

Library Council Meeting

December 13, 2012 1 pm – 2:45 pm Library Conference Room
Minutes

Present: Mark Leggott (Chair), Cathy Callaghan, Grace Dawson, Dawn Hooper (Recorder), Betty Jeffery, Suzanne Jones, Simon Lloyd, Lucas MacArthur, Donald Moses, Cindy MacDonald, Dorothy Peters

Regrets: M. Belvadi

Absent: H. Wotton

1. Approval of Agenda

The agenda was approved with the change to postpone item 3.3.1 Printers and Patron-provided paper until the January meeting.

2. Approval of Minutes (November 22, 2012)

The minutes were approved.

3. Business Arising

3.1. Budget

M. Leggott reported that he met with the Librarians for general discussion on the budget. Looking at a range of a 0% increase to a 3% decrease. HST will be applied on journals and databases, meaning an increase of approximately \$70,000, and adding a 5% increase in subscription rates, this would add up to a \$120,000 hit before any other budget decrease. He is making an initial budget presentation today and gave Council a preview of his presentation. At this point the Library needs to consider the possibility of up to \$50,000 reduction from Collections.

3.2. Copyright

Simon attend a one day Copyright seminar at the University of Toronto last week on Fair Dealing & Beyond. The seminar was facilitated by a number of people well known in the Copyright arena. Discussions included the effect of having education now included under fair dealing, perceived liability and litigation around copyright for non-commercial uses, and a possible Open Access Collective. B. Jeffery reported that CAUT is in the process of revising their copyright guidelines and is also composing something on Open Access.

3.3 Learning Commons/Info Desk

3.3.0. General

S. Jones reported that Screenscapes will be coming off computers in the Learning Commons.

3.3.1. Printers and Patron-provided Paper.

Item is deferred until January.

3.4. Health & Safety

A concern about air quality testing had been raised. S. Lloyd reminded Council members that a form was available on the UPEI website to report such concerns.

3.5. Student Concerns/Issues

L. MacArthur noted that there was general praise for Library during exam time. He had not observed a lot of people looking for study space this term.

3.6. Post-Library Council CUPE

C. MacDonald reported that during the exam period the Wanda Wyatt Dining Hall was open as a study hall until 2am. One student signed students in and out. ACTION: S. Jones will follow-up on their plans for next term.

3.7. Library/UPEI Policies

No update. It was noted that there is no copyright policy on campus. ACTION: S. Lloyd and M. Leggott will follow-up on a draft policy and guidelines.

3.8. Staff Updates

None. The temporary staff position in Systems will be posted for one year. M. Leggott extended congratulations to Kris and Jennifer on the birth of their son.

3.9. Staff Technology Requirements

D. Moses reported the digital scanback for the large format scanner was sent away for repair and has been returned.

3.10. Human Library

S. Jones noted that the Human Library is scheduled for March 8th at UPEI and March 9th for Confederation Centre Public Library.

3.11. Hacker-in-Residence

A revised proposal was circulated. M. Leggott showed Peter Rukavina's blog post on compiling a large poster of images from the front pages of the Guardian for 1912 <http://ruk.ca/content/year-guardian> as an example of what could be done by someone in this role.

3.12. LibQual

Committee members

S. Jones reported that the other Committee members include D. Peters, C. MacDonald and D. Hooper. The Library can choose up to five local questions from over 100 optional questions. The Committee recommends using the same questions as last time for both consistency and comparison purposes. The dates for LibQual are January 28 through February 28. Messages will be sent to Campus Notices, and the Student Union. Liaison librarians are asked to notify their departments in January. We will be conducting the full survey, same as last time. Two iPad minis will be offered as prizes. The average time to complete a survey is approximately 15-20 minutes. The previous LibQual report is available

to library staff.

ACTION: D. Hooper will circulate the URL for the report.

3.13. Kindles

S. Jones reported that two Kindles have been updated with 15 additional titles. The 3rd Kindle was signed out and will be updated when it is returned.

4. New Business

4.1. Power Outlets in Library

In response to student concerns about difficulty finding power outlets in the Library, a recommendation was made to place maps on the webpage indicating where outlets are available. M. Leggott noted that one library is using motion sensors to flag the location of vacant seats in order to indicate available computers on a map.

ACTION: D. Moses to ask D. Weeks to request maps from Facilities indicating where power is available. This information will be made available through the website.

4.2. 2014 Committee

M. Leggott is coordinating a 2014 Committee to review 2014 proposals from the University. There may be three to four projects going forward from the University. There is a match component, requiring 15% to be cash. The Library is submitting a project to harvest the digital presence of Islanders and Island things, e.g., websites, blogs. This would fall under an extension of the Special Collections mission. The deadline is January 11, 2013. Letters of support will be needed. Donald and Simon will write up the proposal and anyone interested can contribute suggestions.

4.3. Textbook Working Group

M. Leggott is Chair for this campus committee, which is reviewing current costs, examining best practices, and looking at different approaches to develop open texts and draw up guidelines. The Committee is focusing on first year textbooks. The Library doesn't usually purchase texts but maybe it should re-consider this as the project develops. A couple of current VRE projects might fall into this area as they could be considered texts.

4.4. Roundtable

C. MacDonald reported that Circulation is starting reserves for next term. In response to a question on when reserves are taken down, she clarified that course reserves are removed following the exam.

S. Jones reported that she is looking at options for Screenscapes. She noted the article in the Guardian this week about the artwork in the Learning Commons. (See <http://www.theguardian.pe.ca/Arts/Entertainment/2012-12-10/article-3137067/From-pillar-to-post/1>)

D. Hooper reported that there are now 32 Signature Projects in IslandScholar. Adding more theses is next. C. MacDonald is uploading publisher pdfs, as appropriate, to the Faculty/Staff citations and tracking the journal titles in a spreadsheet.

M. Leggott reported he attended meetings in Washington on the CNI, Coalition for Networked Information, and the Fedora Futures project. He noted that the UPEI Islandora brand is showing up in presentations by other institutions, indicating its adoption and acceptance around the world.

S. Lloyd will send out a short report on the Copyright session he attended. He has been asked to write a book on Trinity United Church for 2014. He read a note from a former Dal student, who was on a practicum at the Library last year, praising the Library for what it is doing.

As in the past, a History 484 student will do a practicum placement at the Library next term.

A scholarship has been set up to have a student work with the Library using technology/ digitization to provide access to archives and special collections.

Article for next meeting

ACTION: Simon volunteered to select an article for the January meeting.

The meeting adjourned at 2:45 pm.