

Library Council Meeting
March 28, 2013 1:00 pm Library Conference Room
Minutes

Present: Mark Leggott (Chair), Cathy Callaghan, Dawn Hooper (Recorder), Simon Lloyd, Cindy MacDonald, Lucas MacArthur, Dorothy Peters, Heather Wotton

Regrets: Melissa Belvadi, Suzanne Jones, Betty Jeffery, Donald Moses

1. Approval of Agenda

The agenda was approved as circulated.

2. Approval of Minutes (February 28, 2013)

The minutes were approved with corrections.

3. Business Arising

3.1. Budget

No changes to report since the previous meeting. The UPEI Budget Committee held a campus Town Hall Wednesday, March 27, 2013.

3.2. Copyright

S. Lloyd reported that the CAUL copyright committee is working on language for the interlibrary loan form checkbox. It was noted that the Moodle copyright information block has disappeared from the Moodle login screen.

ACTION: S. Lloyd to check with ITSS to have the block activated again.

3.3 Learning Commons/Info Desk

Nothing to report.

3.4. Health & Safety

No items to bring forward.

3.5. Student Concerns/Issues

No issues to report. L. MacArthur noted that students are pleased the Library is open Easter weekend.

3.6. Post-Library Council CUPE

No issues to report. M. Leggott encouraged staff to participate in APLA through volunteering and/or attending.

3.7. Library/UPEI Policies

No new policies to report. The Privacy Committee has a sub-group reviewing privacy policy on campus. This could also include security of digital data. The Library established a committee during the January LC meeting.

3.8. Staff Updates

The Library will hire four students for the summer. Two students will

work in Circulation and two in Digitization.

The two vacant staff positions have been forwarded for approval for posting, subject to budget considerations.

3.9. Staff Technology Requirements

Upgrades to several staff computers and student laptops are going forward, as well as, orders for several new staff computers and new headphones for the Language Lab.

M. Leggott is exploring the possibility of adding Google Chrome Books to the laptop-lending program.

3.10. LibQUAL

D. Hooper reported that LibQUAL has provided our survey results. Radar charts for the core questions were produced for the various groups including All, Undergraduate, Graduate, Faculty, and Staff.

ACTION: The Committee will review the results and report back to Library Council.

3.11. Power outlets in the Library

The Facilities Department was contacted regarding online floor plans showing location of power outlets for students to use for laptops and mobile devices. The Library will see that maps are made available over the summer.

3.12. “Paper free” week

No update.

3.13. APLA / OR 2013

The APLA 2013 program is posted on the conference website.

OR 2013 is scheduled for July 8-12th. This year a record number of session submissions were received. The program should be available in approximately a month. OR usually attracts between 400-500 registrants. The opening keynote speaker is Victoria Stodden, Columbia University, and the closing keynote is Jean-Claude Guédon, Université de Montréal.

4. New Business

4.1. Library Hours for Summer

The draft of the summer hours was approved as circulated. Summer hours will take effect May 5th.

4.2. Emergency Contact Information

The document has been updated with additional details for the section on VRE Service and miscellaneous services, such as, HPC and OJS. Staff members have been notified of the changes.

4.3. Article for Discussion

L. MacArthur introduced the article “Do School Libraries Need Books?”
<http://roomfordebate.blogs.nytimes.com/2010/02/10/do-school-libraries->

[need-books/](#) The article consists of a series of interviews with several individuals who presented various viewpoints.

4.4. Roundtable

S. Lloyd reminded everyone of the unveiling of the President Emeritus' portrait in the Library later this afternoon.

The meeting adjourned at 1:50 pm.