

Library Council
December 15, 2011 – 1:00 p.m. – 3:00 p.m.
Library Conference Room
Minutes

Present: Dawn Hooper (Chair), Cathy Callaghan, Wendy Collett, Betty Jeffery, Suzanne Jones, Simon Lloyd (Recorder), Keltie MacPhail, Courtney Matthews, Donald Moses, James Murphy, Junhui Zhang

Regrets: Melissa Belvadi

Absent: Sarah Jones

1. Approval of Agenda

Approved as circulated, with discussion of article (item 4.1) deferred to next meeting.

2. Approval of Minutes (November 24, 2011)

Approved, with one correction.

3. Business Arising

3.1 Evergreen

D. Moses reported that Library programmer Peter Lux had recently attended an Evergreen “hack-a-thon” in Windsor, ON, which provided a useful opportunity to work with the next release of Evergreen (2.2).

3.2 Learning Commons/Information Desk

C. Callaghan reported that the artist who won the Library Art Competition was beginning some prep work on the pillars in the Learning Commons area.

3.3 Copyright

S. Lloyd noted that he and others in the Library with a particular interest in copyright were continuing to monitor developments, especially as regards the federal Copyright Bill (C-11) and the ongoing proceedings around the Access Copyright tariff (including the possibility that UPEI would be one of the institutions served with AC “interrogatories”).

3.4 Signage

No report/discussion.

3.5 Student Display Space

S. Jones reported that she had not heard further from the faculty members who'd originally expressed an interest in this idea; she will follow-up with them again.

3.6 Health and Safety

S. Lloyd reported that the Main Campus H&S Committee had recently held a brief meeting, with nothing of note for the Library forthcoming.

S. Lloyd is still awaiting a written report from Facilities Management on the November fire drill; he will bring any information/updates to the next Council meeting.

S. Lloyd reminded Council members to be vigilant for any Health and Safety concerns/hazards, and to notify himself and/or Facilities promptly of anything needing to be addressed (C. Callaghan noted that a broken light cover recently brought to Facilities' attention was quickly replaced). At this time of year, slippery spots on outside pathways are a particular concern, with one fall already having come to the Library's attention; it was noted that some confusion had arisen when the person who fell approached the Library Circulation Desk requesting assistance.

ACTION: S. Lloyd will contact Security for clarification on the correct procedure for relaying requests for medical assistance, and communicate this to all Library personnel.

3.7 Noise in the Library

C. Callaghan reported that noise concerns, especially around exam time, seemed to be less than in previous semesters, with fewer noise complaints received at Library service points (desks and Vref). It was noted, however, that occasional complaints were still being received about the use of electronic devices in the ground-level sun room, which has been designated as super-quiet/electronics-free.

3.8 Student Concerns/Issues

K. MacPhail confirmed that student feedback accorded with Council's impression that the noise situation in the Library was improving.

D. Hooper reported that she had followed up on a student request about possibly placing a microwave somewhere in the Library building. The PiT area had been suggested as a location, but the Webster Centre is responsible for that area, and does not want a microwave there, as there are no staff in that location to care for it.

3.9 Post Library Council CUPE

W. Collett and J. Murphy reported on several staff comments/concerns:

The two staff PCs closest to the photocopier in the Circulation area are performing poorly and should be replaced.

DECISION: Replacement of these items will be considered as a possible Non-Space submission in the New Year.

Staff at service desks continue to receive complaints from students that some professors are not accepting double-sided print submissions for assignments, papers, etc. and that the default double-sided setting of Library printers is, therefore, problematic. It was noted that while acceptance of double-sided printing for student work was mandated by institutional policy, there was some question as to how clearly and effectively this policy had been communicated to faculty.

ACTION: D. Hooper will follow-up with the University's Printer & Paper Working Group

It was suggested that leftover books from the Library book sale could be sent to Value Village.

A question was asked as to whether or not mopping of staff areas could be done earlier in the morning, so that these areas were not still wet/slippery when most staff arrived.

ACTION: S. Lloyd will follow-up with Facilities.

A question was asked about the status of the planned renovations in the vestibule/Breezeway. These were originally scheduled to start November 21st, but had been re-scheduled, at the Library's urgent request, because of the conflict with exams. Work is now scheduled to start December 16th, to be completed by Christmas; some temporary signage reflecting the November 21st start date needs to be taken down.

3.10 Library/UPEI Policies

It was noted that the Library was well-represented in the University's recently-launched Reflections and Future Directions exercise, with librarians invited to serve on 4 of the 11 sub-committees. D. Hooper gave a particular reminder to J. Murphy and W. Collett that she was on Staff Development subcommittee.

3.11 Staff Updates

No report/discussion.

4. New Business

4.1 Article for Discussion

"A Year of Demand Driven Acquisition of Ebooks at the Open Polytechnic Library"

S. Lloyd conveyed the request of M. Belvadi to defer discussion on this article, since she had a particular regarding Demand-Driven Acquisition, but was unable to attend this meeting. Council agreed that this would be deferred until its next meeting.

4.2 Roundtable

S. Lloyd extended his thanks to D. Hooper and all his Library colleagues for their sympathy and support during his recent bereavement.

S. Jones reported that she and Chris MacLauchlan have mounted a slide show of new book acquisitions on the Library Web site.

***** Meeting adjourned at 2pm**