

Library Council Minutes

February 23, 2012 – 1:00 p.m. – 3:00 p.m.

Library Conference Room

Present: Dawn Hooper (Chair), Melissa Belvadi, Cathy Callaghan, Wendy Collett, Betty Jeffery, Suzanne Jones, Simon Lloyd (Recorder), Keltie MacPhail, Courtney Matthews, Donald Moses, James Murphy, Junhui Zhang

Absent: Sara Jones

1. Approval of Agenda

Approved as circulated.

2. Approval of Minutes (January 19, 2012)

Approved, with minor corrections.

3. Business Arising

3.1. Learning Commons/Information Desk

No update.

3.2. Copyright

S. Lloyd reported that the major copyright-related development since the last Council meeting was the decision by the University of Toronto and Western University to sign individual license agreements with Access Copyright. This decision has been strongly criticized, especially by CAUT, the Canadian Federation of Students, and student and faculty groups on-campus.

Bill C-11, the Copyright Modernization Act, continues its progress through Parliament, and has been referred back to Committee.

3.3. Health and Safety

S. Lloyd noted that illness kept him away from the most recent campus Health & Safety meeting, but he will pass along the concerns raised at the last Council meeting regarding the salting of Lot B (though it was noted that this seemed to be improving lately).

S.Lloyd also noted that he still needs to schedule a meeting of building Wardens, after the November fire drill and (more recently) the Breezeway fire alarm pull.

3.4. Renovations

It was noted that the Breezeway renovations have been completed. S. Jones mentioned that she had recently been inspecting the finished work with Facilities, and that the portrait of Samuel Robertson may need to be moved.

Action/Decision:

S. Jones to coordinate Robertson portrait move (if necessary) with Simon Lloyd.

A question was raised about the issue of smoking around the South-facing Breezeway entrance, since these doors had now been moved further outwards, meeting the recently-created Epperly Plaza.

Action/Decision:

S. Lloyd will check with the UPEI Health & Safety Advisor regarding signage and other supports for the enforcement of minimum smoking distances around campus building entryways.

3.5. Non-Space and A&R Submissions

A spreadsheet of Library Non-space submissions was reviewed, and approved in principle, with several modifications.

Action/Decision:

- The cost of a PC workstation for item #1 (MS scanner-printer) should be included in the Non-Space request. S. Lloyd will arrange for this to be included.***
- The "place-holder" Item #5 (LINC) should be deleted.***

3.6. SIFE Fundraiser (Campus Food Bank)

S. Jones reported that the arrangements were proceeding, and that the tubing for the donation coin chute should be in place by the end of the week. This will give the coin chute a clear "head-start" of about a month before the Library begins its Food for Fines campaign.

3.7. Book sale

D. Hooper reported that the Book Sale was successful. Over \$900 was made, to be divided equally between the Library and the Sociology/Anthropology Society, which assisted with the sale. Unsold books were not returned to storage on the basement, and have been discarded.

Action/Decision:

Council tabled a vote of thanks to Cindy McKenna for her work coordinating the Book Sale.

3.8. Student Concerns/Issues

None reported.

3.9. Post-Library Council CUPE

W. Collet and J. Murphy reported on a number of issues brought forward by Library support staff after the last Council meeting.

- Noise levels are high in several areas of the Library, including the Lobby and inside the entrance to the Stacks. There are also complaints about continued use of electronic devices in the “click-free” area (ground-level sunroom).

Action/Decision:

S. Jones will look at improved signage for the “click-free” room.

- Tables seem to be “appearing” at various locations around the Library, apparently moved there by students. The comment was offered that students making their own study spaces was not necessarily problematic, but noise levels and traffic flow had to be considered.

It was agreed that the concerns about noise levels, table-moving, etc. pointed to the broader and ongoing issue of pressure on Library study space.

Action/Decision:

Library “quiet space” should be a priority in future Library A&R requests.

- Compliments were offered to the cleaners assigned to the Library for their work keeping on top of the mess resulting from the heavy usage of the building, especially study areas.

- There is still a need for an additional hand-dryer in the Ladies ground-level washroom. It was noted that David Weeks is continuing to pursue this with Facilities, per previous direction from Council.

- Questions have been raised about the timeline for replacing the two staff computers nearest the photocopier in the Circulation area. M. Belvadi advised that the two staff PCs on Circulation service counter are being replaced first, either at the end of FY 2011-2012 or at the beginning of FY 2012-2013.

3.10. Library/UPEI Policies

D. Hooper reported that the Open Access policy was passed at the February meeting of UPEI Senate; Dawn will circulate a link to Council members when the policy is posted online.

3.11. Staff Updates

It was confirmed that a programmer with the Systems unit will be returning from a one-year leave on April 1.

4. New Business

4.1. OJT placement

C. Callaghan reported that Holland College has asked if the Library would be interested in providing an OJT placement opportunity for a student, as we did last year. The aim of this program is to provide international students with varied, practical experience of a Canadian workplace. The placement will likely take place in April-May. Holland College

has assured the Library that the student application seeking a placement here this year has good English-language communication skills.

Action/Decision:

The Library will accommodate the OJT placement request. C. Callaghan will supervise the placement, in light of her experience with the previous placement, but other Library personnel should be prepared to assist, as required.

4.2. CAUL update

Dawn provided a general update on the most recent meeting of CAUL. Among the developments noted were:

- CAUL is working on a new Website
- CAUL's Executive Director is working on a database of CAUL consortial subscriptions
- CAUL's Executive Director plans to visit all member libraries in the Spring
- CAUL is supporting CARL in its support for the education-as-fair-dealing provision in the new Copyright Bill (C-11)

4.3. Article for discussion:

"Methods for applied mobile digital library research : a framework for extensible wayfinding systems."

C. Matthews explained that he had brought this article forward since he believed it provided valuable food for thought on the use of Wifi and mobile devices in library wayfinding. In the ensuing discussion, it was noted that the Library was already beginning experiments with the use of QR and RFID codes.

4.4. Round-table

C. Matthews reported that he and D. Moses had presented on the TourPad project at the recent OLA SuperConference in Toronto. Although attendance was modest, they were pleased with the session overall.

D. Hooper briefed Council on the University's new membership on the Education Advisory Board (www.educationadvisoryboard.com); membership entitles the University to one "custom" study, specific to the institution, per year (requests are being coordinated by the Vice-President Academic). It was also noted that employees of member institutions could access extensive content on the Board's Web site (e.g. a recent Webinar on "Redefining the academic library"): Dawn will circulate log-in information to all Library personnel.

D. Hooper reminded Council members of the new Presidential Recognition Awards of Merit. The nomination deadline is March 9: D. Hooper will circulate information to all Library personnel.

M. Belvadi alerted Council that the APLA Conference is coming to PEI in 2013; Trina Leggott at the Confederation Centre Public Library is coordinating local arrangements.

M. Belvadi advised Council that UPEI ITSS is reaffirming its policy of not working with laptops and mobile devices not issued by the University, due to liability issues.

S. Jones asked Council members to let her know as soon as possible if there was any information they would like added to the upcoming March screenscape for Library displays

C. Callaghan advised Council that K. MacPhail has been accepted into an LIS graduate program. Council extended its congratulations.