Library Council
Minutes
September 27, 2012 1pm – 3pm, Library Conference Room

Present: Mark Leggott (Chair), Melissa Belvadi, Cathy Callaghan, Grace Dawson, Dawn Hooper (Recorder), Suzanne Jones, Simon Lloyd, Cindy MacDonald, Donald Moses, Dorothy Peters, Heather Wotton

Regrets: Betty Jeffery

The Chair welcomed the new Library Council members: Grace Dawson, Cindy MacDonald, Dorothy Peters and Heather Wotton (Grad Student representative). The Student Union has been contacted to find an undergraduate representative.

1. Approval of Agenda
Approved as circulated.

2. Approval of Minutes (August 23, 2012)
Approved with corrections.

3. Election of New Secretary
The Chair thanked S. Lloyd for serving as Council Secretary during the past year. D. Hooper is the incoming secretary.

4. Business Arising

4.1. Budget
No news about the budget.

4.2. Copyright
M. Leggott and S. Lloyd conducted a number of copyright sessions for the campus community in August and September. Additional sessions have been scheduled for October and November. UPEI is listed on the Copyright Hall of Fame website, with a link to the copyright workshop campus notice, but the University has made no official announcement about the Access Copyright License. S. Lloyd provided an overview of the Access Copyright issues. Access Copyright has submitted a request to the Copyright Board to require institutions that have not signed the Access Copyright License to respond to the interrogatories.

In response to a question about Library Council meetings, M. Leggott indicated that discussions can be communicated to other groups except when highlighted as "in camera". Minutes, once approved, are posted on the Library website.
ACTION: D. Hooper will send a link for the LC Minutes to the student representatives.

4.3. EDS/OneSearch
M. Belvadi reported she gave two sessions on OneSearch for library staff.

4.4. Central Printing
No update. The CPO move requires renovations and is a budget issue that will be taken forward.

4.5. Learning Commons/Info Desk
C. Callaghan reported that the new IT students began work. Discussion followed concerning Library and Desk orientation, responsibilities, and IT training for the IT students. Do they provide brief one-on-one training on common software?
ACTION: C. Callaghan was asked to prepare a summary of the IT students' duties and training for the next meeting.

4.6. Health & Safety

> S. Lloyd said there was nothing to report since the last meeting. The need for a regular schedule for cleaning the staff fridge was raised. With the fridge in the staff room, there is no need for the two small fridges in the technical services area.

ACTION: M. Leggott will see that a message goes to staff regarding the staff fridge.

4.7. Student Concerns/Issues

> H. Wotton raised a concern of students regarding lack of access to microwaves.

ACTION: Mark to follow-up on way to provide students access to microwaves.

4.8. Post-Library Council CUPE

> Nothing to report.

4.9. Library/UPEI Policies

> No new policies to report. M. Leggott mentioned the Open Access Policy (full title is
> Open Access & Dissemination of Research Output) passed by Senate in February.
> https://cab.upei.ca/sites/default/files/attachments/OpenAccessandDisseminationofResearchOutput.pdf
> A unique feature of this policy is the encouragement to deposit research data. Version 2 of IslandScholar http://vre2.upei.ca/scholartest/ will be launched October 24th, during Open Access Week. Currently, IS contains faculty publications. Signature projects are being added and will be followed by theses. Library and Archives Canada is still moving to electronic submission only for theses in 2014. M. Leggott mentioned that DGI submitted a proposal to LAC for digitizing and stewarding LAC's cultural collections.

4.10. Staff Updates

> Grace Dawson has been hired as a part-time term librarian to provide backfill to cover B. Jeffery's release time for Faculty Association duties. Courtney Matthews began work at Purdue University. Five new students have been hired. M. Leggott mentioned the possibility of an "Ice cream initiative" to engage student groups while raising funds for charity.

4.11. Staff Technology Requirements

> M. Belvadi was requested to look into a desktop scanner and desktop monitors for individual staff.

4.12. Human Library

> S. Jones is looking for staff to assist with ideas and arrangements for the event to be held early in 2013, in collaboration with the Public Library.

ACTION: To encourage participation by the campus community, S. Jones will send out a message asking for suggestions for "books".

4.13. Library Hours

> M. Leggott raised the issue of opening 24 hours during exams. Discussion included security concerns, staffing, level of interest from students, level of service and the space available.

ACTION: M. Leggott will send a message to survey the CAUL Libraries to see who is providing 24-hour access.

ACTION: H. Wotton will solicit feedback from students regarding 24-hour access during exams.

5. New Business

5.1. Hacker-in-Residence

> M. Leggott provided some background regarding a proposal for a visiting research scholar appointment, or "Hacker in Residence". Feedback about the idea itself was positive. Points raised included the agreement itself, which is modeled on a standard University one, the terms of the agreement, expected deliverables from the project, funding sources during a time of budget reductions, and possible liability concerns.

ACTION: M. Leggott will revise the proposal and bring it back to Council.

5.2. Dare to Dream – The Library has to have submissions in by October 5, 2012.

>Individuals can also submit ideas.
>i) "Free Library" with stations around campus for students, faculty and staff to add and take books. G. Dawson.
>ii) Bikes on Campus – M. Anez to submit individually.
>iii) PEI Encyc/Wikipedia – M. Belvadi
>iv) International Global Issues – M. Leggott is exploring this idea.
>v) VRE 2.0
>vi) Extension of the Library's Art Initiative to campus – S. Jones
>vii) Student Help Widget/Line (Extension of AskUs) – S. Lloyd to check with D. Cormier

ACTION: Ideas, with a ½ page to 1 page description, are to be submitted to M. Leggott by mid next week.

5.3. Roundtable

>S. Lloyd reported that there is no estimated time yet on fixing the Zeutschel scanner. Training sessions are being conducted for staff on the new microfilm scanner.

>S. Jones asked if the Library would be participating in the upcoming LibQUALSurvey.

ACTION: Discussion on LibQUAL was deferred to the next LC meeting.

>S. Jones is preparing slides for the PWC Memorabilia Showcase on Sept 28th.

The meeting adjourned at 3pm.