staff for the transition to print by card. One of the upstairs copiers would then be moved down to the Lobby. The printing fee for the Xerox black and white will be reduced to 10 cents and the photocopying cost will be reduced to 10 cents as well on the black and white Xeroxes. A message was sent to staff asking for feedback on moving the two Xerox copiers.

**ACTION:** M. Belvadi will see that arrangements are made for moving the Xerox copiers.

IT students' training and duties

M. Belvadi noted that the gov docs project is unable to keep the students full occupied, so additional side projects for them are needed.

**ACTION:** C. Callaghan will circulate a summary to Library Council members, before the next meeting, as a follow-up to last month's discussion about the IT students.

#### **3.4. Health & Safety**

S. Lloyd reported there have been no fire drills so far this fall. The campus Health & Safety committee hasn't met yet this term.

#### **3.5. Student Concerns/Issues**

M. Leggott reported on the students' request for microwaves. The Webster Centre has arranged to put one or two microwaves in the Pit.

#### **3.6. Post-Library Council CUPE**

No concerns or issues were brought forward.

**ACTION:** M. Leggott will send out a message regarding the fridge.

#### **3.7. Library/UPEI Policies**

No new policies to report. The Library has been asked to consider taking on archiving the policies (with versioning) and also the Calendar, using the Fedora system.

#### **3.8. Staff Updates**

Melissa Anez has been hired temporarily in the vacant AIF position while the position is being posted and filled. M. Leggott reported that the AIF Project has been extended to April 2014.

G. Dawson has been working with S. Jones on Twitter and Facebook.

**ACTION:** G. Dawson will send out an article for discussion at the next meeting.

#### **3.9. Staff Technology Requirements**

M. Belvadi reported that a small flatbed scanner was available to fill the request from the Special Collections office.

#### **3.10. Human Library**

S. Jones sent her report by email. She met with the Chief Librarian of Confederation Centre Public Library to discuss the Project. The Human Book Project will be a two-day event jointly organized between both libraries, on a Friday and Saturday, possibly March 8-9. Considering approximately 30 “books”. Please forward feedback and ideas to S. Jones. H. Wotton reported that the Student Union was very interested in the project. M. Leggott indicated funds might be available to bring someone in for the two-day event.

### **3.11. Library Hours**

H. Wotton reported back on the students’ discussion about additional library hours during exam time. The students proposed 6 am to 2 am for library hours around exam time, instead of 24 hours, as students felt the 2 am to 6 am slot would not be used. M. Leggott reported that no CAUL libraries were open 24 hours but some do have extended hours during exams.

**ACTION:** M. Leggott will summarize the CAUL replies about extended hours and send out the summary to Library Council members.

Discussion followed. Nov 26<sup>th</sup> to Dec 14<sup>th</sup> is the period this term of the usual extended hours to 11 pm, with exams running Monday through Saturday. Library services would probably not be provided during new additional hours but students would require access to study rooms. Issues around cost, staffing, security, and cleaning were raised.

**ACTION:** L. MacArthur and H. Wotton to check with the Student Union concerning interest from the SU in co-hiring security, with the Library, to cover the additional hours.

**ACTION:** M. Leggott will follow-up on staffing and/or external security for the 11pm-2 am and 6 am-8 am time slots. He will also raise the issues at the next Admin meeting.

### **3.12. Hacker-in-Residence**

**ACTION:** M. Leggott will follow-up last month’s discussion with a new draft of the proposal.

### **3.13. Dare to Dream**

M. Leggott thanked everyone for their participation in bringing forth proposals. Proposals submitted included the expanded art competition, book nooks, PEI wiki /encyclopedia, extension of the VRE service, and bike rentals on campus.

### **3.14. LibQual**

M. Leggott indicated there was interest in running LibQual again. S. Jones sent a message to Council strongly recommending the Library’s participation.

**ACTION:** S. Jones will begin the necessary arrangements for the Library to participate in LibQual.

### **3.15 IslandScholar Launch**

IslandScholar 2.0 was launched October 24<sup>th</sup>. Not a large turnout but the session went well. M. Leggott's launch presentation is available on <http://library.upei.ca/openaccess>

M. Leggott extended a big thanks to Donald, Paul, Kris, Peter, Gerry, Melissa A., Melissa B., Chris, Cindy, James, Dawn and everyone involved. The new IslandScholar includes student work such as signature projects and theses. Next steps will include discussions on adding undergraduate work and graduate students' articles.

## **4. New Business**

### **4.1. The Pit**

M. Leggott held discussions with the Webster Centre and Ancillary Services regarding possible student events in the space known as the "Pit". A pilot project "coffee house", to be held one day a week or month, is in the planning stages, beginning in December. Will include a "mic" for students to participate by reading, reciting, etc. Possibly will include a cooler of ice cream with proceeds to charity. Barb Campbell is working with students on the coffee house project.

### **4.2 Roundtable**

D. Hooper added her thanks to everyone for the work on IslandScholar 2.0. M. Leggott reported that Open Repositories 2013 planning is moving ahead. An Islandora Camp is in the planning stages for Tuscany in March.

The meeting adjourned at 2:25 pm.