

Library Council Minutes

January 19, 2012 – 1:00 p.m. – 3:00 p.m.

Library Conference Room

Present: Dawn Hooper (Chair), Melissa Belvadi, Cathy Callaghan, Wendy Collett, Betty Jeffery, Suzanne Jones, Simon Lloyd (Recorder), Keltie MacPhail, Courtney Matthews, Donald Moses, James Murphy, Junhui Zhang

Regrets: Suzanne Jones

Absent: Sarah Jones

1. Approval of Agenda

Approved, with one addition – 4.4) SIFE UPEI fundraiser

2. Approval of Minutes (December 15, 2011)

Approved, with minor corrections

3. Business Arising

3.1 Evergreen

D. Moses reported that the Evergreen 2.2 test box is now available, and Systems is looking at a possible summer rollout for an Evergreen upgrade.

3.2 Learning Commons/Information Desk

M. Belvadi reported that she is overseeing development of a new screen-saver / welcome slide for Learning Commons computers suggestions for content to be included should be forwarded to her.

There was a discussion of the continued demand from students for double-sided printing. M. Belvadi reported that she is working on a solution, with support technician Jerrad Gilbert, that will allow users to easily select a double-sided printing option when sending jobs to prints.

3.3 Copyright

S. Lloyd noted that there were no new developments on either Bill C-11 or Access Copyright; the *Hill Times* has just published an article giving a good overview of the current “state of play” on copyright reform, and he plans to post this on the Library’s copyright information page.

M. Belvadi mentioned that the US Supreme Court had just issued a ruling with potentially-significant implications for the public domain.

3.4 *Health and Safety*

S. Lloyd reported that he received a written report from Facilities on the November fire drill, and that the results were better than he had initially been led to believe, with the Library receiving a “Pass plus” grade. He still plans to have a follow-up meeting with building Wardens.

It was noted that the request to have mopping in staff areas completed earlier has been addressed.

Action/Decision: *A concern was raised about salting/ice removal in Lot B Parking; S. Lloyd will bring this forward to the campus Health and Safety Committee.*

3.5 *Renovations*

Council reviewed the update e-mail on renovations provided by David Weeks, noting that there was still some work to be completed in the Breezeway.

S. Lloyd reminded Council members that there had been problems with the conduct of some of the contractors in the Breezeway before Christmas showing poor regard for health and safety; anything like this happening in future should be promptly reported to Facilities.

3.6 *Student Concerns/Issues*

None raised

3.7 *Post Library Council CUPE*

There was a brief discussion on the posting/circulation of minutes.

Action/Decision: *S. Lloyd will resume posting of Library Council minutes on the Council Web site (library.upei.ca/librarycouncil) once they have been approved.*

J. Murphy and W. Collett reported that they are posting their notes from Library Council meetings Google Docs for staff information.

3.8 *Library/UPEI Policies*

D. Hooper noted that the UPEI Open Access policy, originally presented by M. Leggott, is now before Senate, after various revisions. Compliance remains voluntary.

A comment was made that “guideline” might be a better term for this document than “policy”, since compliance was voluntary, but it was pointed out that this wording reflected practice at a number of other universities, and that there would be significant implications for the for Faculty Collective Agreement if Open Access were to be mandated.

3.9 *Staff Updates*

A member of the Systems team has confirmed that they will not be returning from a one-year leave; the search-hiring process to replace this individual should be underway shortly.

4. **New Business**

4.1 *Non-Space Submissions*

Council was referred to David Week’s reminder e-mail of Jan. 5 on Non-Space submissions.

M. Belvadi reported that ITSS has advised her of plans to put ~6 new student network Dells in the Library soon.

Some discussion ensued regarding a suggestion that additional student computers be installed upstairs, with mention made of other improvements needed upstairs in the Group study rooms and study carrel areas.

Action/Decision: ***It was agreed that preference should be given to the sound-proofing of Group Study rooms and improvements to the lighting in the carrel area by Bound periodicals, in view of the heavy and continuing demand for study space.***

M. Belvadi noted that there was a possibility of additional MacBooks being requested, but that this had not yet been confirmed.

S. Lloyd reminded Council of the plan to request a microfilm scanner-printer from Non-Space this year.

4.2 *Book Sale*

M. Belvadi reported that preparations for the Book Sale , being offered in cooperation with the UPEI Sociology/Anthropology Society, were progressing well. The Sale was set for Feb. 3 and 4 (storm date – following weekend).

4.3 *Article for Discussion –*

“A year of Demand Driven Acquisition of Ebooks at the Open Polytechnic Library”

J. Zhang explained that she had brought this article forward since Demand-Driven Acquisition (DDA) was something this Library considering and it would be useful to learn what other libraries' experiences had been.

M. Belvadi noted that the vendor referred to in the article was the same company we would be using, which the article especially instructive, though the library in the article had selected a far larger number of records that we likely would.

Concerns noted in the article and raised in the ensuing Council discussion included the quality of MARC records provided and the possible duplication of titles. M. Belvadi noted that our DDA records would be sourced from a different book jobber, who could be expected to provide better MARC, but de-duping could be an issue.

D. Hooper noted that she is planning to bring a message from M. Belvadi to the next CAUL meeting to see what possibilities there may be for DDA via the consortia.

Action/Decision: *C. Matthews agreed to present an article for discussion at the next meeting.*

4.4 *SIFE UPEI Fundraiser E-mail*

There was some discussion of the SIFE proposal to install a "coin chute" around the main Library staircase as a fundraiser. D. Hooper noted that S. Jones had already agreed to work with SIFE on this if Council agreed. It was also noted that since the fundraiser was for the campus foodbank, it might usefully be coordinated with the Library's longstanding Food-for-Fines campaign.

Action/Decision: *The proposed installation can proceed, with the usual provisos about minimizing noise and disruption, and with the Library assuming no responsibility for the security and emptying of donation containers.*

4.5 *Round Table*

D. Moses gave a demonstration of the new version of the *IslandScholar* institutional repository (<http://137.149.200.19>). It was noted that *IslandScholar* was moving towards full OAI-compliance, which is a requirement for e-theses submission to Library and Archives Canada in 2014.

C. Matthews reported that he will be making a presentation on the Tourpad app at the upcoming OLA Superconference.

S. Lloyd reported that the Inukshuk Foundation was pleased with the final report on the *IslandVoices* project, and that the last installment of funding had been received.

D. Hooper drew Council's attention to the feature article on IslandArchives in latest issue of the UPEI Magazine.

She also reminded Council that she will be at CAUL for much of the coming week.

D. Hooper also drew Council's attention to the Employee Engagement Survey, and to the upcoming Brown Bag lunch on Global Issues.

M. Belvadi reported that she will be participating in UPEI Writing Centre Weekend workshop, and was pleased to see the Library represented in this type of activity.

Meeting adjourned at 2:30